

1. MEETING OPENING

At 6:33 PM, Mrs. Werner, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mr. Roehnert, Mrs. Werner, Mr. Winterbottom and Mrs. Wyld

Absent: None

Also in attendance: Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary and Mrs. Amy Elco, Solicitor

2. EXECUTIVE SESSION

A. Executive Session

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLUTION FOR EXECUTIVE SESSION

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing **Attorney/Client communications.**

FURTHER RESOLVED, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:34 PM

B. Resume Public Portion of Meeting

Motion by Mrs. Maione and seconded by Mrs. Brownhill to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:05 PM

C. Flag Salute - Mrs. Werner led the flag salute

3. BOARD OF EDUCATION BUSINESS

A. Addendum Recommendation of the Business Administrator

Motion by Mrs. Brownhill and seconded by Mrs. Maione to enter into Executive Session to interview candidates for a one-year unexpired term board position.

Motion approved unanimously

TIME: 7:10 PM

B. Motion by Mrs. Brownhill and seconded by Mr. Roehnert to resume the public portion of the agenda.

Motion approved unanimously

TIME: 7:19 PM

C. Board Member Recommendation

Motion by Mr. Roehnert and seconded by Mrs. Maione;

APPROVE Mr. David Wise to fulfill the one-year unexpired term pending successful submission of fingerprint documentation. The candidate will be sworn in at the meeting following the receipt of required documentation.

Motion approved unanimously.

D. Old Business

E. New Business

2020-2021 Budget Calendar

ACASBO JIF Renewal

F. Committee Reports

Curriculum/Policy Committee – Mrs. Jacobo stated that the committee discussed policies and the updated parent survey. District will bring students with IEPs in for four days.

Finance/Operations Committee – Mr. Roehnert gave updates on the WWTP, septic field project, preliminary budget, HVAC retro commissioning, mold, JIF renewal, disability carrier and in-person learning.

Personnel/Negotiations Committee – Mrs. Wyld informed the Board that the district needs an additional aide and sub custodian, head of maintenance retraction of resignation, special education in-person learning, and negotiations.

G. Correspondence - None

H. Update – Mr. Weber gave an update on the Middle State accreditation.

4. COMMENTS FROM THE PUBLIC AND STAFF ON AGENDA ITEMS ONLY - NONE

5. MINUTES

A. Regular and Executive Session Minutes

Motion by **Mrs. Brownhill** and seconded by **Mrs. Kurtz**;

APPROVE the regular and executive session minutes for October 28, 2020.

Motion approved unanimously.

6. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS

A. Monthly Reports

- i. Superintendent Report
- ii. Elementary School Principal Report
- iii. Middle School Principal Report
- iv. Facilities Report
- v. Nurse's Report
- vi. Technology Report
- vii. Cafeteria Report
- viii. Curriculum & Data Report
- ix. ACES Report

7. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL

A. Vote to Approve Section 7 - Recommendations of the Superintendent - Personnel

Motion by **Mr. Roehnert** and seconded by **Mrs. Brownhill**;

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve items 7B-7G.

B. Resignation

APPROVE to rescind of the resignation of Richard Giovinazzi, Buildings, Grounds and Maintenance Manager, on the recommendation of the Superintendent.

C. New Hires

APPROVE the following staff for the 2020-2021 school year pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Siana Sanchez	Part-Time Aide	Step 1 \$11,076.00	20-218-100-106-020	AID.PM.INST.PS.05

D. 2020-2021 Substitutes

APPROVE the following substitute personnel for the 2020-2021 school year pending receipt of appropriate paperwork including S414 "pass the trash."

Name	Type of Substitute Category	Name	Type of Substitute Category
Emily Sirianni	Aide	Siana Sanchez	Aide

E. ACES Before-School Staff

APPROVE the following staff for the 21st CCLC Grant (ACES) before school program. Any part-time employee who is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rates (previously approved as ACES aides on September 23, 2020 agenda).

Name	Position	Hourly Rate	Name	Position	Hourly Rate
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Jen Nehr	Instructor	\$25.00	Kristen Martinez	Instructor	\$25.00
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F. ESEA Title I After-School Program

RESOLVED, the Mullica Township Board of Education approve the Title I after school teacher vacancies for the 2020-2021 school year at \$40/hour (not to exceed 50 hours per staff member):

Name	Position	Account #
Lauren Smith	Teacher	20-231-100-101-020/025M-20-21
Melissa Winterbottom	Teacher	20-231-100-101-020/025M-20-21
Michael Hannel	Teacher	20-231-100-101-020/025M-20-21
Brandy Ehrke	Teacher	20-231-100-101-020/025M-20-21

G. College/University Program Internship

APPROVE the field placement (20 to 80 hours) for the following students

College	Adviser	Name	Cooperating Teacher	Assignment	Dates
Stockton	Jennifer Houser	Heather Shaw	Ms. Bridget Pipitone	4th Grade	01/04/21 - 05/07/21

Motion approved by roll call vote with Mr. Winterbottom abstaining on item F.

8. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS

A. Vote to Approve Section 8 - Recommendations of the Superintendent Curriculum/Students Matters

Motion by Mrs. Brownhill and seconded by Mrs. Kurtz;

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve tem 8B.

B. Professional Development

APPROVE Participation of Professional Meetings, Workshops, etc.:

Name	Location	Date	Cost	Travel	Meals	Lodging	Notes
Louis Apalucci	Newton, NJ	12/2/2020	\$0	\$88.20	\$0	\$0	Fairview Lake YMCA Camp
Daniel Driscoll	Newton, NJ	12/2/2020	\$0	\$88.20	\$0	\$0	Fairview Lake YMCA Camp

Motion approved unanimously by roll call vote.

9. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD/POLICY

A. Vote to Approve Section 9 - Recommendation of the Superintendent - Board Policy

Motion by Mr. Roehnert and seconded by Mrs. Maione;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve item 9B-9C.

B. Policies - First Reading

APPROVE the following policy items as a first reading:

P 1620 Administrative Employment Contracts

P & R 2431 Athletic Competition

P & R 5330.5 Seizure Action Plan

C. Policies - Second Reading

APPROVE the following policy items as a second reading:

P 1648.02 Remote Learning Options for Families (M)

P 2464 Gifted and Talented Students (M)

P & R 6470.01 Electronic Funds Transfer and Claimant Certification (M)

P 7450 Property Inventory (M)

P 8561 Procurement Procedures for School Nutrition Programs (M)

Motion approved unanimously by roll call vote.

10. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 10 - Recommendations of the Business Administrator/Board Secretary

Motion by Mr. Roehnert and seconded by Mrs. Brownhill;

RESOLVED that the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 10B through 10F:

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C.6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **October 31, 2020**, after review of the Secretary's Budget Reports for October 2020, as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C.6a:23-11(b) and N.J.A.C. 6a:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's report for October 2020
- Board Secretary's Report for October 2020

Pursuant to Administrative code, N.J.A.C.6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **October 2020**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A.18A:22-8.1 In accordance with N.J. A.C.6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **October 2020**.

C. Approval of Expenditures

APPROVE the payroll expense for:

October 15, 2020: \$346,047.78

October 30, 2020: \$346,629.51

APPROVE the November 18, 2020 list of bills in the amount of \$326,765.53.

Fund 10 General Expense	\$279,288.17
Fund 20 Special Revenues	\$9,486.48
Fund 30 Construction Funds	\$21,444.40
Fund 40 Debt Service	\$ -
Total General Fund	\$310,219.06
Fund 62 Cafeteria	\$16,544.97
Fund 63 Washington Twp	\$ -
Fund 95 Student Activities	\$1.50
Total All Funds	\$326,765.53

APPROVE the Superintendent and Business Administrator/Board Secretary to process and execute payment of bills, including debt service, until the regular January 2021 Board of Education with the understanding that the bills list will be provided at that meeting.

D. Transfers

APPROVE the October 2020 transfers #000064 through #000076, as attached.

E. Contracts

APPROVE Colonial Life as a disability provider at no cost to the district. (Enrollment is optional for staff.)

APPROVE the following 2020-2021 Greater Egg Harbor Regional Transportation Routes:

Contract	Route #	Destination	Cost	Mgmt Fee	Total
CHOP-B	CHOP-B	CHOP	\$ 9,720.00	\$ 486.00	\$ 10,206.00
CHOP - EY	CHOP-EY	CHOP	\$ 6,847.85	\$ 342.39	\$ 7,190.24
CM12D	M02	Mullica Twp School District	\$ 22,116.60	\$ 1,105.83	\$ 23,222.43
CM13C	M01, M03, M06, M07	Mullica Twp School District	\$ 93,254.40	\$ 4,662.72	\$ 97,917.12

CM16H	ACS-GE1	ACSSSD	\$ 65,890.80	\$ 3,294.54	\$ 69,185.34
CM16I	A - B	After School Activity	\$ 33,523.20	\$ 1,676.16	\$ 35,199.36
CM18	MT-1	Field/Athletic Trips (1st 4 hrs)	\$ 359.81	\$ 17.99	\$ 377.80
CM18	MT-1	Field/Athletic Trips (add'l hour)	\$ 99.00	\$ 4.95	\$ 103.95
CM19J	M04	Mullica Twp School District	\$ 25,628.40	\$ 1,281.42	\$ 26,909.82
CM19V	ACT1, ACT2	After School Activity - ACES	\$ 42,102.00	\$ 2,105.10	\$ 44,207.10
	M05, M08, M09,				
CM20A	M10, M11, M12,	Mullica Twp School District	\$ 230,440.00	\$ 11,522.00	\$ 241,962.00
	M13, M14				

F. Bond Referendum Payments

APPROVE payment to R. Maxwell Construction for site improvements to the school FVHD #4737B2, pending submission of final approval from FVHD, in the amount of \$21,444.40.

Motion approved unanimously by roll call vote.

11. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS – None

12. INFORMATIONAL

A. Next Board Meeting Date

The next regular and reorganization board meeting is scheduled for **January 6, 2021**, with public portion of the meeting starting at 7:00 p.m.

B. PTA – Starting gift card sale and assisting Mrs. Rabush with the food drive.

C. MTEF – Meeting in early January to discuss starting activities again.

13. EXECUTIVE SESSION - None

14. ADJOURNMENT

Motion by **Mr. Roehnert** and seconded by **Mrs. Jacobo** to adjourn the meeting

Motion approved unanimously.

TIME: 7:35 PM

Respectfully submitted,



**Karen Gfroehrer
Business Administrator**