

1. MEETING OPENING

At 6:35 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mr. Roehnert, Mrs. Werner, and Mrs. Wyld

Absent: Mrs. Maione, Mr. Winterbottom

Also in attendance: Mr. Weber, Superintendent; Mrs. Evangelisti, Assistant Board Secretary and Mrs. Amy Elco, Solicitor

2. Board Secretary Pro Temp

Motion by Mrs. Werner and seconded by Mr. Roehnert to appoint Mrs. Evangelisti as Board Secretary, Pro Tem.

Motion approved unanimously.

3. EXECUTIVE SESSION

A. Executive Session

Motion by Mr. Roehnert and seconded by Mrs. Kurtz:

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing attorney/client privilege.

FURTHER RESOLVED, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:36 PM

B. Resume Public Portion of Meeting

Motion by Mr. Roehnert and seconded by Mrs. Werner to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:04 PM

C. Flag Salute - Mrs. Brownhill led the flag salute

4. PRESENTATIONS

A. Staff Recognition

Mr. Weber and the Mullica Township Board of Education acknowledged Peter Quiles 25 Years of Service.

B. Superintendent Update

Mr. Weber gave a power point presentation on the school.

5. INTERVIEWS

A. Board of Education Interviews

Mullica Township Board of Education interviewed candidates for a one-year unexpired term board position.

6. EXECUTIVE SESSION

A. Executive Session

Motion by Mrs. Kurtz and seconded by Mr. Roehnert:

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing board candidates.

FURTHER RESOLVED, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

Time: 7:50 PM

B. Resume Public Portion of Meeting

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:57 PM

7. New Board Member appointment

Mrs. Elco asked for a motion to accept Mrs. Hreha as the new board member to fill the unexpired one-year term vacancy pending completion of required paperwork.

Motion by Mrs. Werner and seconded by Mrs. Kurtz;

Motion approved unanimously.

8. BOARD OF EDUCATION BUSINESS

A. Old Business

B. New Business

Board meeting date changes:

The March 24, 2021 scheduled meeting will be changed to March 17, 2021 to accommodate the budget submission requirements.

C. Committee Reports

Curriculum/Policy Committee – Mrs. Jacobo stated that the PowerSchool program will be discontinued in the 2021-2022 school year and replaced by OnCourse Systems. Strategic plan development is in the works. The Atlanticare Wellness Specialist position for 2021-2022 school year is being reevaluated. The 2021-2022 calendar was approved as was the grant from the Tuckerton Seaport.

Finance/Operations Committee – Mr. Roehnert gave updates on the WWTP and the septic field project proposals received. General outlines for next year's budget, insurance renewal and funding for exhaust fans.

Personnel/Negotiations Committee – Mrs. Werner informed the board negotiations have started with the MTEA. Discussed shared IT services with the township.

D. Correspondence

Letter from the State of New Jersey acknowledging that the Washington Township Sending School District is currently not sending enough students to Mullica to warrant a seat on the Mullica Township School Board of Education

E. Update

9. COMMENTS FROM THE PUBLIC AND STAFF ON AGENDA ITEMS ONLY - None

10. MINUTES

A. Regular and Executive Session Minutes

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

APPROVE the following regular, reorganization and executive board meeting minutes:

November 18, 2020 - Regular and Executive

January 6, 2021 - Reorganization and Executive Minutes

Motion approved unanimously.

11. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS

A. Monthly Reports

1. Superintendent Report
2. Elementary School Principal Report
3. Middle School Principal Report
4. Facilities Report
5. Nurse's Report
6. Technology Report
7. Cafeteria Report
8. Curriculum & Data Report
9. ACES Report

12. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL

A. Vote to Approve Section 10 - Recommendations of the Superintendent - Personnel

Motion by Mr. Roehnert seconded by Mrs. Jacobo;

RESOLVED that the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 12B-12J.

B. New Hires

APPROVE the following long-term substitute (February 8, 2021- June 30, 2021) pending receipt of appropriate paperwork.

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Stacey Kehrl	Long-Term Substitute/Special Ed	Step 1 BA \$55,784.00 (prorated)	11-212-100-101-020	TCH.PM.SPEC.FL.04

C. Child Rearing Leave

APPROVE child rearing leave of absence for Michael Hannel, Teacher, on or about February 9, 2021, with an anticipated return date of March 1, 2021, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1

APPROVE child rearing leave of absence for Ashley Magalong, Teacher, on or about June 1, 2021, with an anticipated return date of September 1, 2022, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1

D. Leave of Absence

APPROVE unpaid leave of absence for Carol Goldbacher, aide, on or about March 15, 2021 with anticipated return date of April 5, 2021.

E. Retirement

APPROVE the retirement of Mirna Geary, Aide, with regret and appreciation after 28 years and 4 months of service effective June 30, 2021.

F. ACES After-School Staff

APPROVE the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rates:

Name	Position	Hourly Rate	Name	Position	Hourly Rate
Nicole Littlefield	Teacher	\$40.00	Rhonda Goodrich	Teacher	\$40.00
Kristen Martinez	Data Clerk	\$15.00			

G. 2020-2021 Substitutes

APPROVE the following substitute personnel for the 2020-2021 school year pending receipt of appropriate paperwork.

Last Name	First Name	Type of Substitute Category
Black-Willman	Megan	Teacher/Aide
Camargo	Jessica	Aide

H. College/University Program Internship

APPROVE the field placement for the following students:

College	Advisor	Name	Cooperating Teacher	Assignment	Dates
Stockton	Jennifer Houser	Keeley Lynch	Mrs. Belfi	4th Grade	1/28/2021-5/7/2021

I. Tuition Reimbursement

APPROVE the preliminary 2020-2021 budget allocation for tuition reimbursement for the following staff members:

Staff Member	Course	Cost
Jenna Earling	Developmental Reading Instruction	\$1,950.00
Alicia Ort	Low Pressure Black Seal NJ Boiler Operator	\$600.00
Ryan Richards	Instructional Design and Development	\$1,950.00

J. Paraprofessional Statement of Assurance

APPROVE the submission of the Statement of Assurance to the Atlantic County Executive Superintendent of Schools for the purpose of confirming the district has met the requirements for the paraprofessional staff for 2020-2021.

Motion approved unanimously by roll call vote.

13. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS

A. Vote to Approve Section 11 - Recommendation of the Superintendent - Curriculum/Student Matters

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

RESOLVED, that the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 13B-13G.

B. Health and Safety (Facilities Checklist) SOA

APPROVE the submission of the Health and Safety Evaluation of School Buildings Checklist Statement Of Assurances for 2020-2021.

C. Student Safety Data System

APPROVE submission of the SSDS report for reporting period 1, July 1, 2020 to December 31, 2020, submitted to the NJDOE on January 20, 2021.

D. ECPA 2020-21 One-Year Plan

APPROVE the One-Year Preschool Program Plan for 2021-2022: This plan defines the recruitment strategies, administrative oversight, intervention and support services, curriculum and assessment and professional development. Also, included are current and projected enrollment figures, teacher and staff credentials, and budget statements.

E. ECPA 2020-21 Statement of Assurance

APPROVE the submission of the 2021-2022 ECPA One-Year Preschool Plan District Statement of Assurance.

F. Professional Development

APPROVE participation of professional meetings, workshops, etc.:

Name	Location	Date	Cost	Travel	Meals & Lodging	Notes
Rhonda Goodrich	Gloucester Twp., NJ	11/17/2020	\$0	\$18.48	\$0	Control the Bleed kit pick-up
Karen Gfroehrer	Online	3/16/2021	\$50.00	\$0	\$0	Purchasing Update/Best Practices & NJSMART State Contract Purchasing
Karen Gfroehrer	Online	2/2/2021	\$50.00	\$0	\$0	Budget Guidelines and Software Review, Best Practices in Budgeting

G. 2021-2022 District Calendar

APPROVE the 2021-2022 district calendar as attached.

Motion approved unanimously by roll call vote.

14. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 12 - Recommendations of the Business Administrator/Board Secretary

Motion by Mr. Roehnert and seconded by Mrs. Werner;

RESOLVED, that the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 14B - 14I:

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C.6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **November 30, 2020**, after review of the Secretary's Budget Reports for **November 30, 2020**, as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C.6a:23-11(b) and N.J.A.C. 6a:23-2-11(c)3&4 and

- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's report for November 30, 2020
- Board Secretary's Report for November 30, 2020

Pursuant to Administrative code, N.J.A.C.6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **November 30, 2020**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A.18A:22-8.1 In accordance with N.J. A.C.6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **November 2020**.

C. Transfers

APPROVE the November 2020 transfers #000077 through #000078, as attached.

D. Approval of Expenditures

Approve the payroll expense for:
 November 13, 2020: \$350,321.41
 November 30, 2020: \$345,476.81
 December 15, 2020: \$419,357.16
 December 23, 2020: \$348,045.92

APPROVE the December 18, 2020 bills list in the amount of \$509,431.26

Fund 10 General Expense	\$475,822.45
Fund 20 Special Revenues	\$9,286.68
Fund 30 Construction Funds	\$979.00
Fund 40 Debt Service	\$0.00
Total General Fund	\$486,088.13
Fund 62 Cafeteria	\$21,418.45
Fund 63 Washington Twp	\$
Fund 95 Student Activities	\$1,924.68
Total All Funds	\$509,431.26

APPROVE the January 27, 2021 bills list in the amount of \$357,863.49

Fund 10 General Expense	\$297,973.00
Fund 20 Special Revenues	\$30,758.78
Fund 30 Construction Funds	\$0
Fund 40 Debt Service	\$12,895.00
Total General Fund	\$341,626.78
Fund 62 Cafeteria	\$14,799.71
Fund 63 Washington Twp	\$0
Fund 95 Student Activities	\$1,437.00
Total All Funds	\$357,863.49

E. Contracts

APPROVE the agreement with Y.A.L.E. Clinic, LLC for Applied Behavior Analytic Services for the 2020-2021 school year at a cost of \$900 for assessments, \$100 for BSP and then \$35/hour for behavioral assistants and \$100/hour for behavior analysts on an as needed basis.

APPROVE the contract with Management and Evaluation Associates for the 21st CCLC grant implementation and monitoring at a cost to the ACES program of \$17,000.00.

APPROVE the 2021-2022 Educational Consortium for Telecommunications Savings consulting agreement for a fee of 15% of Cat1 services and 7.5% fee for Cat2 services of the members total savings

APPROVE the participation with the Hunterdon County Educational Services Commission cooperative pricing system for the purchase of goods and services at no cost to the district.

APPROVE the agreement with Oncourse Systems for Education for the 2020-2021 Student Information Data Base at a cost to the district of \$26,987.50.

APPROVE the three-year agreement with Comcast for monthly Ethernet services at a cost of \$2,347.89 per month.

APPROVE the proposal for WWTP and Septic Disposal Field Engineering Services from Remington & Vernick Engineers at an estimated cost to District of \$105,000.00.

F. Request for Proposals

APPROVE to request for proposals for the following services:

Architect of Record

Bond Counsel

G. Grants

APPROVE the acceptance of the 2020-2021 Tuckerton Seaport and New Jersey State Council on the Arts Folk Arts Residency \$4,320 grant at no cost to the district.

H. Bond Referendum Payments

APPROVE payment to Fraytak Veisz Hopkins Duthie for professional services rendered in connection with site improvements FVHD #4737B1 question #2 in the amount of \$979.00.

I. Insurance

APPROVE, the Mullica Township Board of Education agrees to renew its membership in the Atlantic and Cape May Counties Association of Joint Insurance Fund for a three year membership term which shall commence on July 1, 2021 and that the Board will participate in all lines of coverage the JIF provides as defined by the JIF's Risk Management Program, which are generally described herein as follows:

1. Workers' Compensation and Employers' Liability
2. General Liability and Automobile Liability
3. Educator's Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Pollution and Mold Legal Liability
9. Crisis Protection Program
10. Unmanned Aerial Systems Liability

Motion approved unanimously by roll call vote.

15. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS - none

16. INFORMATIONAL

A. Next Board Meeting Date

The next board meeting is scheduled for **February 24, 2021**, with executive session starting at 6:30 p.m. and public portion of the meeting starting at 7:00 p.m. A special meeting will be held **on February 11, 2021** at 6:30 p.m.

B. PTA – Mrs. Brownhill stated that the PTA is considering a raffle event instead of handbag bingo. They will donate snacks for all students for the Valentine's Day event. Fundraising is an issue. Mr. Weber asked everyone to join the PTA.

C. MTEF – Mr. Weber said that the MTEF is experiencing fundraising issues as well.

17. EXECUTIVE SESSION - None

18. ADJOURNMENT

Motion by Mrs. Kurtz and seconded by Mrs. Werner to adjourn the meeting

Motion approved unanimously.

TIME: 8:10 PM

Respectfully submitted,



Meryl Evangelisti

Assistant Board Secretary/Board Secretary Pro Tem