

1. MEETING OPENING

At 6:34 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Dr. Naylor, Mrs. Quattrone, Mr. Roehnert, Mrs. Werner, Mr. Winterbottom, and Mrs. Wyld

Absent: None

Also in attendance: Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary and Mrs. Amy Elco, Solicitor.

2. EXECUTIVE SESSION

A. Executive Session

Motion by Mrs. Kurtz and seconded by Mrs. Werner;

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing personnel, attorney/client privilege.

FURTHER RESOLVED, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:35 PM

B. Resume Public Portion of Meeting

Motion by Mrs. Werner and seconded by Mrs. Kurtz to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:05PM

C. Flag Salute

PLEDGE OF ALLEGIANCE - Mrs. Brownhill led the flag salute

3. PRESENTATIONS

A. Cross Country

Athlete	Grade	Athlete	Grade	Manager	Grade
Jillian Robles	8	Lexi Sears	8	MacKenzie Cordery	8
Frankie Franzosi	7	Leah Denmead	7	Charley Thompson	7
Skylar Lee	7	Natalie Eifert	6		
Emily Winterbottom	6	Kendal Caruso	6		
Emma Hendrickson	5	Lacie Denmead	5		
Samantha Schoenstein	5	Anna Newsome	5		

4. BOARD OF EDUCATION BUSINESS

A. Old Business

B. New Business

2020-2021 Budget Calendar

C. Committee Reports

Curriculum/Policy Committee - Mrs. Kurtz spoke about Pre-School Expansion and field trips.

Finance/Operations Committee - Mr. Roehnert discussed the fund balance and the wastewater treatment plant.

Personnel/Negotiations Committee - Mrs. Werner said the Personnel Committee is updating job descriptions and the discussed the ACES Coordinator position

D. Correspondence - None

E. Update

Mrs. Wyld: the Mullica Chorus sang at the Historical Society. It was very much appreciated.

5. COMMENTS FROM THE PUBLIC AND STAFF ON AGENDA ITEMS ONLY - None

6. MINUTES

A. Regular and Executive Session Minutes

Motion by Mrs. Kurtz and seconded by Mrs. Wyld;

APPROVE the regular and executive session minutes for October 30, 2019

Motion approved with Dr. Naylor, Mr. Roehnert, Mr. Winterbottom and Mrs. Werner abstaining.

7. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS

A. Monthly Reports

1. Superintendent Report
2. Elementary School Principal Report
3. Middle School Principal Report
4. Facilities Report
5. Nurse's Report
6. Technology Report
7. Cafeteria Report
8. Curriculum & Data Report

8. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL

A. Vote to Approve Section 8 - Recommendations of the Superintendent - Personnel

Motion by Mrs. Werner and seconded by Mr. Roehnert;

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve items 8B - 8C.

B. 2019-2020 ACES Staff

APPROVE the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rates:

Name	Position	Hourly Rate	Name	Position	Hourly Rate
Patricia Haeffner*	Aide	\$15.00	Ashley Vitullo	Instructor	\$40.00
Brigitte Maione-Walters	Instructor	\$40.00			

* pending receipt of appropriate paperwork

C. College/University Program Internship

APPROVE the fall field placement (20 to 80 hours) for the following students

College	Adviser	Name	Cooperating Teacher	Assignment	Dates
Stockton	Jeanne M. DelColle	Stephon Moore	Micheal Gerber	6, 7, 8 Social Studies	1/21/20-5/1/20
Stockton	Jeanne M. DelColle	Kayla Rosen	Louis Apalucci	6, 7, 8 Math, Science	1/21/20-5/1/20
Stockton	Jeanne M. DelColle	Marisa Rosamilia	Ashley Magalong	6, 7, 8 ELA	1/21/20-5/1/20
Stockton	Jeanne M. DelColle	Elizabeth Mongeau	Michelle Bartling	6, 7, 8 Math, Science, Social Studies	1/21/20-5/1/20
Stockton	Jeanne M. DelColle	Danielle Ricci	Dana O'Hare	1, 2, 3 ELA, Math	1/21/20-5/1/20

Motion approved unanimously by roll call vote.

9. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS

A. Vote to Approve Section 9 - Recommendations of the Superintendent - Curriculum/Students Matters

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve items 9B - 9E.

B. Health and Safety (Facilities Checklist) SOA

APPROVE the submission of the Health and Safety Evaluation of School Buildings Checklist Statement Of Assurances for 2019-2020.

C. Field Trips

APPROVE the following field trips:

Date	Place	Class	Staff in Charge
10/2019	Butterhof's Farm	K	L. Roselli, B. Ehrke
5/2020	Cape May Zoo	K	B. Ehrke
5/2020	Storybook Land	PK	B. Markiewicz
5/2020	Garden State Discovery Museum	1	L. Smith
3/2020	Adventure Aquarium	2	J. Lugg
6/2020	Wetlands Institute	3	B. Pipitone
5/2020	Franklin Institute	4	D. Schiaffino
6/2020	Historic Cold Spring Village	5	M. Conaway
11/2019	School of Conservation	6	D. Driscoll
6/2020	Penn Museum of Archeology & Anthropology	7	J. Sheldon
5-6/2020	Six Flags Great Adventure & Safari	8	S. Vanderheyden
6/2020	NJ Torch Run	4-8	M. Tomasello
6/2020	Batsto Village/Lake Absegami	5-8	M. Gerber
5/2020	New York/Statue of Liberty	5-8	S. Vanderheyden
5/2020	Dorney Park & Performance Site	Band 5-8	C. Bridge
5/2020	Avalon Elementary School	Band 6-8	C. Bridge

D. Professional Development

APPROVE Participation of Professional Meetings, Workshops, etc.:

Name	Location	Date	Cost	Travel	Meals & Lodging	Notes
Barbara Rheault	Trenton	10/31/19	\$0	\$31.00	\$0	21st CCLC PARS21 New Grantee Training
Rhonda Goodrich*	Somerset	10/16/19	\$0	56.70	\$0	Annual NJAAP School Health Conference
Kristen Holte	Galloway	11/15/19	7 ETTC Hours	\$0	\$0	Questioning: The Key to Student Engagement & Performance
Maris Lynn	Egg Harbor Twp	11/21/19	\$0	\$0	\$0	The Principal/VP/AP/Survival Guide

* Cost on August agenda-adding mileage.

E. 2019-2020 Basketball Schedule

APPROVE the 2019-2020 Basketball Schedule:

Motion approved unanimously by roll call vote.

10. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD/POLICY

A. Vote to Approve Section 10 - Recommendation of the Superintendent - Board Policy

Motion by Mr. Roehnert and seconded by Mrs. Wyld;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve item 10B.

B. Policies - Second Reading

APPROVE the following policy items as a second reading:

P & R 1642 Earned Sick Leave Law (M) (New)

Motion approved unanimously by roll call vote.

11. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 11 - Recommendations of the Business Administrator/Board Secretary

Motion by Mr. Roehnert and seconded by Mrs. Wyld;

RESOLVED that the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 11B - 11H:

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C.6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **October 31, 2019**, after review of the Secretary's Budget Reports for October 2019, as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C.6a:23-11(b) and N.J.A.C. 6a:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's report for October 2019
- Board Secretary's Report for October 2019

Pursuant to Administrative code, N.J.A.C.6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **October 2019**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A.18A:22-8.1. In accordance with N.J. A.C.6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **October 2019**.

C. Approval of Expenditures

APPROVE the payroll expense for:

October 15, 2019: \$356,391.61

October 30, 2019: \$356,938.32

APPROVE the November 20, 2019 list of bills in the amount of \$422,892.10.

Fund 10 General Expense	\$270,163.53
Fund 20 Special Revenues	\$3,375.65
Fund 30 Construction Funds	\$96,113.87
Fund 40 Debt Service	\$ -
Total General Fund	\$369,653.05
Fund 62 Cafeteria	\$52,402.05
Fund 63 Washington Twp	\$ -
Fund 95 Student Activities	\$837.00
Total All Funds	\$422,892.10

APPROVE the Superintendent and Business Administrator/Board Secretary to process and execute payment of bills, including debt service, until the regular January 2020 Board of Education with the understanding that the bills list will be provided at that meeting.

D. Transfers

APPROVE the October 2019 transfers #000060 through #000063, as attached.

E. Contracts

APPROVE the homeless contract with Galloway Township Board of Education for tuition for two (2) students through March 27, 2020 at a cost to the district of \$21,801.00.

APPROVE the 2019-2020 ACS-GE1 contract for transportation to Atlantic County Special Services School District from Greater Egg Harbor Regional High School District in the amount of \$64,791.00 with administrative costs in the amount of \$3,239.55 for a total cost to the district of \$68,030.55.

APPROVE the 2019-2020 QTED/CCHS contract for homeless transportation for one student by Greater Egg Harbor Regional High School District in the amount of \$19,470.00 with administrative costs in the amount of \$973.50 for a total cost to the district of \$20,443.50.

F. Bond Referendum Payments

APPROVE payment to R. Maxwell Construction for site improvements to the school FVHD #4737B2 Reg#2 in the amount of \$96,113.87.

APPROVE payment to Fraytak Veisz Hopkins Duthie, P.C. for professional services rendered in connection with site improvements (Q2) FVHD #4737B1 in the amount of \$3,000.00

G. Maintenance Reserve Withdrawal

APPROVE the withdrawal from Maintenance Reserve in the amount of \$60,000.00 for the purpose of pumping the waste water treatment plant.

H. Facilities Use

APPROVE the following Facilities Use Applications items:

Date	Time	Organization	Location	Facilities Needed	Fee
11/25/19-12/6/19	9:00 am-3:00 pm / 5:30 pm-8:30 pm (12/5 &12/6)	Mullica PTA	Library	None	\$0

Motion approved unanimously by roll call vote.

12. ADDENDUM Recommendation of the Business Administrator

A. Vote to Approve Section 1 - Recommendation of the Business Administrator

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve item 12B.

B. Contracts

APPROVE the contract with Van Cleef Engineering Associates for Site Inspection of the Wastewater Services Plant in the amount of \$11,200.00.

APPROVE the contract with Van Cleef Engineering Associates for a Remediation Plan for the Wastewater Services Plant in the amount not to exceed \$22,900.00.

Motion approved unanimously by roll call vote.

13. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS

Mr. Weber thanked Mrs. Brownhill for her service and expertise.

Mrs. Brownhill said she enjoyed being Board President. It was an honor, she appreciated the support and will miss being on the board.

14. INFORMATIONAL

A. Next Board Meeting Date

The next regular and reorganization board meeting is scheduled for **January 2, 2019** with regular session starting at 6:30 p.m.

B. PTA - Mrs. Carroll discussed the recent coupon book sale, the upcoming book fair and the on-going Spiritwear and gift card fundraisers. The PTA is organizing a food basket drive and will have a Designer Bag Bingo.

C. MTEF – The two photo shoot fundraisers are complete. There will be a meeting in December to discuss a mid-winter fundraiser.

15. EXECUTIVE SESSION - None


16. ADJOURNMENT

Motion by Mrs. Werner and seconded by Mr. Roehnert to adjourn the meeting

Motion approved unanimously.

TIME: 7:30 PM

Respectfully submitted,


 Karen Gfroehrer
 Business Administrator