

**1. MEETING OPENING**

At 6:30 PM, Mrs. Werner, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

**Present:** Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mrs. Quattrone, Mr. Roehnert, Mrs. Werner, Mr. Winterbottom and Mrs. Wyld

**Absent:** Dr. Naylor

**Also in attendance:** Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary and Mrs. Amy Elco, Solicitor

**2. EXECUTIVE SESSION**

**A. Executive Session**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

**RESOLVED**, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing personnel and attorney client privilege.

**FURTHER RESOLVED**, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

**Motion approved unanimously.**

**TIME: 6:31 PM**

**B. Resume Public Portion of Meeting**

Motion by Mr. Roehnert and seconded by Mrs. Wyld to resume the public portion of the agenda.

**Motion approved unanimously.**

**TIME: 7:02 PM**

**C. Flag Salute**

Mrs. Werner led the flag salute

**3. PRESENTATIONS**

**A. Retired Board Member Award**

Mr. Weber recognized Mrs. Susan Brownhill and presented books purchased in her honor to the Board.

**B. Teacher/Support Staff of the Year Award**

Middle School Teacher of Year-Michelle Bartling

Elementary School Teacher of the Year-Krystal Hutton

Support Staff of the Year-Elizabeth Hesse

Support Staff of the Year-Charlotte Zacker

**4. BOARD OF EDUCATION BUSINESS**

**A. Old Business**

Mrs. Maione and Mrs. Wyld shared information from their recent School Board Member training.

**B. New Business**

NJSBA Update

**C. Committee Reports**

Curriculum/Policy Committee – Mrs. Jacobo spoke about next year’s budget, staff for preschool disabled class, therapy dogs, and the lunch policy.

Finance/Operations Committee – Mr. Roehnert discussed the parking lot, the waste water treatment plant, possible changes to the meal plan policy and gave a review of next year’s budget.

Personnel/Negotiations Committee – Mrs. Wyld spoke about the 2020-2021 budget, job descriptions for the 21<sup>st</sup> century grant positions, anti-bullying coordinator and a meeting with parents to educate what is/what is not bullying, and LEEP Grant – regionalization.

**D. Correspondence**

Dr. Noel Naylor resignation letter

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

**ACCEPT** the Board of Education letter of resignation from Dr. Noel Naylor effective immediately.

**APPROVE** the advertisement for a one-year unexpired term.

**Motion approved unanimously.**

**D. Update**

Mr. Weber sent parking, pick-up/drop-off information to parents. The rear parking lot is being used by staff.

**5. PUBLIC COMMENT ON AGENDA ITEMS ONLY - None**

**6. MINUTES**

**A. Regular and Executive Session Minutes**

Motion by Mrs. Wyld and seconded by Mr. Roehnert;

**APPROVE** the following meeting minutes:

January 22, 2020 Regular Meeting Minutes

January 22, 2020 Executive Session Minutes

**Motion approved unanimously with Mrs. Jacobo abstaining.**

**7. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS**

**A. Monthly Reports**

- |                                       |                             |
|---------------------------------------|-----------------------------|
| 1. Superintendent Report              | 6. Technology Report        |
| 2. Elementary School Principal Report | 7. Cafeteria Report         |
| 3. Middle School Principal Report     | 8. Curriculum & Data Report |
| 4. Facilities Report                  | 9. ACES Report              |
| 5. Nurse's Report                     |                             |

**8. RECOMMENDATION OF THE SUPERINTENDENT - PERSONNEL**

**A. Vote to Approve Section 8 - Recommendation of the Superintendent - Personnel**

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 8B - 8I.

**B. 2019-2020 New Hires**

**APPROVE** the following staff for the 2019-2020 school year pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Jenna Earling	Title 1/RTI (.71 FTE)	Step 1 BA \$38,970	20-231-100-101-025	TCH.MD.TTLI.FL.01
Jessica Camargo	Aide	Step 1 (Prorated) / T, F \$11,175	20-218-100-106-020 11-212-100-106-020	AID.PM.INST.PS.10 AID.INST.FL.03

**C. Child Rearing Leave**

**APPROVE** child rearing leave of absence for Abigale Begley, a special education teacher, on or about April 20, 2020, with an anticipated return date of July 1, 2020, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1.

**D. 2019-2020 Stipend Positions**

**APPROVE** the Stipend Positions/Compensations for the 2019-2020 school year.

Activity (# of positions)	Anticipated Compensation	Teacher
Student Dance Chaperones (varies)	\$40.00 per hour	Sal Pettiti, Randy Smith

E.

**College/University Program Internship**

**APPROVE** the Spring Field Placement (20-30 hours) for the following students:

College	Advisor	Name	Cooperating Teacher	Assignment	Dates
Grand Canyon niversity	Natalie Hotchkins	Deana Aponte	L. Massaro	Special Education	3/19/20-4/19/20

**F. ESEA Title I Funds**

**APPROVE** ESEA Title 1 Fund allocation for the 2019-2020 school year.



Name	Position	Account Number	PCR Number	% of Salary ESEA
Jenna Earling	Teacher	20-231-100-101-025	TCH.MD.TTLLI.FL.01	71%

**G. ESEA Title I after school program**

**APPROVE** the Title I after school teacher vacancies for the 2019-2020 school year at \$40/hour:

Not to exceed 50 hours per staff member.

Name	Position	Account #
Judith McGloin	Teacher	20-231-100-101-020/025

**H. Substitutes for the 2019-2020 School Year**

**APPROVE** the following substitute personnel for the 2019-2020 school year pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Substitute Category
Robert Young	Teacher (\$105.00 per diem)
Michelle Lombardi	Teacher/Aide (as per employment contract)
Paula Seney	Aide (as per employment contract)
Meghan Franklin	Aide (as per employment contract)

**I. 2019-2020 ACES Staff**

**APPROVE** the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rates (pending receipt of appropriate paperwork).

Name	Position	Hourly Rate	Name	Position	Hourly Rate
Alyson Nothnagel	Teacher	\$40.00	Brandy Ehrke	Aide	\$15.00
Keeley Martinsen	Aide	\$15.00	Eileen Szewczyk	Aide	\$15.00

Motion approved unanimously by roll call vote.

**9. RECOMMENDATION OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS**

**A. Vote to Approve Section 9 - Recommendation of the Superintendent - Curriculum/Students Matters**

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

**RECOMMEND**, that the Board of Education, upon recommendation of the Superintendent, approve items 9B-9C.

**B. Professional Development**

**APPROVE** participation of professional meetings, workshops, etc.:

Name	Location	Date	Cost	Travel	Meals & Lodging	Notes
Ashley Magalong	Galloway	3/19/2020	7 ETTC Hrs	\$0	\$0	Social Studies Conference
Francesca Donio	Galloway	3/19/2020	7 ETTC Hs	\$0	\$0	Social Studies Conference
Francesca Donio	Galloway	3/23/2020	7 ETTC Hs	\$0	\$0	Mental Health & Resilient Classrooms
Kristina Scioli	Galloway	1/29/2020	7 ETTC Hrs	\$0	\$0	Autism Awareness in the Classroom
Angela Maione	Sewell	02/08/2020	\$50.00	\$0	\$0	Equity from Boardroom to Classroom
William Maher	Galloway	3/3/2020 5/5/2020	\$0	\$0	\$0	Atlantic County Traumatic Loss Coalition
Jackie Rendfrey	Woodbine	2/14/2020	\$0	\$0	\$0	SLP Roundtable
Karen Gfroehrer	Robbinsville	2/19/2020	\$0	\$34.16	\$0	LRFP
Kristina Scioli	Galloway	4/7/2020 6/2/2020	\$0	\$0	\$0	Atlantic County Traumatic Loss Coalition
Andrew Weber	Galloway	3/10/2020	\$0	\$0	\$0	Equity in Action
Scott Sarraiocco	Galloway	3/10/2020	\$0	\$0	\$0	Equity in Action
Scott Sarraiocco	Washington, DC	3/13/2020	\$0	\$0	\$0	T and L Leadership Summit
Meryl Evangelisti	Mays Landing	02/21/2020	\$0	\$7.84	\$0	Transportation
Kelly Capaldi	Mays Landing	02/21/2020	\$0	\$0	\$0	Transportation
Loretta Becker	Galloway	03/3/2020 05/05/2020	\$0	\$0	\$0	Atlantic County Traumatic Loss Coalition
Meryl Evangelisti	Robbinsville	05/05/2020	\$100.00	\$20.57	\$0	Administrative Assistant Program
Scott Sarraiocco	Piscataway	3/11/2020	\$0	\$55.65	\$0	ESEA Requirements for Equitable Services
Rhonda Goodrich	Galloway	3/24/2020	\$0	\$0	\$0	Stop the Bleed for NJ Schools

Mallory Zolinas	Galloway	4/7/2020 6/2/2020	\$0	\$9.10 each trip	\$0	Atlantic County Traumatic Loss Coalition
Mallory Zolinas	Atlantic City	3/5/2020	\$0	\$23.10	\$0	Statewide Assessment Training
Mallory Zolinas	Atlantic City	5/22/2020 5/23/2020	\$199.00	\$23.10 Each day Parking/Tolls	\$0	Anti-Bullying & School Safety Conference
Kristine Torres	Robbinsville	02/25/2020	\$100.00	\$21.28	\$0	NJ Pension System
Charlotte Zacker	Galloway	4/29/2020	\$25.00	\$8.52	\$0	Supporting LGBTQ Youth

**C. Field Trips**

**APPROVE** the following field trips:

Date	Place	Grade	Staff in Charge
5/2020	Batsto	4th	Mrs. Gallagher
3/2020	Stockton University Holocaust Resource Center	8th	Mrs. Vanderheyden

**Motion approved by roll call vote with Mrs. Maione abstaining on 9B on her travel only.**

**10. RECOMMENDATION OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**A. Vote to Approve Section 10 - Recommendation of the Business Administrator/Board Secretary**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

**RESOLVED**, that the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 10B - 10G:

**B. Secretary and Treasurer Reports**

**RESOLVED**, pursuant to N.J.A.C.6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **January 31, 2020**, after review of the Secretary's Budget Reports for **December 31, 2019 and January 31, 2020** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C.6a:23-11(b) and N.J.A.C. 6a:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

**RESOLVED**, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's report for December 31, 2019 and January 31, 2020
- Board Secretary's Report for December 31, 2019 and January 31, 2020

Pursuant to Administrative code, N.J.A.C.6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **January 31, 2020**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A.18A:22-8.1 In accordance with N.J. A.C.6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the months of **December 2019 and January 2020**.

**C. Approval of Expenditures**

**APPROVE** the payroll expense for:

January 15, 2020: \$344,107.80

January 30, 2020: \$358,454.80

**APPROVE** the February 26, 2020 list of bills in the amount of \$511,367.40.

Fund 10 General Expense	\$415,700.45
Fund 20 Special Revenues	\$72,085.39
Fund 30 Construction Funds	\$ -
Fund 40 Debt Service	\$ -
<b>Total General Fund</b>	<b>\$487,785.84</b>
Fund 62 Cafeteria	\$22,114.97
Fund 63 Washington Twp	\$ -
Fund 95 Student Activities	\$1,466.59
<b>Total All Funds</b>	<b>\$511,367.40</b>



**D. Transfers**

**APPROVE** the December 2019 transfers #000069 through #000093 and January 2020 transfers #000094 through #000106, as attached.

**APPROVE** the transfer of \$80,000 from the maintenance reserve account to the general fund for the purpose of pumping the waste water treatment plant.

**E. Contracts**

**APPROVE** the one-on-one aide tuition contract with Port Republic Board of Education for one student at a revenue to the district of \$14,994.00.

**APPROVE** the 2019-2020 Homeless tuition contract with Paulsboro Public School District for two (2) students at a revenue to the district of \$14,278.00.

**APPROVE** the 2019-2020 Homeless tuition contract with Hammonton Public School District for one (1) student at a revenue to the district of \$7,446.00.

**APPROVE** the 2019-2020 Homeless tuition contract with Washington Township Public School District for one (1) student at a revenue to the district of \$5,354.00.

**F. Grants**

**APPROVE** the amendment to the 2019-2020 IDEA Preschool grant in the amount of \$4,745.00.

**APPROVE** a contribution from the Washington Township Board of Education, in the amount of \$3,000.00, to be used for the 2020 Student Council/NJHS field trip.

**G. Facilities Use**

**APPROVE** the Facilities Use Applications items:

Date	Time	Organization	Location	Facilities Needed	Fee
10/3 - 10/4/2020	9:00am-3:00pm	National MS Society	Gym, Hallway & parking lot	None	\$100.00

**Motion approved unanimously by roll call vote.**

**11. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS**

Ms. Sheldon thanked everyone who came out to support MTEA Lip Sync fundraiser.

**12. INFORMATIONAL**

**A. Next Board Meeting Date**

The next regular and reorganization board meeting is scheduled for **March 18, 2020** with executive session starting at 6:30 p.m. and public portion of the meeting starting at 7:00 p.m.

**B. PTA**

Scholastic dollars are available for teachers. The catalog includes robots, as well as books. Pocketbook Bingo to be held in March.

**C. MTEF**

Scholarship applications are now available. A spring fundraiser is planned for May 29, 2020 and the recent comedy night fundraiser raised a few dollars.

**13. EXECUTIVE SESSION - None**

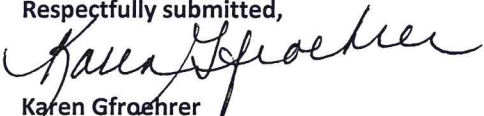
**14. ADJOURNMENT**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to adjourn the meeting

**Motion approved unanimously.**

**TIME: 7:56 PM**

Respectfully submitted,

  
 Karen Gfroehrer  
 Business Administrator