

1. MEETING OPENING

At 7:11 PM, Ms. Gfroehrer, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mr. Roehnert, Mrs. Werner, Mr. Winterbottom and Mrs. Wyld

Absent: None

Also in attendance: Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary and Mrs. Amy Elco, Solicitor

B. Flag Salute

PLEDGE OF ALLEGIANCE - Ms. Gfroehrer will lead the flag salute.

C. Election Results

November 3, 2020 Election Results:

Full three (3) year term(s):

Susan Brownhill - 1,864 votes

Sarah Kurtz - 1,886 votes

Nick Roehnert - 1,827 votes

D. Administration of Oath to Newly-Elected Board of Education Members

Administration of Oaths:

Amy Elco, Board Attorney, administered the Oath of Office to the newly elected members of the Mullica Township Board of Education.

2. ELECTION AND APPOINTMENT OF OFFICERS

A. Nominations & Elections for President

Nominated: **Mrs. Brownhill**

RESOLVED, the Mullica Township Board of Education approves **Mrs. Brownhill** as President of the Mullica Township Board of Education

Motion approved unanimously by paper ballot.

A. Nominations & Election for Vice President

Nominated: **Mrs. Werner**

RESOLVED, the Mullica Township Board of Education approves **Mrs. Werner** as Vice President of the Mullica Township Board of Education.

Motion approved unanimously by paper ballot.

AT THIS TIME THE NEWLY ELECTED PRESIDENT ASSUMES CHAIR.

C. Appointment of Delegates/Representatives

Appoint **Joy Wyld**, NJSBA Delegate for 2021 (Joy Wyld 2020)

Appoint **Angela Maione**, alternate NJSBA Delegate 2021 (Angela Maione 2020)

Appoint **Joy Wyld**, ACSBA Delegate for 2021 (Joy Wyld 2020)

Appoint **Cather Werner**, ACSBA alternate Delegate for 2021 (Cathy Werner 2020)

D. Committees

Curriculum/Policy Committee – Susan Brownhill, Sarah Kurtz, Mark Winterbottom, Carmen Jacobo (Chair)

Finance/Facilities Committee – Susan Brownhill, Joy Wyld, Angela Maione, Nick Roehnert (Chair)

Personnel/Negotiations Committee – Susan Brownhill (Personnel only), Linda Quattrone (Negotiations only), Joy Wyld, Cathy Werner (Chair)

3. ANNUAL APPOINTMENTS

A. Vote to Approve Section 3- Annual Appointments

Motion by Mrs. Wyld and seconded by Mr. Roehnert;

RESOLVED, that the Mullica Township Board of Education approve items 3B.

B. Board Secretary

APPROVE the appointment of Karen Gfroehrer as Board Secretary from January 6, 2021 through the reorganization meeting in 2022.

APPROVE the appointment of Meryl Evangelisti as Assistant Board Secretary from January 6, 2021 through the reorganization meeting in 2022.

Motion approved unanimously by roll call vote.

4. CODE OF ETHICS

A. Board Of Education Code of Ethics Review

Pursuant to N.J.S.A. 18A: 12-21, the Mullica Township Board of Education read aloud the New Jersey School Boards Member Code of Ethics statement.

5. ANNUAL MOTIONS AND DESIGNATIONS

A. Vote to Approve Section 5-Annual Motions and Designations

Motion by Mrs. Werner seconded by Mrs. Maione;

RESOLVED, that the Mullica Township Board of Education approve items 5B - 5G.

B. School Board Recognition Month

RESOLUTION: LOCAL BOARD OF EDUCATION

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2021 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Mullica Township Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Mullica Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, the efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

RESOLVED, that the Mullica Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Mullica Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

C. Official Newspapers

APPROVE the following official newspapers:

The *Press of Atlantic City*, primary and *Hammonton Gazette*, secondary.

D. Depositories of School Monies

RESOLVED, that, TD Bank be designated as the depositories of record for the Mullica Township Board of Education accounts; and

BE IT FURTHER RESOLVED, that the investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and that the Business Administrator shall be the designated school funds investor; and

FURTHER RESOLVED, that all checks drawn against the General Investment Account are signed by any three of the following:

President, Vice President, Board Secretary, Treasurer **(three of four)**

BE IT FURTHER RESOLVED, the Mullica Township Board of Education authorize the following signatures on the accounts maintained by the Mullica Township Board of Education:

School Lunch Program - President, Board Secretary, School Secretary **(two of three)**

Payroll Checking - President, Board Secretary, Treasurer **(two of three)**

Payroll Agency Checking - President, Board Secretary, Treasurer **(two of three)**

Unemployment Trust - President, Board Secretary, Treasurer **(two of three)**

Student Activities - President, School Principal, Board Secretary **(two of three)**

Capital Projects - President, Vice President, Board Secretary, Treasurer **(three of four)**

E. Policies and Procedures

RESOLVED, that the Mullica Township Board of Education adopt policies and procedures for 2021 recognizing that these items may be amended when necessary with Board approval.

F. State Contract Vendors

APPROVE the following resolution authorizing contracts with certain approved state contract vendors for Board of Education Pursuant to N.J.S.A. 18A:18A-10a.

WHEREAS, the Mullica Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C.5:34-7.29©, may by resolution and without advertising for bids, purchase any goods or services under the State contracts entered into on behalf of the State by the Division of Purchases and Property in the Department of the Treasury; and

WHEREAS, the Mullica Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Mullica Township Board of Education intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Mullica Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors for 2021 pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Mullica Township Board of Education Business Administrator, Karen Gfroehrer, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Mullica Township Board of Education and the Referenced State Contract Vendors as Referenced on Department of Treasury website shall be from January 2, 2021 through January 30, 2022.

G. Standard Operating Procedure and Internal Controls Manual

APPROVE the Standard Operating Procedures and Internal Controls manual

Motion approved unanimously by roll call vote.

6. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL

A. Vote to Approve Section 6 - Recommendation of the Superintendent - Personnel

Motion by Mrs. Kurtz and seconded by Mrs. Maione;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 6B-6E.

B. Resignation

ACCEPT the resignation of Meghan Franklin, Aide, after 11 months.

ACCEPT the resignation of Carolyn Witczak, ACES Data Clerk, after 1 year and 2 months.

C. Sick Leave Bank

APPROVE, the establishment of a Sick Leave Bank for Orray Clayton as provided in the MTEA Negotiated Agreement Article XVIII (E) pending the submission of required documentation as listed in the agreement. The Bank shall be effective from the date all documentation is received until June 30, 2021.

APPROVE, the establishment of a Sick Leave Bank for Regina Bartolomeo as provided in the MTEA Negotiated Agreement Article XVIII (E) pending the submission of required documentation as listed in the agreement. The Bank shall be effective from the date all documentation is received until June 30, 2021.

D. Child Rearing Leave

APPROVE extending the child rearing leave of absence for Jacklyn Rendfrey, Speech teacher, on or about January 4, 2021, with anticipated return date of September 1, 2021, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1.

E. 2020-2021 Substitutes

APPROVE the following substitute personnel for the 2020-2021 school year pending receipt of appropriate paperwork.

| Last Name | First Name | Type of Substitute Category |
|--------------------|------------|-----------------------------|
| Schafter Colleluro | Yonnie | Teacher, Clerical |
| Kirkendoll | Sharon | Aide |
| Mauri | Lauren | Teacher |
| Wood | Georgette | Teacher |
| Best | Jennifer | Aide |
| Mateo-Casanova | Lourdes | Custodian |

Motion approved unanimously by roll call vote.

7. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR

A. Vote to Approve Section - Recommendation of the Business Administrator

Motion by Mr. Roehnert and seconded by Mrs. Werner;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 7B-7C.

B. Grants

APPROVE the submission and acceptance of the 2019-2020 School Security Grant in the amount of \$34,853.

APPROVE the submission and acceptance of amendment 1 to the 2019-2020 CARES Emergency Relief Grant in the amount of \$159,718 required to add additional funding in the amount of \$8,273.

APPROVE the acceptance of the 2020-2021 21st Century CCLC (ACES) Program continuation grant in the amount of \$425,000.

APPROVE the acceptance of the 2020-2021 IDEA grant as follows:

Basic: \$188,344
 Preschool: \$ 3,804

APPROVE the acceptance of the 2020-2021 ESEA Consolidated grant as follows:

Title IA: \$ 189,376
 Title IIA: \$ 21,038
 Title IVA: \$ 13,910

APPROVE to amendment and accept the 2020-2021 ESEA Title IA grant to include 2019-2020 carryover funds for a total grant award of 224,810.

C. Flexible Spending Account CARES Amendment

RESOLVED, that the Amendment to the Mullica Township Board of Education Flexible Benefits Plan for the CARES Act (the Amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Plan Administrator the Amendment and to take any and all actions as it may deem necessary to effectuate this resolution.

Motion approved unanimously by roll call vote.

8. BOARD MEETING DATES

A. School Board Meeting Dates 2021

Motion by Mrs. Werner and seconded by Mr. Roehnert;

APPROVE the following board meeting dates:

Meetings will be held on the fourth Wednesday of each Month with executive session starting at 6:30 p.m. and public portion of the meeting starting at 7:00 p.m. in the Elwood School Library, 500 Elwood Road, Elwood, NJ, unless otherwise advertised or noted below:

| | |
|-------------------|--|
| January 27, 2021 | July 2021 TBD (Board retreat/goal setting) |
| February 24, 2021 | August 25, 2020 |
| March 24, 2021* | September 22, 2021 |
| April 28, 2021* | October 27, 2021 |
| May 26, 2021 | November 17, 2021 |
| June 23, 2021 | January 5, 2022 (Reorganization Mtg.) |

*Subject to change based on budget calendar

Motion approved unanimously by roll call vote.

9. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS - NONE

10. EXECUTIVE SESSION

A. Resolution for Executive Session

Motion by Mrs. Kurtz and seconded by Mrs. Werner;

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing **contracts and attorney/client communications.**

FURTHER RESOLVED, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law. No action will be taken.

Motion approved unanimously.

TIME: 7:37 PM

B. Resume Public Portion of Meeting

Motion by Mrs. Maione and seconded by Mr. Roehnert to resume public portion of meeting.

Motion approved unanimously.

TIME: 8:02 PM

11. INFORMATIONAL

A. Next Board Meeting Date

The next board meeting is scheduled for **January 27, 2021**, with executive session starting at 6:30 PM and public portion of the meeting starting at 7:00 PM

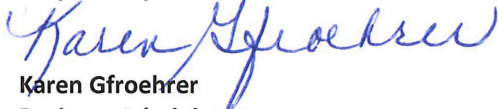
12. ADJOURNMENT

Motion by Mrs. Kurtz and seconded by Mr. Roehnert to adjourn the meeting.

Motion approved unanimously.

TIME: 8:03 PM

Respectfully submitted,



Karen Gfroehrer
Business Administrator