

1. MEETING OPENING

At 6:33 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Hreha, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mr. Roehnert, Mr. Winterbottom and Mrs. Wyld

Absent: Mrs. Werner

Also in attendance: Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary; and Mrs. Amy Elco, Solicitor

2. EXECUTIVE SESSION

A. Executive Session

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing Contracts and Attorney/Client communications.

FURTHER RESOLVED, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:34 PM

B. Resume Public Portion of Meeting

Motion by Mrs. Kurtz and seconded by Mrs. Maione to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 6:39PM

C. Flag Salute - Mrs. Brownhill led the flag salute

3. PRESENTATIONS

A. 2021-2022 Proposed Budget – Presented by Mr. Weber

B. Return to Learning Changes – Presented by Mr. Weber

4. BOARD OF EDUCATION BUSINESS

A. New Business – None

B. Old Business – None

C. Committee Reports

Curriculum/Policy Committee – Mrs. Jacobo spoke about policies, spring sports and change in schedule.

Finance/Operations Committee – Mr. Roehnert gave updates on the WWTP/Septic, Engineering, Yale lease, facilities use and Food Service Management RFP.

Personnel/Negotiations Committee – Mrs. Brownhill informed the board of a special education position on the agenda, 2021-2022 staffing, retirement and IT Shared Services.

D. Correspondence – None

E. Update

Mr. Weber spoke about spring sports, track and field with GEHSD constituent school

5. PUBLIC COMMENT ON AGENDA ITEMS ONLY - None

6. MINUTES

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

APPROVE the following meeting minutes:

February 24, 2021 Regular Meeting Minutes

February 24, 2021 Executive Session Minutes

Motion approved with Mrs. Jacobo abstaining.

7. RECOMMENDATION OF THE SUPERINTENDENT - 2020-2021 BUDGET SUBMISSION APPROVAL

A. Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 7B-7C.

B. 2021-2022 Proposed Budget

APPROVE, the Mullica Township Board of Education approve the tentative 2021-2022 School District Budget for submission to the county Superintendent of Schools and to authorize the Board Secretary/Business Administrator to make necessary changes as requested by the County Office to receive approval.

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 11,664,399	\$ 4,372,089
Total Special Revenue Fund	\$ 1,345,519	N/A
Total Debt Service Fund	\$ 648,617	\$ 515,576
Totals	<u>\$ 13,658,134</u>	<u>\$ 4,887,665</u>

BE IT FURTHER RESOLVED, to acknowledge that the 2021-2022 School Year Budget as described results as follows:

General Fund Tax Levy/Municipal Other \$4,372,089

Debt Service Municipal Levy \$515,576

BE IT FURTHER RESOLVED, that the Mullica Township Board of Education approve a withdrawal of \$65,000 from the maintenance reserve account for the purpose of upgrading the septic disposal fields.

C. Maximum Travel Reimbursement

MAXIMUM TRAVEL REIMBURSEMENT

APPROVE, pursuant to N.J.A.C. 6A:23-7.1 and school district policy 6471, the Mullica Township Board of Education shall establish in the 2021-2022 Annual School Budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-2022 school year.

NOW THEREFORE BE IT RESOLVED, that the Mullica Township Board of Education hereby establishes the school district travel maximum for the 2021-2022 school year at the sum of \$10,000, inclusive of travel paid for by federal funds, and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion approved unanimously by roll call vote.

8. RECOMMENDATION OF THE SUPERINTENDENT - MONTHLY REPORTS

A. Monthly Reports

1. Superintendent Report
2. Elementary School Principal Report
3. Middle School Principal Report
4. Facilities Report
5. Nurse's Report
6. Technology Report
7. Cafeteria Report
8. Curriculum & Data Report
9. ACES Report

9. RECOMMENDATION OF THE SUPERINTENDENT - PERSONNEL

A. Vote to Approve Section 9 - Recommendation of the Superintendent - Personnel

Motion by Mrs. Wyld and seconded by Mr. Roehnert;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B - 9E.

B. New Hires

APPROVE the following new staff pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Marisa Mancini	Long-Term Substitute (March 8, 2021 – April 30, 2021)	Step 1 BA \$55,784.00 (prorated)	11-212-100-101-020	TCH.PM.SPEC.FL.01
Cione Gonzalez	Special Education Teacher	Step 1 BA \$55,784.00 (prorated)	11-212-100-101-020	TCH.PM.SPEC.FL.01

C. Retirement

APPROVE the retirement of Louise Rodio, teacher, with regret and appreciation for over 17 years of service effective June 30, 2021.

D. 2020-2021 ACES Staff

APPROVE the following staff for the 21st CCLC Grant (ACES) school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rates:

Name	Position	Hourly Rate	Name	Position	Hourly Rate
Sal Petetti	Teacher	\$40.00	Kelly Riley	Teacher	\$40.00
Carmen Munoz	Teacher	\$40.00			

* pending receipt of appropriate paperwork

E. Stipend Positions/Compensation

APPROVE the Stipend Positions/Compensations for the 2020-2021 school year.

Activity (# of positions)	Anticipated Compensation	Staff
MS Track & Field	\$3,500.00 total (shared)	Dan Driscoll, Thomas McLaughlin, Louis Apalucci

Motion approved unanimously by roll call vote.

10. RECOMMENDATION OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS

A. Vote to Approve Section 10 - Recommendation of the Superintendent - Curriculum/Students Matters

Motion by Mrs. Wyld and seconded by Mr. Roehnert;

RECOMMEND, that the Board of Education, upon recommendation of the Superintendent, approve items 10B-10D.

B. Return to Learning Plan Revision

APPROVE revising the Mullica Township School District *Restart and Recovery Plan for Education* as reviewed tonight and to amend any such appropriate documents concerning same.

C. Comprehensive Equity Plan SOA

APPROVE Submission of Comprehensive Equity Plan Statement of Assurance for the 2021-2022 School Year.

D. Professional Development

APPROVE participation in professional meetings, workshops, etc.:

Name	Location	Date	Cost	Travel Meals & Lodging	Notes
Francesca Donio	Zoom	3/31/2021	2 ETTC Hours	\$0	Synchronous Student Engagement
Christy Rivera	Zoom	3/3/21,3/17/21, 3/24/21, 3/31/21	\$20.00	\$0	21st CCLC/Full Steam Ahead 2021
Barbara Rheault	Zoom	3/3/21,3/17/21, 3/24/21, 3/31/21	\$20.00	\$0	21st CCLC/Full Steam Ahead 2021
Mallory Zolinas	Zoom	5/26/2021	4 ETTC Hours	\$0	Social Emotional Learning
Bill Maher	Zoom	5/26/2021	4 ETTC Hours	\$0	Social Emotional Learning
Maris Lynn	Zoom	5/26/2021	4 ETTC Hours	\$0	Social Emotional Learning
Krystal Hutton	Zoom	4/5/2021 4/6/2021	\$399.00	\$0	PECS Training Level 1
Loretta Becker	Zoom	3/25/2021	\$59.00	\$0	Breaking Free From Eating Disorders after Surviving Trauma and Abuse

Motion approved unanimously by roll call vote.

11. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD/POLICY

A. Vote to Approve Section 11 - Recommendation of the Superintendent - Board Policy

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve item 11B.

B. Policies - Second Reading

APPROVE the following policy items as a second reading:

- P 6440 Cooperative Purchasing (M) (Revised)
- P & R 7440 School District Security (M) (Revised)
- P & R 7510 Use of School Facilities
- P 8420 Emergency and Crisis Situations (M) (Revised)

Motion approved unanimously by roll call vote.

12. RECOMMENDATION OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 12 - Recommendation of the Business Administrator/Board Secretary

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

RESOLVED, that the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 12B - 12H:

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C. 6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **February 28, 2021**, after review of the Secretary's Budget Report for **February 28, 2021** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-11(b) and N.J.A.C. 6A:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's and Board Secretary's Reports for February 28, 2021

Pursuant to Administrative code, N.J.A.C. 6A:23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **February 28, 2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 In accordance with N.J.A.C. 6A:23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **February 2021**.

C. Approval of Expenditures

APPROVE the payroll expense for:

- February 12, 2021: \$353,112.31
- February 26, 2021: \$353,765.92

APPROVE the March 17, 2021 list of bills in the amount of \$471,985.50

Fund 10 General Expense	\$387,566.18
Fund 20 Special Revenues	\$15, 735.33
Fund 30 Construction Funds	\$0
Fund 40 Debt Service	\$57,740.63
Total General Fund	\$461,042.14
Fund 62 Cafeteria	\$29,837.05
Fund 63 Washington Twp	\$0
Fund 95 Student Activities	\$1,106.31

Total All Funds	\$471,985.50
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D. Transfers

APPROVE the February 2021 transfers #000100 through #000111

E. Contracts

APPROVE the appointment of TC Irons as the Risk Management Consultant for the Atlantic and Cape May County Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the 2021-2022 school year.

F. Request for Proposals

APPROVE to solicit the request for proposals for the following services:

1. Food Service Management Company (FSMC)
2. Engineer of Record

G. Grants

APPROVE the application and acceptance of the Supplemental 21st CCLC IDEA grant in the amount of \$25,000 for the 2020-2021 school year.

H. Facilities Use

APPROVE the following Facilities Use Applications items:

Date	Time	Organization	Location	Equipment	Fee
3/17/21-6/12/21	5:00 pm-7:00 pm M-F 9:00 am-12:00 pm Saturday	MTRA	Baseball Fields(front & back)	none	\$0

Motion approved unanimously by roll call vote.

13. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS - None

14. EXECUTIVE SESSION - None

15. INFORMATIONAL

A. Next Board Meeting Date

The next regular and reorganization board meeting is scheduled for **April 28, 2021** with executive session starting at 6:30 p.m. and public portion of the meeting starting at 7:00 p.m.

B. PTA – Raffle is in the works. 12 prizes have been committed. Tickets are \$20.00 each.

C. MTEF – Scholarship application information to High School.


16. ADJOURNMENT

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to adjourn the meeting

Motion approved unanimously.

TIME: 7:25 PM

Respectfully submitted,


 Karen Gfroehrer
 Business Administrator