

**1. MEETING OPENING**

At 6:35 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

**Present:** Mrs. Brownhill, Mrs. Hreha, Mrs. Jacobo, Mrs. Kurtz, Mr. Roehnert, Mrs. Werner, Mr. Winterbottom and Mrs. Wyld

**Absent:** Mrs. Maione

**Also in attendance:** Mr. Weber, Superintendent; Ms. Gfroehrer, School Business Administrator/Board Secretary; and Mrs. Amy Elco, Solicitor

**2. EXECUTIVE SESSION**

**A. Executive Session**

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

**RESOLVED**, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing contracts.

**FURTHER RESOLVED**, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

**Motion approved unanimously.**

**TIME: 6:35 PM**

**B. Resume Public Portion of Meeting**

Motion by Mrs. Kurtz and seconded by Mrs. Werner to resume the public portion of the agenda.

**Motion approved unanimously.**

**TIME: 7:07 PM**

**C. Flag Salute - Mrs. Brownhill led the flag salute**

**3. Presentations**

**A. GEHRHSD Superintendent Introduction**

**B. NJHS Induction** - Mrs. Lynn and Mrs. Gerber present the 2020-2021 NJHS Inductees.

**4. APPOINTMENTS**

**A. Appointments**

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

**APPROVE** the following appointments for the 2021-2022 school year:

**1. Dawn Stollenwerk** - Treasurer of School Monies

**2. Maris Lynn**

HIB Coordinator

Section 504 Compliance Officer

Affirmative Action Officer

Missing/Abused Children Liaison

**3. Donna Lesher** - Preschool Coordinator

**4. Scott Sarraiocco**

ESEA Title I Coordinator

ESEA Title IIA Coordinator

**5. Karen Gfroehrer**

Board Secretary

Qualified Purchasing Agent (QPA) and authorize awarding contracts up to the bid threshold, and set quote threshold at 15% of bid threshold amount (18A:18A-3)

Custodian of Records (OPRA)  
Public Agency Compliance Office (PACO)  
Official for Investments and Wires pursuant to Code 17:12B-241  
Use of facsimile signatures  
Approve payment of bills between meetings  
Transfer of funds between board meetings

**6. Meryl Evangelisti** - Assistant Board Secretary

**7. William Maher**

Homeless Liaison  
Substance Awareness Coordinator

**8. Jonathon Erber** - Water Safety Compliance Operator

**9. Marguerite Tomasello** - Title IX Coordinator

**10. Andrew Weber**

School Safety Specialist  
ADA Coordinator

**11. APPROVE** professional appointments for the 2021-2022 school year:

AIG Retirement Services (VALIC)  
School Auditor: Ford-Scott & Associates, LLC  
School Physician: Dr. Nurkiewicz, MD  
School Insurance Agents: ACCASBO Joint Insurance Fund  
Risk Management Consultant: Haines & Haines/T.C. Irons Agency  
Board Solicitor: Amy Houck-Elco, Cooper Levenson Law Firm  
Bond Counsel: McManimon, Scotland & Baumann, LLC  
Engineer of Record: Remington & Vernick Engineers, Inc.  
Financial Advisor: Acacia Financial Group, Inc.  
Health Benefits Broker: Brown and Brown Benefit Advisors  
Retirement/Investment Group: TSA Consulting Group

**12. APPROVE** the following tax sheltered annuity companies and annuity brokers:

AIG Retirement Services  
AXA Equitable Retirement Group  
Lincoln Investment Planning, LLC  
Siracusa Benefit Planning  
TSA Consulting Group (Annuity Broker)

**13. APPROVE** the following shared service purchasing consortiums for the 2021-2022 school year:

Educational Services Commission of New Jersey (ESCNJ)  
Hunterdon County Educational Services Commission  
Education Data Services

**Motion approved unanimously by roll call vote.**

**5. BOARD OF EDUCATION BUSINESS**

**A. Old Business - None**

**B. New Business**

Board Meeting date changes:  
October 27, 2021, will be changed to October 20, 2021, due to the NJSBA fall conference.

**C. Committee Reports**

Curriculum/Policy Committee – Mrs. Jacobo spoke about the Youth Advocate Program, policy changes, assessments, chromebooks, homework, and gave a NJSLA update.

Finance/Operations Committee – Mr. Roehnert discussed the WWTP and Septic bid rejections, solar, summer YMCA, and exhaust fans.

Personnel/Negotiations Committee – Mrs. Werner spoke about job postings, IT shared Services, and negotiations.

**D. Correspondence - None**

**E. Update - None**

**6. PUBLIC COMMENT ON GENERAL TOPICS - None**

**7. MINUTES**

**A. Regular and Executive Session Minutes**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

**APPROVE** the April 28, 2021 Board of Education Regular and Budget Hearing meeting minutes and Executive meeting minutes.

**Motion approved with wording change on item 6E to say “discussed in public”, with Mrs. Jacobo and Mrs. Werner abstaining.**

**8. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS**

**A. Monthly Reports**

1. Superintendent Report
2. Elementary School Principal Report
3. Middle School Principal Report
4. Facilities Report
5. Nurse's Report
6. Technology Report
7. Cafeteria Report
8. Curriculum & Data Report
9. ACES Report

**9. RECOMMENDATION OF THE SUPERINTENDENT - PERSONNEL**

**A. Vote to Approve Section 9 - Recommendation of the Superintendent - Personnel**

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B - 9N.

**B. Renewal/Appointment**

**APPROVE** the appointments and/or renewal of the staff listed for the 2021-2022 school year.

MTEA Professional Staff-Tenured: Carmen Munoz FT & Jamie Ocheske FT

MTEA Support Staff-Aides: Valeria Traverzo, Danielle Rescigno, & Atira Alexander

**C. Reassignment of Staff**

**APPROVE** Staff Transfers for the 2021-2022 School Year:

Teacher	Current Assignment	New Assignment
Salvatore Petetti	7th/ 8th Grade Social Studies/American History	8th Grade ELA and American History
Margaret Conaway	6th Grade ELA and Social Studies	5th and 6th Grade ELA and Social Studies
Alyson Pulli	Preschool	2nd Grade
Keeley Martinsen	Grade 3	Elementary STEM
Bridget Pipitone	Grade 4	Grade 3
Brittany Markiewicz	Special Education	Preschool

**D. Resignation**

**ACCEPT** the resignation of Jacklyn Rendfrey, Speech Therapist, after 4 years.

**E. Child Rearing Leave**

**APPROVE** child rearing leave of absence for Lindsay Roselli, teacher, on or about November 1, 2021, with an anticipated return date of March 21, 2022, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1. Federal Family Leave will begin on the first day of the leave.

**F. 2020-2021 Substitutes**

**APPROVE** the following substitute personnel for the 2020-2021 school year pending receipt of appropriate paperwork including S414 "pass the trash."

Last Name	First Name	Type of Substitute Category
Rescigno	Danielle	Aide

**G. Child Study Team Summer Hours**

**APPROVE** the Child Study Team Summer Hours for the purpose of assessing students to determine eligibility for special education services. \*Pending contract negotiations

Name	Position	Hours	*Compensation
Loretta Becker	Social Worker	Not to exceed 20 hours	\$40/hr.
Nellie Rivera-Aponte	LDTC	Not to exceed 25 hours	\$40/hr.
Allison Bell	Speech	Not to exceed 25 hours	\$40/hr.
Kristy Scioli	School Psychologist	Not to exceed 25 hours	\$40/hr.

**H. Extended School Year Program**

**APPROVE** the half-day special education extended school year program at the Mullica Township School beginning July 6, 2021 from 8:30 am to 12:45 pm in accordance with student(s) IEP requirements.

Grades	Days of Week	Total Program Hrs.
K-8	4 days/week for 5 weeks	Not to exceed: 81 hrs. per teacher & aide 30 hrs. speech - 10 hrs. counselor - 81 hrs. nurse

Anticipated Staff	*Compensation	Anticipated Cost per Position
<b>Teachers:</b> Louis Apalucci, Jenna Earling, Brandy Ehrke, Michael Hannel, Keeley Martinesen, Lynette Massaro, Tom McLaughlin, Allison Pulli, Kelly Riley, Ryan Richards, Marguerite Tomasello, Christine Young, Mallory Zolinas, Meg Conaway, Krystal Hutton, Lauren Smith, Jill Suwala <b>Substitute:</b> Cione Gonzalez	\$33/hr.	\$2,640.00 per teacher
1 Speech Therapist: Allison Bell	\$33/hr.	\$990.00
3 Aides: Carolyn Kleshick, Mimi Morales, Jen Nehr	\$16/hr.	\$1280.00 per aide
1 Counselor: Kristy Scioli	\$33/hr.	\$330.00

\*Pending contract negotiations

**I. Summer ACES Staff**

**RESOLVED**, the Mullica Township Board of Education approve the following staff for the 21st CCLC Grant (ACES) summer school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rates:

Name	Position	*Compensation	Anticipated Hours	Name	Position	*Compensation	Anticipated Hours
Louis Apalucci	Teacher	\$33/hr	Not to exceed 81 hours	Barbara Rheault	Director	\$33/hr	Not to exceed 81 hours
Jenna Earling	Teacher	\$33/hr	Not to exceed 81 hours	Ryan Richards	Teacher	\$33/hr	Not to exceed 81 hours
Brandy Ehrke	Teacher	\$33/hr	Not to exceed 81 hours	Marguerite Tomasello	Teacher	\$33/hr	Not to exceed 81 hours
Christine Young	Teacher	\$33/hr	Not to exceed 81 hours	Keeley Martinsen	Teacher	\$33/hr	Not to exceed 81 hours
Jacki Lugg	Site Coordinator	\$40/hr	Not to exceed 81 hours	Mallory Zolinas	Teacher	\$33/hr	Not to exceed 81 hours

Kristin Martinez	Aide/Data Clerk	\$15/hr	Not to exceed 81 hours	Meg Conaway	Teacher	\$33/hr	Not to exceed 81 hours
Lynette Massaro	Teacher	\$33/hr	Not to exceed 81 hours	Alyson Pulli	Teacher	\$33/hr	Not to exceed 81 hours
Tom McLaughlin	Teacher	\$33/hr	Not to exceed 81 hours	Kelly Riley	Teacher	\$33/hr	Not to exceed 81 hours
Jen Nehr	Aide	\$15/hr	Not to exceed 81 hours	Jill Suwala	Teacher	\$33/hr	Not to exceed 81 hours
Cione Gonzalez	Teacher	\$33/hr	Not to exceed 81 hours				

\* Pending contract negotiations

**J. Summer Curriculum Writing**

**APPROVE** 2021-2022 summer curriculum writing and/or data analysis as follows:

Curriculum Writing	Name(s)	Anticipated Hours	*Compensation
Science	Michelle Bartling, Christine Leonetti, Tom McLaughlin, Dan Driscoll	Not to exceed 40 hours each	\$40/hr
Career Readiness, Life Literacies & Key Skills	Abigale Begley, Laura Friel, Maryann Nowlan		\$40/hr
Visual & Performing Arts	Jamie Ocheske		\$40/hr
Multiple Content Areas	Christy Rivera		\$40/hr

\* Pending contract negotiations

**K. Summer SLAM**

**APPROVE** 2021-2022 summer learning programs as follows:

Name(s)	Anticipated Hours	*Compensation
Teachers-Brandy Ehrke, Michael Lipford, Stacy Kehrl, Eileen Szewczyk, Kelly Mierzwinski, Lindsay Roselli	Not to exceed 81 hours each	\$33/hr
Aide-Jennifer Best	Not to exceed 81 hours each	\$16/hr
Substitute Aide and Teacher - Mary Kehrl	As needed	\$33/hr and \$16/hr

\*Pending contract negotiations

**L. Staff Lateral Move**

**APPROVE** lateral move of the following staff effective September 1, 2021:

Name	Current Step	Current Salary	*New Step	*New Salary
Maryann Nowlan	Step 2 BA	\$55,984.00	Step 3 BA+30	\$57,384.00
Ryan Richards	Step 4 BA	\$56,934.00	Step 5 BA+15	\$58,834.00
Angelina Piccinino	Step 2 MA	\$57,984.00	Step 3 MA+15	\$58,584.00
Alyson Pulli	Step 2 BA	\$55,984.00	Step 3 MA	\$58,184.00

\*Pending contract negotiations & receipt of official transcript

**M. 2020-2021 Tuition Reimbursement Allocation**

**RESOLVED**, the Mullica Township Board of Education approve the preliminary budget allocation for 2021-2022 tuition reimbursement for the following staff members:

Staff Member	Course	Cost
Natasa Coughlin	Clinical Practice with Students with Disabilities/Clinical Seminar in Special Education	\$2,194.80
Natasa Coughlin	Educational Assessment in Special Education	\$2,194.80
Jenna Earling	Behavior Management & Behavioral Disorders	\$2,194.80
Maryann Nowlan	Consultation, System Change, and Supervision	\$2,194.80
MaryAnn Nowlan	Special Education Practicum PK-12	\$2,194.80
Ryan Richards	Supervision and Leadership for Technology	\$1,950.00

\*Pending course description

**N. College/University Program Internship**

**APPROVE** the fall field placement (20 to 80 hours) for the following students

College	Adviser	Name	Cooperating Teacher	Assignment	Dates
Stockton	Mary Ann Schiattarella	Michelle Carrie	Mrs. Allison Bell	Speech	09/07/21-12/10/21

**Motion approved unanimously by roll call vote.**

**10. RECOMMENDATION OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS**

**A. Vote to Approve Section 10 - Recommendation of the Superintendent - Curriculum/Students Matters**

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 10B-10C.

**B. Field Trips**

**APPROVE** the following class trip:

Date	Place	Class	Staff in Charge	Cost
6/17/2021	Egg Harbor City Lake	8th Grade	Mrs. Lynn	Trip \$272.00 (life guards) Bus \$359.81(4 hours) \$99.00 (additional hour)

**C. Professional Development**

**APPROVE** participation in professional meetings, workshops, etc.:

Name	Location	Date	Cost	Travel, Meals & Lodging	Notes
Maris Lynn	Virtual	8/17/2021	3 ETTC Hrs	\$0	Danielson Refresher for Experienced Administrators
Andrew Weber	Virtual	8/17/2021	3 ETTC Hrs	\$0	Danielson Refresher for Experienced Administrators
Donna Leshner	Virtual	8/17/2021	3 ETTC Hrs	\$0	Danielson Refresher for Experienced Administrators
Scott Sarraiocco	Virtual	8/17/2021	3 ETTC Hrs	\$0	Danielson Refresher for Experienced Administrators
Kristen Holte	Virtual	6/25/2021	12 ETTC Hrs	\$0	Foundations
Cathy Werner	Virtual	05/12/2021 & 05/13/2021	\$50	\$0	NJSBA Spring Education Symposium
Karen Gfroehrer	Virtual	6/9 -6/11/2021	\$0	\$0	NJASBO 2021 Virtual Conference

**Motion approved by roll call vote with Mrs. Werner abstaining on item 10C.**

**11. RECOMMENDATION OF THE SUPERINTENDENT - BOARD POLICY**

**A. Vote to Approve Section 11 - Recommendation of the Superintendent - Board Policy**

Motion by Mrs. Kurtz and seconded by Mr. Roehnert;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 11B-11C.

**B. First Reading**

**APPROVE** the following Policy items as a first reading:

- R 1642 Earned Sick Leave Law (M) (Revised)
- P 2415.05 Student Surveys, Analysis, and/or Evaluations (M) (Revised)
- P 4125 Employment of Support Staff Members (M) (Revised)
- P & R 5330.01 Administration of Medical Cannabis (M) (Revised)

**C. Second Reading**

- APPROVE** the following Policy items as a second reading:  
 P 0145 Board Member Resignation and Removal (M) (Revised)  
 P 1620 Administrative Employment Contracts (M) (Revised)  
 P 2415 Every Student Succeeds Act (M) (Revised)  
 P 2415.02 Title I – Fiscal Responsibilities (M) (Revised)  
 P & R 2415.20 Every Student Succeeds Act Complaints (M) (Revised)

**Motion approved unanimously by roll call vote.**

**12. RECOMMENDATION OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**A. Vote to Approve Section 12 - Recommendation of the Business Administrator/Board Secretary**

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 12B - 12I;

**B. Secretary and Treasurer Reports - Tabled**

**C. Transfers**

**APPROVE** the April 2021 transfers #000125 through #000136, as attached.

**D. Approval of Expenditures**

**APPROVE** the payroll expense for:

April 15, 2021: \$351,784.82

April 30, 2021: \$344,260.41

**APPROVE** the May 26, 2021 list of bills in the amount of \$311,739.80

Fund 10 General Expense	\$ 283,380.82
Fund 20 Special Revenues	\$ 15,356.17
Fund 30 Construction Funds	\$ 00.00
Fund 40 Debt Service	\$ 00.00
<b>Total General Fund</b>	<b>\$ 298,736.99</b>
Fund 62 Cafeteria	\$ 12,261.02
Fund 63 Washington Twp	\$ 00.00
Fund 95 Student Activities	\$ 741.79
<b>Total All Funds</b>	<b>\$ 311,739.80</b>

**E. Grants**

**APPROVE** the submission of the 2021-2022 21st Century CCLC (ACES) Program continuation grant in the amount of \$425,000.

**APPROVE** the submission of the 2020-2021 21st Century CCLC (ACES) Program grant amendment in the amount of \$425,000.

**APPROVE** the acceptance of the Atlantic County Utilities Authority's \$200.00 Mini Grant.

**APPROVE** the acceptance of two (2) \$750.00 AtlantiCare Healthy Schools Grants.

**APPROVE** the amendment to the January 6, 2021 board resolution as follows:

**APPROVE** the submission of the Alyssa's Law and Security Grant application. If the cost estimate exceeds the grant allowance, available local funds will be used to supplement the grant to complete the project.

**F. Technology Purchase**

**APPROVE** the purchase of 30 ActivPanels and associated costs from Clinton Learning Solutions, LLC, at a cost to the district of \$105,900.00 using ESSER II funding (Contract #HCESC-Cat-19-06).

**G. School Insurance**

**APPROVE** TC Irons as the Risk Management Consultant for the Atlantic and Cape May County Association of School Business Officials Joint Insurance Fund (ACCASBO JIF).

**APPROVE** the Risk Management Consultant Agreement with the Atlantic and Cape May County Association of School Business Officials Joint Insurance Fund (ACCASBO JIF).

**H. Contracts**

**APPROVE** the participation in the Joint Transportation Agreement with Atlantic County Special Services School District (ACSSSD) for the 2021-2022 school year.

**APPROVE** the contract with the YMCA summer camp program to provide afterschool care at no cost to the district.

**I. Long Range Facility Plan**

**APPROVE** the district’s architect Fraytak Veisz Hopkins Duthie PC, working in conjunction with the district’s School Business Administrator, to perform the necessary amendments to the district’s Long Range Facilities Plan (LRFP) in accordance with the requirements of the New Jersey Department of Education; and to authorize the district’s architect Fraytak Veisz Hopkins Duthie PC, working in conjunction with the district’s School Business Administrator, to submit the updated Long Range Facilities Plan (LRFP) in accordance with the requirements of the New Jersey Department of Education.

**Motion approved unanimously by roll call vote.**

**13. ADDENDUM**

Motion by **Mrs. Kurtz** and seconded by **Mr. Roehnert**;

**RESOLVED**, that the Board of Education, upon the recommendation of the Business Administrator, approve items A and B.

- A. **WHEREAS**, the Mullica Township Board of Education (“Board”) has determined to reject all bids received on May 18, 2021 for the Wastewater Treatment Plant Replacement (Bid #2021-01); because the aggregate of the lowest responsible bid substantially exceeds the cost estimates for the services, pursuant to NJSA 18A:18A-22(a). The project will be rebid.
- B. **WHEREAS**, the Mullica Township Board of Education (“Board”) has determined to reject all bids received on May 18, 2021 for the Septic Field Rehabilitation, (Bid #2021-02); because the aggregate of the lowest responsible bid substantially exceeds the cost estimates for the services, pursuant to NJSA 18A:18A-22(a). The project will be rebid.

**Motion approved unanimously by roll call vote.**

**14. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS - None**

**15. INFORMATIONAL**

**A. Next Board Meeting Date**

The next regular and reorganization board meeting is scheduled for **June 23, 2021** with executive session starting at 6:30 p.m. and public portion of the meeting starting at 7:00 p.m.

**B. PTA** – Mr. Weber commented that the PTA is very supportive of the school end-of-year activities.

**C. MTEF** – The MTEF has sponsored two (2) college scholarships and is also very supportive of the school end-of-year activities.

**16. EXECUTIVE SESSION**

**A. Resolution for Executive Session**

Motion by **Mrs. Werner** and seconded by **Mr. Roehnert**;

**RESOLVED**, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing personnel.

**FURTHER RESOLVED**, That the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

**Motion approved unanimously.**



TIME: 7:48 PM

**B. Resume Public Portion of Meeting**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to resume public portion of meeting.

**Motion approved unanimously.**

TIME: 8:26 PM

**17. ADJOURNMENT**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to adjourn the meeting

**Motion approved unanimously.**

TIME: 8:27 PM

Respectfully submitted,

  
Karen Gfroehrer  
Business Administrator