

1. MEETING OPENING

At 6:30 PM, Ms. Gfroehrer, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Dr. Naylor, Mrs. Quattrone, Mr. Roehnert, Mrs. Werner, Mr. Winterbottom and Mrs. Wyld

Absent: None

Also in attendance: Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary and Mrs. Amy Elco, Solicitor

Flag Salute – Ms. Gfroehrer led the flag salute

A. Election Results

November 5, 2019 Election Results:

Full three (3) year term(s):

Carmen Jacobo - 572 votes

Angela Maione - 666 votes

Mark Winterbottom - 768 votes

Susan Brownhill - 571 votes

B. Administration of Oath of Swearing In of Newly-Elected Board of Education Members

Board Attorney, Amy Elco, administered the Oath of Office to the newly elected members of the Mullica Township Board of Education.

For 3 year terms:

Angela Maione

Mark Winterbottom

Carmen Jacobo

2. ELECTION AND APPOINTMENT OF OFFICERS

A. Nominations & Elections for President

Nominated: Mrs. Werner and Mrs. Wyld

RESOLVED, that the Mullica Township Board of Education approves Mrs. Werner as President of the Mullica Township Board of Education.

Motion approved by paper ballot.

B. Nominations & Election for Vice President

Nominated: Mrs. Kurtz

RESOLVED, that the Mullica Township Board of Education approves Mrs. Kurtz as Vice President of the Mullica Township Board of Education.

Motion approved by paper ballot.

AT THIS TIME THE NEWLY ELECTED PRESIDENT ASSUMES CHAIR.

C. Committees

Sign-up sheets were distributed by the President; committees to be approved at the January 22, 2020, Board meeting.

3. ANNUAL APPOINTMENTS

A. Vote to Approve Section 3- Annual Appointments

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

RESOLVED, that the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 3B - 3C.

B. Board Secretary

RESOLVED, the Mullica Township Board of Education approve the appointment of Karen Gfroehrer as Board Secretary from January 2, 2020 through the reorganization meeting in 2021.

RESOLVED, the Mullica Township Board of Education approve the appointment of Meryl Evangelisti as Assistant Board Secretary from January 2, 2020 through the reorganization meeting in 2021.

C. Appointment of Delegates/Representatives

RESOLVED, the Mullica Township Board of Education approve the following appointments:

NJSBA and ACSBA Delegates

President calls for nominations (a 2nd is not required by law)

Appoint **Mrs. Wyld**, NJSBA Delegate for 2020 (Joy Wyld 2019)

Appoint **Mrs. Maione**, alternate NJSBA Delegate 2020 (Cathy Werner 2019)

Appoint **Mrs. Wyld**, ACSBA Delegate for 2020 (Joy Wyld 2019)

Appoint **Mrs. Werner**, ACSBA alternate Delegate for 2020 (Cathy Werner 2019)

Motion approved unanimously by roll call vote.

4. CODE OF ETHICS**A. Board Of Education Code of Ethics Review**

Pursuant to N.J.S.A. 18A:12-21, the Mullica Township Board of Education read aloud the New Jersey School Boards Member Code of Ethics statement.

5. ANNUAL MOTIONS AND DESIGNATIONS**A. Vote to Approve Section 5-Annual Motions and Designations**

Motion by **Mrs. Wyld** and seconded by **Mr. Roehnert**;

RESOLVED, that the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 5B - 5F.

B. School Board Recognition Month

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2020 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Mullica Township Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Mullica Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, the efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

RESOLVED, that the Mullica Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Mullica Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

C. Official Newspapers

RESOLVED, that the Mullica Township Board of Education approve the following official newspapers: The *Press of Atlantic City*, primary and *Hammonton Gazette*, secondary.

D. Depositories of School Monies

RESOLVED, that, TD Bank be designated as the depositories of record for the Mullica Township Board of Education accounts; and

BE IT FURTHER RESOLVED, that the investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and that the Business Administrator shall be the designated school funds investor; and

FURTHER RESOLVED, that all checks drawn against the General Investment Account are signed by any three of the following:

President, Vice President, Board Secretary, Treasurer **(three of four)**

BE IT FURTHER RESOLVED, the Mullica Township Board of Education authorize the following signatures on the accounts maintained by the Mullica Township Board of Education:

School Lunch Program - President, Board Secretary, School Secretary **(two of three)**

Payroll Checking - President, Board Secretary, Treasurer **(two of three)**

Payroll Agency - Checking President, Board Secretary, Treasurer **(two of three)**

Unemployment Trust - President, Board Secretary, Treasurer **(two of three)**

Student Activities - President, School Principal, Board Secretary **(two of three)**

Capital Projects - President, Vice President, Board Secretary, Treasurer **(three of four)**

E. Policies and Procedures

RESOLVED, that the Mullica Township Board of Education adopt policies and procedures for 2020 recognizing that these items may be amended when necessary with Board approval.

F. Vendors

RESOLVED, that the Mullica Township Board of Education approve the following resolution authorizing contracts with certain approved state contract vendors for Board of Education Pursuant to N.J.S.A. 18A:18A-10a.

WHEREAS, the Mullica Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C.5:34-7.29©, may by resolution and without advertising for bids, purchase any goods or services under the State contracts entered into on behalf of the State by the Division of Purchases and Property in the Department of the Treasury; and

WHEREAS, the Mullica Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Mullica Township Board of Education intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Mullica Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors for 2020 pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Mullica Township Board of Education Business Administrator, Karen Gfroehrer, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Mullica Township Board of Education and the Referenced State Contract Vendors as Referenced on Department of Treasury website shall be from January 2, 2020 through January 30, 2021.

Motion approved unanimously by roll call vote.

6. BOARD MEETING DATES

Motion by **Mr. Roehnert** and seconded by **Mrs. Jacobo**;

RESOLVED, the Mullica Township Board of Education approve the following board meeting dates:

Meetings will be held on the fourth Wednesday of each Month with executive session starting at 6:30 p.m. and public portion of the meeting starting at 7:00 p.m. in the Elwood School Library, 500 Elwood Road, Elwood, NJ, unless otherwise advertised or noted below:

January 22, 2020	July 2020 TBD (Board retreat/goal setting)
February 26, 2020	August 26, 2020
March 25, 2020	September 23, 2020
April 29, 2020	October 28, 2020
May 27, 2020	November 18, 2020
June 24, 2020	January 6, 2021 (Reorganization Mtg.)

Motion approved unanimously by roll call vote.

7. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS

Mrs. Brownhill welcomed Mrs. Maione and congratulated Mrs. Werner and Mrs. Kurtz on their appointments. She provided binders to the President and Vice-President.

8. EXECUTIVE SESSION - NONE

9. INFORMATIONAL

The next board meeting is scheduled for **January 22, 2020** with executive session starting at 6:30 PM and public portion of the meeting starting at 7:00 PM.

Mrs. Amy Elco left the meeting at 7:00 PM

10. NJSBA TRAINING

Dr. Naylor left the meeting at 8:15 PM

11. ADJOURNMENT

Motion by **Mr. Roehnert** and seconded by **Mrs. Jacobo** to adjourn the meeting.

Motion approved unanimously

TIME: 8:29 PM

Respectfully submitted,



**Karen Gfroehrer
Business Administrator**