

1. MEETING OPENING

At 7:12 PM, Mrs. Werner, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present (via remote ZOOM meeting): Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mrs. Quattrone, Mr. Roehnert, Mrs. Werner, Mr. Winterbottom and Mrs. Wyld

Absent: None

Also in attendance: Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary and Mrs. Amy Elco, Solicitor

Flag Salute - Mrs. Werner led the flag salute

2. APPOINTMENTS

Motion by **Mr. Roehnert** and seconded by **Mrs. Brownhill**;
APPROVE the following appointments for the 2020-2021 school year:

Dawn Stollenwerk

Treasurer of School Monies

Maris Lynn

HIB Coordinator
Section 504 Compliance Officer
Affirmative Action Officer
Missing/Abused Children Liaison

Donna Leshner

ECPA (Preschool) Coordinator

Scott Sarraiocco

ESEA Title I Coordinator
ESEA Title IIA Coordinator

Karen Gfroehrer

Board Secretary
Qualified Purchasing Agent
Custodian of Records
Public Agency Compliance Office (PACO)
Official for Investments and Wires pursuant to Code 17:12B-241
Use of facsimile signatures
Approve payment of bills between meetings

Meryl Evangelisti - Assistant Board Secretary

William Maher

Homeless Liaison
Substance Awareness Coordinator

Jonathon Erber - Water Safety Compliance Operator

Marguerite Tomasello - Title IX Coordinator

Andrew Weber

School Safety Specialist
ADA Coordinator

11. Approve the following professional appointments for the 2020-2021 school year:

School Auditor: Ford-Scott & Associates, LLC
School Physician: Dr. Nurkiewicz, MD
School Insurance Agents: ACCASBO Joint Insurance Fund
Risk Management Consultant: Haines & Haines/T.C. Irons Agency
Board Solicitor: Amy Houck-Elco, Cooper Levenson Law Firm
Financial Advisor: Acacia Financial Group, Inc.
Health Benefits Broker: Brown and Brown Benefit Advisors
Retirement/Investment Group: TSA Consulting Group

12. Approve the following shared service purchasing consortiums for the 2020-2021 school year:

Educational Services Commission of New Jersey (ESCNJ).

Motion approved unanimously by roll call vote.

3. BOARD OF EDUCATION BUSINESS

A. Old Business

B. New Business – The Board of Education thanked Mrs. Maione for putting together the thank you video. The Board congratulated Mr. Weber on becoming the Atlantic Superintendent of the year. Mr. Weber thanked the Board of Education and staff for their support.

C. Committee Reports

Curriculum/Policy Committee – Mrs. Jacobo spoke about the ESY Guidelines, math updates, MD class, the school closure plan, end of year/graduation plan and teacher moves.

Finance/Operations Committee – Mr. Roehnert discussed the waste water treatment plant/septic field, landscaping, walkway, solar, FEMA application, a change in lunch pricing, architect of record and transportation.

Personnel/Negotiations Committee – Mrs. Wyld reported on the following topics: the Business Administrator’s contract, support staff contracts, ACES rates, Township shared services, Township is considering charging for police car in front of building, employee fitness for duty and unused vacation days.

The Atlantic County SBA Meeting to be held virtually on June 9, 2020.

D. Correspondence

BOE thank you video – heartfelt thanks from staff

E. Update

Mr. Weber informed the Board that administration is researching a live in-person graduation in addition to the virtual graduation.

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY – None

5. MINUTES

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;
APPROVE, the April 28, 2020 Board of Education regular meeting minutes.
There was no executive session on April 28, 2020.

Motion approved unanimously.

6. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS

A. Monthly Reports

1. Superintendent Report
2. Elementary School Principal Report
3. Middle School Principal Report
4. Facilities Report
5. Nurse’s Report
6. Technology Report
7. Cafeteria Report
8. Curriculum & Data Report
9. ACES Report

7. RECOMMENDATION OF THE SUPERINTENDENT - PERSONNEL

A. Vote to Approve Section 7 - Recommendation of the Superintendent - Personnel

Motion by Mrs. Jacobo and seconded by Mr. Roehnert;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 7B - 7H.

B. Child Rearing Leave

APPROVE child rearing leave of absence for Jacklyn Rendfrey, Speech Therapist, on or about August 31, 2020, with an anticipated return date of January 4, 2021, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1.

APPROVE revised child rearing leave of absence for Abigale Begley, Special Education Teacher, with an anticipated return date of June 1, 2020.

C. Staff Lateral Move

APPROVE lateral move of the following staff effective September 1, 2020:

Name	Current Step	Current Salary	New Step	New Salary
Jamie Ocheske	Step 5 BA+15	\$41,136.00	Step 6 MA	\$43,236.00

D. College/University Program Internship

APPROVE the fall field placement (20 to 80 hours) for the following students

College	Adviser	Name	Cooperating Teacher	Assignment	Dates
Stockton	Jeanne M. DelColle	Stephen Moore	Mr. Michael Gerber	6th-8th	8/17/20-12/23/20
Stockton	Jeanne M. DelColle	Danielle Ricci	Mrs. Dana O'Hare	3 rd	8/17/20-12/23/20

E. Reassignment of Staff

APPROVE Staff Transfers for the 2020-2021 School Year:

Teacher	New Assignment	Current Assignment
K. Hutton	Preschool Disabled	Preschool
A. Nothnagel	Preschool	Second Grade
N. Coughlin	Fifth Grade Math	Eighth Grade Math
K. Flynn	Second Grade	Third Grade
B. Pipitone	Fourth Grade	Third Grade
B. Sullivan	Special Education	Fourth Grade
J. Pino	Title I	Fifth Grade Math
C. McClaren	ELA/STEM	Sixth Grade ELA/SS

F. Non-Affiliated Contracts

APPROVE the following non-affiliated contracts for 2020-2021:

Name	Position	Salary
K. Capaldi	Confidential Secretary Superintendent	\$47,977.00
J. Erber	Water Safety Compliance Officer	\$17,500.00
M. Evangelisti	Accounts Payable/Assistant Board Secretary	\$49,440.00
R. Giovinazzi	Manager of Buildings, Grounds & Custodial Services	\$67,113.00
M. Irwin	Technology Coordinator	\$74,811.00
K. Torres	Payroll/Benefits Coordinator	\$49,440.00

G. Stipends

APPROVE the following 2020-2021 stipend positions:

Name	Stipend Position	Stipend
K. Capaldi	Sub Calling Stipend	\$3,500.00
M. Evangelisti	Washington Township Accounts Payable/Assistant Board Secretary	\$7,242.00
M. Irwin	Mullica Township Technology Coordinator	\$7,500.00

H. Business Administrator Contract

APPROVE the 2020-2021 Business Administrator contract as approved by the Atlantic County Executive Superintendent of Schools.

Motion approved unanimously by roll call vote.

8. RECOMMENDATION OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS

A. Vote to Approve Section 8 - Recommendation of the Superintendent - Curriculum/Students Matters

Motion by Mrs. Brownhill and seconded by Mrs. Kurtz;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 8B-8D;

B. Virtual/Remote Instruction

RESOLVED the Board of Education approve and ratify the program of virtual or remote instruction for students as set forth in the Emergency School Closure Plan sent to, and previously approved, by the Executive County Superintendent of Schools authorizing virtual or remote instruction, and further authorizing the chief school administrator, or their designee, to take such further action to ensure the School District program or virtual or remote instruction will satisfy all Federal and State requirements, including the 180 day requirement set forth in law, and be consistent with the Curriculum approved by the Board and guidelines set by the Commissioner of Education.

APPROVE the revised Mullica Township School District school health-related closure plan.

C. Special Education Program

APPROVE the addition of the elementary Multiple Disabled and the Preschool Disabled classes for the 2020-2021 school year.

D. Professional Development

APPROVE participation in professional meetings, workshops, etc.:

Name	Location	Date	Cost	Meals Lodging Travel	Notes
S. Sarraiocco	On line	05/28/2020	3 ETTC Hrs	\$0	Appropriate Communication in the Workplace Webinar
M. Lynn	On line	05/28/2020	3 ETTC Hrs	\$0	Communication in the Workplace Webinar
D. Leshner	On line	5/28/2020	3 ETTC Hrs	\$0	Communication in the Workplace Webinar
K. Gfroehrer	On line	5/28/2020	3 ETTC Hrs	\$0	Communication in the Workplace Webinar
A. Weber	On line	5/28/2020	3 ETTC Hrs	\$0	Communication in the Workplace Webinar
K. Gfroehrer	On line	5/18, 5/20, 5/27/2020	\$100.00	\$0	NJASBO Webinars

Motion approved unanimously by roll call vote.

9. RECOMMENDATION OF THE SUPERINTENDENT - BOARD POLICY

A. Vote to Approve Section 9 - Recommendation of the Superintendent - Board Policy

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B-9C.

B. First Reading

APPROVE the following Policy items as a first reading:

P7243 Supervision of Construction

C. Second Reading

APPROVE the following Policy items as a second reading:

P0152 Board Members

P&R 1581 Domestic Violence

- P2444 Health and Physical Education
- P&R 5330 Administration of Medication
- P8210 School Year
- P8220 School Day
- R8220 School Closings
- P8462 Reporting Potentially Missing or Abused Children

Motion approved unanimously by roll call vote.

10. RECOMMENDATION OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 10 - Recommendation of the Business Administrator/Board Secretary

Motion by Mrs. Kurtz and seconded by Mrs. Brownhill;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 10B - 10G;

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C.6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **April 30, 2020**, after review of the Secretary's Budget Report for **April 30, 2020** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C.6a:23-11(b) and N.J.A.C. 6a:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's and Board Secretary's Report for March 31, 2019

Pursuant to Administrative code, N.J.A.C.6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **April 30, 2020**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A.18A:22-8.1 In accordance with N.J. A.C.6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **April 2020**.

C. Transfers

APPROVE the April 2020 transfers #000135 through #00014.

D. Approval of Expenditures

APPROVE the payroll expense for:

April 15, 2020: \$360,036.95

April 30, 2020: \$362,708.09

APPROVE the May 27, 2020 list of bills in the amount of \$269,047.44.

Fund 10 General Expense	\$ 248,552.06
Fund 20 Special Revenues	\$ 20,495.38
Fund 30 Construction Funds	\$ 00.00
Fund 40 Debt Service	\$ 00.00
Total General Fund	\$ 269,047.44
Fund 62 Cafeteria	\$ 00.00
Fund 63 Washington Twp	\$ 00.00
Fund 95 Student Activities	\$ 00.00
Total All Funds	\$ 269,047.44

E. Grants

APPROVE the submission of the 2020-2021 21st Century CCLC (ACES) Program continuation grant in the amount of \$425,000.

APPROVE the submission of the 2020-2021 IDEA grant as follows:

Basic: \$188,344

Preschool: \$ 3,804

APPROVE the submission of the 2020-2021 ESEA Consolidated grant as follows:

Title IA: \$ 189,376

Title IIA: \$ 21,038

Title IVA: \$ 13,910

APPROVE the submission of the Coronavirus Aid, Relief and Economic Security Act (CARES Act) in the amount of \$151,445.

APPROVE the acceptance of the AtlantiCare's \$300.00 Turn Your School Wellness into Wealth Program.

F. Washington Township Contribution

ACCEPT the \$11,000 contribution from the Washington Township Board of Education. It is to be used for the purchase of Chromebooks to assist in distance learning due to the COVID 19 virus.

G. Contracts

APPROVE the updated contracted for one (1) student with the NJ Commission of the Blind for the 2019-2020 school year in the amount of \$14,500.00 to be paid out of State Aid.

Motion approved unanimously by roll call vote.

11. PUBLIC COMMENT ON GENERAL TOPICS - None

12. INFORMATIONAL

A. Next Board Meeting Date

The next board meeting is scheduled for June 24, 2020 at 7:00 p.m. for public session.

B. PTA – Mrs. Carroll is stepping down as president. The PTA members will meet with Mrs. Lynn to discuss next year. The little free library has turned into a food pantry.

C. MTEF – Finalizing scholarship winner.

13. EXECUTIVE SESSION - None


9. ADJOURNMENT

Motion by Mr. Roehnert and seconded by Mrs. Brownhill to adjourn the meeting

Motion approved unanimously.

TIME: 7:35 PM

Respectfully submitted,


Karen Gfroehrer
Business Administrator