

1. MEETING OPENING

At 6:04 PM, Mrs. Werner, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mr. Roehnert, Mrs. Werner, Mr. Winterbottom and Mrs. Wyld

Absent: Mrs. Maione

Also in attendance: Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary and Mrs. Amy Elco, Solicitor

2. EXECUTIVE SESSION

A. Executive Session

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing attorney client communication and personnel.

FURTHER RESOLVED, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:05 PM

B. Resume Public Portion of Meeting

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:00 PM

C. Flag Salute - Mrs. Werner led the flag salute

3. PRESENTATIONS

A. NJSLA - Presentation by Mr. Sarraiocco

B. Student Discipline – Presentation by Mrs. Lynn

4. BOARD OF EDUCATION BUSINESS

A. Old Business

Vacant Board Seat to be re-advertized and put on website.

B. New Business – Mr. Weber is going to research live stream.

C. Committee Reports

1. Curriculum/Policy Committee

The committee discussed policies and district goals.

2. Finance/Operations Committee

Mr. Roehnert gave updates on the engineer, on state aid, mold, personal items lost due to mold (staff to compile list of missing items), core values and walk-through.

3. Personnel/Negotiations Committee

Mrs. Wyld discussed custodian subs, wellness program, stipends, teacher assignments virtual and the parent survey.

D. Correspondence

Rich Giovinazzi resignation letter.

5. COMMENTS FROM THE PUBLIC AND STAFF ON AGENDA ITEMS ONLY

Mrs. Sheldon thanked the Board for planning to start school, she also said that she is sorry to see Mr. Giovinazzi leave.

6. MINUTES

A. Regular and Executive Session Minutes

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

APPROVE the regular and executive session minutes for September 23, 2020.

Motion approved unanimously.

7. BOARD GOALS, ACTION PLAN AND VALUES

A. Vote to approve section 7

Motion by Mrs. Brownhill and seconded by Mr. Roehnert;

APPROVE Board Goal agenda items 7B – 7E.

B. Board Goals

1. The Board will continue to communicate with our community about our facility needs, school successes, and student achievements.
2. The Board will make a commitment to equity by fostering a school culture that embraces access, opportunity, inclusion, and support for all students and staff.
3. The Board will receive professional development on the Board’s role related to the fiscal responsibilities at our school district

C. Board Goals Action Plan

D. District Goals Action Plan

E. Mission & Core Values

Motion approved unanimously by roll call vote.

8. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS

A. Monthly Reports

1. Superintendent Report
2. Elementary School Principal Report
3. Middle School Principal Report
4. Facilities Report
5. Nurse's Report
6. Technology Report
7. Cafeteria Report
8. Curriculum and Data Report
9. ACES Report

9. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL

A. Vote to Approve Section 9 - Recommendation of the Superintendent - Personnel

Motion by Mrs. Brownhill and seconded by Mr. Roehnert;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B – 9I.

B. 2020-2021 Stipend Positions

APPROVE the Stipend Positions/Compensations for the 2020-2021 school year.

Activity	Compensation	Staff
Middle School National Junior Honor Society	\$800.00 Total	Michael Gerber
Athletic Coordinator	\$2,000.00 Total	Marguerite Tomasello
Middle School Student Council	\$1,400.00 Total(Shared)	Maryann Nowlan, Marguerite Tomasello
Elementary School Student Council	\$800.00 Total	Kerri Belfi
Middle School Yearbook	\$2,500.00 Total (Shared)	Meg Conaway, Jenna Earling
Elementary School Yearbook	\$1,700.00 Total	Jacki Lugg
Talent Show	\$1,400.00 Total (Shared)	Bridget Piptone, Christine Young
Band	\$1,400.00 Total	Cathy Bridge
Middle School Drama	\$1,600.00 Total (Shared)	Michael Hannel, Alyson Nothnagel
Art Club	\$400.00 Total	Randy Smith

Stokes Coordinator	\$400.00 Total	Dan Driscoll
Chorus	\$1,400.00 Total	Jamie Ocheske
SAVE Club	\$1,400.00 Total	Natasa Coughlin
Chess Club	\$1,200.00 Total	Lou Apalucci
Robotics Club	\$3,600.00 Total	Michael Greber
Positively Powerful Girls Club	\$800.00 Total	Dana O'Hare

C. Child Rearing Leave

APPROVE child rearing leave of absence for Dana Boden, aide, on or about December 7, 2020, with an anticipated return date of April 12, 2021, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1

D. New Hires

APPROVE the following staff for the 2020-2021 school year pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Ryan Hosey	Custodian	Step 2 \$44,705.00	11-000-262-100-00	CUS.FL.CUST.NA.04
Alicia Ort	Custodian Part-Time (.625 FTE)	Step 1 \$27,801.00	11-000-262-100-00	CUS.FL.CUST.NA.07
Kelly Riley	Health/Physical Education Teacher	Step 1 BA \$55,784.00	11-110-100-101-020 11-120-100-101-020 11-130-100-101-025	TCH.FL.HLTH.FL.03

E. Resignation

ACCEPT the resignation of Richard Giovinazzi, Buildings Grounds and Maintenance Manager, after 2 years and 5 months of service.

F. College/University Program Internship

APPROVE the change in cooperating teacher assignment for the following student:

College	Adviser	Name	Cooperating Teacher	Assignment	Dates
Stockton	Jeanne M. DelColle	*Keeley Lynch	Kelly Mierzwinski	K	8/17/20-12/23/2

*Originally approved at the June 24, 2020 meeting.

G. 2020-2021 Substitutes

APPROVE the following substitute personnel for the 2020-2021 school year pending receipt of appropriate paperwork.

Last Name	First Name	Type of Substitute Category
Voss	Theresa	Aide

H. School Safety & Security

- APPROVE** the Memorandum of Agreement with Local Law Enforcement & Mullica Township Board of Education.
- APPROVE** the School Safety and Security Annual Review Statement of Assurance.

I. American Education Week

APPROVE the acknowledgment of November 16-20, 2020 as American Education Week.

Motion approve unanimously by roll call vote. Mr. Weber said that the district appreciated Mr. Giovinazzi's time at Mullica Township School District

10. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS

A. Vote to Approve Section 10 - Recommendation of the Superintendent - Curriculum/Students Matters

Motion by **Mr. Roehnert** and seconded by **Mrs. Brownhill**;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 10B-10C.

B. Professional Development

APPROVE the Participation of Professional Meetings, Workshops, etc.:

Name	Location	Date	Cost	Travel, Meals & Lodging	Notes
Jill Pino	Virtual	10/28/2020	3 ETTC Hours	\$0	Making the Mentoring Process more Meaningful
Barbara Rheault	Virtual	9/22/20, 9/24/20, 9/29/20, 10/1/20	\$0	\$0	21st Century Annual Grantee Meeting
Barbara Rheault	Virtual	10/8/20, 1/28/21, 4/29/21, 7/19/21	\$0	\$0	21st Century 1st Quarter Director's Meeting
Allison Bell	Virtual	11/2/20, 11/3/20	\$399	\$0	PECS Training Pyramid Education

C. ABR Self-Assessment Score

APPROVE the 2019-2020 ABR Self-Assessment Score. All components of the Anti-Bullying Bill of Rights Act were identified as meeting or exceeding requirements.

Motion approved unanimously by roll call vote.

11. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD/POLICY

A. Vote to Approve Section 11 - Recommendation of the Superintendent - Board Policy

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 11B - 11C.

B. Policies - First Reading

APPROVE the following policy items as a first reading:

- P 1648.02 Remote Learning Options for Families (M)
- P 2464 Gifted and Talented Students (M)
- P & R 6470.01 Electronic Funds Transfer and Claimant Certification (M)
- P 7450 Property Inventory (M)
- P 8561 Procurement Procedures for School Nutrition Programs (M)

C. Policies - Second Reading

APPROVE the following policy items as a second reading:

- P 1648 Restart and Recovery Plan
- P 1648.03 Restart and Recovery- Full-Time Remote Instruction
- P 2270 Religion in the Schools
- P. 2431.3 Heat Participation Policy for Student-Athlete Safety
- P 2622 Student Assessment
- P & R 5111 Eligibility of Resident/Nonresident Students
- P & R 5200 Attendance
- P & R 5320 Immunizations
- P & R 5330.04 Administering an Opioid Antidote
- P & R 5610 Suspension
- P 5620 Expulsion
- P & R 8320 Personnel Records

Motion approved unanimously by roll call vote.

12. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 12 - Recommendations of the Business Administrator/Board Secretary

Motion by Mr. Roehnert and seconded by Mrs. Brownhill;

RESOLVED, that the Board of Education, upon recommendation of the Business Administrator, approve items 12B through 12G:

B. Approval of Expenditures

APPROVE the total payroll expenses for:
September 15, 2020: \$360,217.78

September 30, 2020: \$347,362.84

APPROVE the October 28, 2020 list of bills in the amount of \$537,702.37.

Fund 10 General Expense	\$504,607.41
Fund 20 Special Revenues	\$ 10,917.15
Fund 30 Construction Funds	\$ 0.00
Fund 40 Debt Service	\$ 0.00
Total General Fund	\$515,524.56
Fund 62 Cafeteria	\$ 17,004.41
Fund 63 Washington Twp.	\$ 0.00
Fund 95 Student Activities	\$ 5,173.40
Total All Funds	\$537,702.37

C. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C.6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **September 30, 2020**, after review of the Secretary's Budget Reports for **August and September** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C.6a:23-11(b) and N.J.A.C. 6a:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's report for August 31, 2020 and September 30, 2020
- Board Secretary's Report for August 31, 2020 and September 30, 2020

Pursuant to Administrative code, N.J.A.C.6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **September 30, 2020**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A.18A:22-8.1 and in accordance with N.J. A.C.6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **September 2020**.

D. Transfers

APPROVE the August 2020 transfers #000054 through #000055 and the September 2020 transfers #000056 through #000063 as attached.

E. Contracts

APPROVE the emergency proposal from Synatech for additional mold remediation at a cost to the district of \$16,500.00.

APPROVE the 2nd emergency proposal from Synatech for additional mold remediation at a cost to the district of \$12,000.00.

APPROVE the 2020-2021 agreement with Atlantic County Special Services School District (ACSSSD) for Child Study Team Services, Occupational Therapy and Physical Therapy Services on a daily/hourly, as needed, basis as per contracted rates.

APPROVE the 2020-2021 homeless tuition contract with Somers Point Board of Education for two (2) students at a total cost to the district of \$32,511.00.

APPROVE the 2020-2021 parent transportation contract PC-8 to transport three (3) students at a cost to the district of \$5,000 (prorated).

F. Fixed Asset Disposal

APPROVE the disposal of the following technology items:

ID#	ITEM	ID#	ITEM	ID#	ITEM	ID#	ITEM
17106	Copier	11781	Printer	13211	Monitor	13351	Acer chromebook

16439	Copier	16440	Desktop	13160	Monitor	12884	Acer chromebook
16441	Printer	9275	Monitor	13237	Monitor	13100	Acer chromebook
16019	Ladybug	12846	Acer chromebook	11018	Monitor	11055	Acer chromebook
13062	Monitor	12837	Acer chromebook	12554	Monitor	11035	Acer chromebook
13206	Monitor	12874	Acer chromebook	13162	Monitor	12883	Acer chromebook
13230	Monitor	12825	Acer chromebook	16112	Elmo	16106	Projector
13186	Monitor	12891	Acer chromebook	16641	Elmo	16532	Ladybug
11020	Monitor	13098	Acer chromebook	13245	Desktop		

APPROVE the disposal of the following items to be sold on GovDeals:

ID#	ITEM	ID#	ITEM
016370	Hotwell Vollrath Model 89145	016371	Hotwell Vollrath Model 89145
11664	Hotwell American Model HFW-4D	016368	Worktable Vollrath Model 81922
016369	Worktable Vollrath Model 89145	017125	Ford 1900 Tractor (blue)
017125	Ford 231 Tractor (yellow)	Misc	Teacher chairs (76)
01747	Fellows paper shredder 300c	017398	Hand punch 3000

G. Comprehensive Maintenance Plan and M-1 Form

APPROVE the submission of the Comprehensive Maintenance Plan (CMP) and M-1 Form for the 2021-2022 school year and authorize its submission to be appropriate parties.

Motion approved unanimously by roll call vote.

13. INFORMATIONAL

A. Next Board Meeting Date

The next board meeting is scheduled for **November 18, 2020**, at 6:30 p.m. for executive session and 7:00 p.m. For public session.

B. PTA Update – Mrs. Carroll thanked the Board and personally thanked everyone for the support of the Fall Festival, book sale, food drive and gift card sale. Mr. Weber thanked the PTA for their help with the Fall Parade.

C. MTEF Update - None

14. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS - None

15. EXECUTIVE SESSION - None

16. ADJOURNMENT

Motion by **Mr. Roehnert** and seconded by **Mrs. Kurtz** to adjourn the meeting

Motion approved unanimously.

TIME: 7:41 PM

Respectfully submitted,



Karen Gfroehrer
Business Administrator