

**1. MEETING OPENING**

At 6:35 PM, Mrs. Werner, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media. Via ZOOM session.

**Present:** Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mrs. Quattrone, Mr. Roehnert, Mrs. Werner, Mr. Winterbottom and Mrs. Wyld

**Absent:** None

**Also in attendance:** Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary and Mrs. Amy Elco, Solicitor

**2. EXECUTIVE SESSION**

**A. Executive Session**

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

**RESOLVED**, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing **contracts** and attorney/client privilege.

**FURTHER RESOLVED**, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

**Motion approved unanimously.**

**TIME: 6:38**

**B. Resume Public Portion of Meeting**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to resume the public portion of the agenda.

**Motion approved unanimously.**

**TIME: 7:12**

**C. Flag Salute - Mrs. Werner led the flag salute**

**3. BOARD OF EDUCATION BUSINESS**

**A. Old Business**

**B. New Business**

Mrs. Werner informed the board of county meeting topics.

Mrs. Werner informed the board that the Historical Society is preparing a display on the Weekstown School.

**C. Committee Reports**

**1. Curriculum/Policy**

The committee discussed policies, AtlantiCare wellness position, curriculum updates, math programs, stipend position for approval.

**2. Finance/Operations**

Mr. Roehnert informed the board of HVAC, mold, playground project, wastewater treatment plant, septic disposal field issues, and technology. Virtual professional development, organizational chart, first day of school, and Atlantic Care wellness position were also discussed.

**3. Personnel/Negotiations**

The committee discussed the stipend positions, activity job descriptions, attendance sheets and schedules, AtlantiCare wellness position to help parents and students, updated organization chart, and options to replace custodial vacancies were also discussed.

**D. Correspondence - None**

**E. Update**

Mr. Weber read an update to the board. He commended the teaching staff preparing for back to school night tomorrow night. We will be resuming in person instruction on October 12 barring any unforeseen circumstances. Mr. Weber updated the board on the mold remediation and cleaning process.

Jill Asch, Hillman, Certified Industrial Hygienist, informed the board that the custodial staff has been trained and air will be tested prior to allowing staff back into the building.

**4. COMMENTS FROM THE PUBLIC AND STAFF ON AGENDA ITEMS ONLY**

Jen Sheldon, MTEA President, Glassboro, thanked Mr. Weber and board for keeping staff and students health in the forefront. Mrs. Sheldon asked that all updates to policies be provided. She also asked why there is a difference in the stipends from flat fee to hourly rate. She asked that the changes be negotiated.

Mr. Weber stated that he would speak to Mrs. Sheldon regarding the stipend positions.

Mrs. Werner asked if the board might table stipends to another meeting.

Steve Szabo, Mullica resident, questioned the cost of the playground equipment and why it can't be used for the septic. What fans are being used in the classrooms? Is the school going to put out a public statement about the different types of mold are in the school?

Mr. Weber stated that the playground requires specific age appropriate equipment. Mr. Weber asked that Mr. Szabo e-mail Ms. Gfroehrer and Mr. Giovinazzi regarding the fans. The mold test results will be put on the website.

**5. MINUTES**

**A. Regular and Executive Session Minutes**

Motion by Mr. Roehnert and seconded by Mrs. Maione;

**APPROVE** the regular and executive session minutes for **August 26, 2020**.

**Motion approved with Mrs. Wyld abstaining.**

**6. RECOMMENDATIONS OF THE SUPERINTENDENT - DISTRICT MONTHLY REPORTS**

**A. Monthly Reports**

1. Superintendent Report
2. Elementary School Principal Report
3. Middle School Principal Report
4. Facilities Report
5. Nurse's Report
6. Technology Report
7. ACES Report

**7. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL**

**A. Vote to Approve Section 7 - Recommendations of the Superintendent - Personnel**

Motion by Nick Roehnert and seconded by Mrs. Brownhill;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 7B-7N.

**B. 2020-2021 Substitutes**

**APPROVE** the following substitute personnel for the 2020-2021 school year pending receipt of appropriate paperwork.

Last Name	First Name	Type of Substitute Category
Walters	Brandon	Aide, Clerical, Teacher
Lipford	Michael	Teacher
Mancini	Marisa	Teacher
Quattrone	Peter	Custodian

**C. Staff Assignments**

**APPROVE** Staff Assignments for the 2020-2021 School Year:

Teacher	New Assignment	Current Assignment
M. Conaway	6th Grade ELA/SS	5th Grade ELA/SS
N. Coughlin	8th Grade Math	Elem. & Middle School Special Education
B. Markiewicz	Elem. Spec. Ed	Preschool
K. Martinsen	3rd Grade/STEM	STEM



**D. College/University Program Internship**

**APPROVE** the fall 2020 field placement (20 to 80 hours) for the following students

College	Adviser	Name	Cooperating Teacher	Assignment	Dates
Stockton	Jeanne M. DelColle	Mackenzie Arkenau	Jean Gallagher	3,4,5	8/17/20-12/23/20
Rutgers	Sheila Diggs	Alyssa Alcantara	Barbara Manzer	5,6	9/24/20-12/8/20
Rutgers	Sheila Diggs	Alyssa Alcantara	Barbara Manzer	5,6	1/4/21-4/23/21

**E. Resignation of Staff**

**ACCEPT** the resignation notification for the following staff member:

- Michelle Lombardi, Aide, effective August 25, 2020
- Michele Pursell, Aide, effective August 26, 2020
- Karolyn Henriksen, Aide, effective August 31, 2020
- Katrina Davis, Special Education Teacher, effective August 29, 2020

**F. Paraprofessional Statement of Assurance**

**APPROVE** submission of the Statement of Assurance to the Atlantic County Executive Superintendent of Schools for the purpose of confirming the district has met the requirements for the paraprofessional staff for 2020-2021

**G. Stipend Positions/Compensation**

**APPROVE** the Stipend Positions/Compensations for the 2020-2021 school year.

Activity (# of positions)	Anticipated Compensation	Staff
Anti-Bullying Specialist	\$2,000.00 Each*	Mallory Zolinas, Bill Maher
I&RS Coordinator	\$1,400.00	Lauren Smith

\*Approved in June 2020 as shared instead of each.

**H. New Hires**

**APPROVE** the following staff for the 2020-2021 school year pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Elizabeth Alexander	Special Education Teacher	Step 1 MA \$57,784.00	11-212-100-101-020	TCH.PM.SPEC.FL.01
TBD	Custodian Part-Time (.625 FTE)	Step 1 \$27,801	11-000-262-100-00	CUS.FL.CUST.NA.01

**I. ACES After-School Staff**

**APPROVE** the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rates:

Name	Position	Hourly Rate	Name	Position	Hourly Rate
Allyson Nothnagel	Teacher	\$40.00	Brittany Markiewicz	Teacher	\$40.00
Jacki Lugg	Teacher	\$40.00	Mike Hannel	Teacher	\$40.00
Randy Smith	Teacher	\$40.00	Natasa Coughlin	Teacher	\$40.00
Brandy Ehrke	Teacher	\$40.00	Sara Vanderheyden	Teacher	\$40.00
Tom McLaughlin	Teacher	\$40.00	Dana O'Hare	Teacher	\$40.00
Marguerite Tomasello	Teacher	\$40.00	Dan Driscoll	Teacher	\$40.00
Delimaris Mimi Morales	Instructor	\$25.00	Liz Rabush	Teacher	\$40.00
	Aide	\$15.00		Instructor	\$25.00
Eileen Szweczyk	Teacher	\$40.00	Kerri Belfi	Teacher	\$40.00
Mike Gerber	Teacher	\$40.00	Catherine Bridge	Teacher	\$40.00
Keeley Martinsen	Teacher	\$40.00	Margaret Conaway	Teacher	\$40.00
Jamie O'Cheske	Teacher	\$40.00	Jenna Earling	Teacher	\$40.00
Jill Suwala	Teacher	\$40.00	Bernard Fackler	Teacher	\$40.00
Bridget Pipitone	Teacher	\$40.00	Barbara Rheault	Program Director	Salary
Christy Rivera	Site Coordinator	\$40.00	Carolyn Witczak	Data Clerk	\$15.00
	Teacher	\$40.00		Aide	\$15.00
Jean Gallagher	Teacher	\$40.00	Barbara Manzer	Teacher	\$40.00
Jill Pino	Teacher	\$40.00	Ryan Richards	Teacher	\$40.00
Jacklyn Rendfrey	Teacher	\$40.00	Staci Kehrli	Teacher	\$40.00

				Instructor Aide	\$25.00 \$15.00
Christina McClaren	Teacher	\$40.00	Kelly Mascio	Teacher	\$40.00
Kelly Flynn	Teacher	\$40.00	Kelly Capaldi	Instructor Aide	\$25.00 \$15.00
Ashley Vitulo	Instructor Aide	\$25.00 \$15.00	Brigitte Walters	Instructor	\$25.00
Lynette Massaro	Teacher	\$40.00	Brandon Walters	Instructor Aide	\$25.00 \$15.00
Jen Gras	Aide	\$15.00	Kristen Martinez	Aide	\$15.00
Teresa Voss	Aide	\$15.00	Christine Young	Teacher	\$40.00

**J. Staff Mentors**

**APPROVE** the following staff mentors as required by (N.J.A.C. 6A:9B-8.9; N.J.A.C. 6A: 9C-4.2(b)6; N.J.A.C. 6A: 9C-5.3):

<b>New Staff</b>	<b>Mentor Teacher</b>
Jenna Earling	Jill Lloyd-Pino

**K. ESEA Title IA Funds**

**APPROVE** ESEA Title 1 Fund allocation for the 2020-2021 school year.

Name	Position	Account Number	PCR Number	% of Salary ESEA
Angelina Piccinino	Teacher	20-231-100-101-020	TCH.PM.TITL1.FL.01	100%
Jill Lloyd-Pino	Teacher	20-231-100-101-025	TCH.MD.TITL1.FL.01	100%

**L. Revised District Organizational Chart**

**APPROVE** the revised Organizational Chart

**M. Home Bound Instruction Teacher**

**APPROVE** the following certificated staff for home bound instruction per the MTEA negotiated agreement on an as needed basis for the 2020-2021 school year:

- Lynette Massaro
- Kristen Holte

**Motion approved by roll call vote with Mrs. Maione abstaining on items 7B, 7G, 7J and Mrs. Quattrone abstaining on items 7B and 7J.**

**8. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS**

**A. Vote to Approve Section 8 - Recommendations of the Superintendent - Curriculum**

Motion by Mrs. Brownhill and seconded by Mrs. Maione;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve curriculum/student matters items 8B-8E.

**B. Curriculum Guides**

**APPROVE** the following updated curriculum guides:

- English Language Arts
- Mathematics
- Social Studies
- Science
- Comprehensive Health/Physical Education
- Visual and Performing Arts
- World Language

**C. 2020-2021 School Nurse Standing Orders**

**APPROVE** the 2020-2021 School Nurse Standing Orders as reviewed and approved by the School Physician, Dr. Nurkiewicz, MD.

**D. 2020-2021 School Nurse Service Plan**

**APPROVE** the 2020-2021 School Nurse Service Plan.



**E. Professional Development**

**APPROVE** participation in professional meetings, workshops, etc.:

Name	Location	Date	Cost	Travel/Meals /Lodging	Notes
Maris Lynn	Online	10/22/20, 11/23/20, 12/14/20	\$450.00	\$0	NJPSA Leadership Academy Equity Series
Donna Leshner	Online	10/22/2020, 11/23/20, 2/14/20	\$450.00	\$0	NJPSA Leadership Academy Equity Series
Scott Sarraiocco	Online	10/22/20, 11/23/20, 12/14/20	\$450.00	\$0	NJPSA Leadership Academy Equity Series
Susan Brownhill	Online	10/20/20-10/22/20	\$900 total fee for BOE*	\$0	NJSBA Annual Workshop
Carmen Jacobo	Online	10/20/20-10/22/20	*	\$0	NJSBA Annual Workshop
Susan Kurtz	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Angela Maione	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Linda Quattrone	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Nick Roehnert	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Cathy Werner	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Mark Winterbottom	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Joy Wyld	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Andrew Weber	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Karen Gfroehrer	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Donna Leshner	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Maris Lynn	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Scott Sarraiocco	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Michael Irwin	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop
Richard Giovanazzi	Online	10/20/20 - 10/22/20	*	\$0	NJSBA Annual Workshop

Informational Purposes:

The following staff members will participate virtually in the Central Jersey Consortium for Excellence and Equity (CJCEE) through Monmouth University Equity in Education: How Pandemics Reveal Racial Inequities: Donna Leshner, Maris Lynn, Bill Maher, Bridget Pipitone, Nellie Rivera-Aponte, Scott Sarraiocco, Marguerite Tomasello, Sarah Vanderheyden, Andrew Weber, Mallory Zolinas

Dates: 9/21/20, 11/16/20, 12/7/20, 1/25/21, 3/22/21

**Motion approve by roll call vote with each board member abstaining on their name listed on item E.**

**9. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD/POLICY**

**A. Vote to Approve Section 9 - Recommendations of the Superintendent - Policy**

Motion by **Mrs. Brownhill** and seconded by **Mrs. Kurtz**;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, policy items 9B-9C.

**B. First Reading**

**APPROVE** the following policy items as a first reading:

- P 0155.1 Board Member Participation at Board Meetings Using Electronic Device
- P 1648 Restart and Recovery Plan
- P 1648.03 Restart and Recovery- Full-Time Remote Instruction
- P 2270 Religion in the Schools
- P. 2431.3 Heat Participation Policy for Student-Athlete Safety
- P 2622 Student Assessment
- P & R 5111 Eligibility of Resident/Nonresident Students
- P & R 5200 Attendance
- P & R 5320 Immunizations

- P & R 5330.04 Administering an Opioid Antidote
- P & R 5610 Suspension
- P 5620 Expulsion
- P & R 8320 Personnel Records

**C. Second Reading**

**APPROVE** the following policy item as a second reading:

- P1648.02 Remote Learning Options for Families
- P1649 Federal Families First Coronavirus (COVID-19) Response Act

**Motion approved unanimously by roll call vote.**

**10. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**A. Vote to Approve Section 10 - Recommendations of the Business Administrator/Board Secretary**

Motion by Mr. Roehnert and seconded by Mrs. Brownhill;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 10B through 10H:

**B. Secretary and Treasurer Reports**

**RESOLVED**, pursuant to N.J.A.C.6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of July 31, 2020, after review of the Secretary's Budget Reports for July 31, 2020, as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C.6a:23-11(b) and N.J.A.C. 6a:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

**RESOLVED**, that the Mullica Township Board of Education members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's report for July 31, 2020
- Board Secretary's Report for July 31, 2020

Pursuant to Administrative code, N.J.A.C.6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of July 31, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A.18A:22-8.1. In accordance with N.J. A.C.6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of July 2020.

**C. Expenditures**

**APPROVE** the total payroll expense for:

- August 14, 2020 - \$75,470.74
- August 28, 2020 - \$83,605.51

**APPROVE** the **September 23, 2020** list of bills in the amount of **\$938,919.07**.

Fund 10 General Expense	\$492,375.29
Fund 20 Special Revenues	\$ 78,154.33
Fund 30 Construction Funds	\$ 32,648.18
Fund 40 Debt Service	\$330,440.63
<b>Total General Fund</b>	<b>\$933,618.43</b>
Fund 62 Cafeteria	\$ 5,240.64
Fund 63 Washington Twp	\$ -
Fund 95 Student Activities	\$ 60.00
<b>Total All Funds</b>	<b>\$938,919.07</b>

**D. Transfers**

**APPROVE** the July 2020 transfers #000001 through #000053, as attached.



**APPROVE** the submittal request to the NJ Commissioner of Education and the Atlantic County Executive Superintendent for the transfer of funds from the Emergency Reserve account to the general fund in the amount of \$144,000.00 for the purpose of emergency mold remediation.

**APPROVE** the request to transfer funds from the Maintenance Reserve account to the general fund in the amount not to exceed \$106,000.00.

**E. Contracts**

**APPROVE** the 2020-2021 special education tuition agreement with Galloway Township Board of Education for one (1) student at a cost to the district of \$27,731.64.

**APPROVE** the 2020-2021 personal aide agreement with Atlantic County Special Services School District for one (1) student at a cost to the district of \$43,920.00.

**APPROVE** the 2020-2021 tuition agreement with Atlantic County Special Services School District for two (2) students at a cost to the district of \$96,480.00 to be paid out of state aid reduction.

**APPROVE** the 2020-2021 debt service payment to the State of NJ at a cost to the district of \$53,078.00 to be paid out of state aid reduction.

**APPROVE** the 2020-2021 tuition contract with Upper Township Board of Education for one (1) student at a cost to the district of \$51,875.98.

**APPROVE** the 2020-2021 case management agreement with Kitty McMahon on an as-needed basis for case management at \$70.00 per hour and evaluations at \$325.00 each.

**APPROVE** the purchase and installation of the following playground equipment from Liberty Parks and Playgrounds for the cost of \$19,998.34 (NJ State Contract #:16-FLEET-00139).

**F. Emergency Contracts**

**APPROVE** the emergency services contract with Epic Environmental for inspection, collection of samples, reporting and work plan for indoor air quality at a cost to the district of \$5,840.00.

**APPROVE** the emergency services contract with Synatech for mold remediation at a cost to the district of \$108,000.00.

**G. Grants**

**APPROVE** the submission of the Alyssa's Law Grant in the amount of \$34,853.00.

**H. Bond Referendum Payments**

**APPROVE** payment to R. Maxwell Construction Co for parking lot construction FVHD #4737B2 in the amount of \$32,648.18.

**Motion approved by roll call vote with Mrs. Maione abstaining on item E.**

**11. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS**

Ms. Quattrone announced her resignation from the board. Mr. Weber and the Board thanked her for her service.

Motion by **Mr. Roehnert** and seconded by **Mrs. Maione** to accept Ms. Quattrone's resignation.

**Motion approved with Mrs. Wyld voting no.**

Motion by **Mrs. Brownhill** and seconded by **Mrs. Maione** to allow Ms. Quattrone to continue her role on the negotiations committee as an unpaid consultant for negotiations purposes only.

**Motion approved unanimously by roll call vote.**

**12. INFORMATIONAL**

**A. Next Board Meeting Dates**

The next regular board meeting is scheduled for **October 28, 2020**, at 6:30 p.m. for executive session and 7:00 p.m. for public session.

B. PTA – the bookfair and membership drive will be virtual this year.

C. MTEF

D. ACSBA – Mrs. Wyld informed the board that the next Atlantic County School Board Association meeting will be held virtually on October 15, 2020.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Motion by Mrs. Brownhill and seconded by Ms. Jacobo to adjourn the meeting

**Motion approved unanimously.**

**TIME: 8:03 PM**

Respectfully submitted,



Karen Gfroehrer  
Business Administrator