

# **1. MEETING OPENING**

At 6:33 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

**Present:** Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mr. Roehnert, Mr. Silva, Mrs. Werner, Mr. Winterbottom, and Mrs. Wyld

**Also in attendance:** Mr. Weber, Superintendent, Ms. Gfroehrer, School Business Administrator/Board Secretary, and Mrs. Amy Elco, Solicitor.

## **2. NEW BOARD MEMBER OATH OF OFFICE**

### **Administration of Oaths:**

Board Attorney, Amy Elco, administered the Oath of Office to the newly appointed member (Christopher Silva) of the Mullica Township Board of Education for one (1) year unexpired term.

*The Code of Ethics has been provided to the newly elected board member.*

## **3. EXECUTIVE SESSION**

### **A. Resolution for Executive Session**

Motion by Mr. Roehnert and seconded by Mrs. Maione;

**RESOLVED**, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing personnel, negotiations & attorney/client matters.

**FURTHER RESOLVED**, that the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

**Motion approved unanimously.**

**TIME: 6:34 PM**

### **B. Resume Public Portion of Meeting**

Motion by Mrs. Werner and seconded by Mr. Roehnert to resume the public portion of the agenda.

**Motion approved unanimously.**

**TIME: 7:09 PM**

**C. Flag Salute – Mrs. Brownhill led the flag salute.**

## **4. PRESENTATIONS**

**A.** Mrs. Lynn presented the Student Code of Conduct.

### **B. Staff Highlights**

Mr. Weber presented the Staff Highlights.

## **5. PUBLIC COMMENT ON AGENDA ITEMS ONLY - None**

## **6. BOARD OF EDUCATION BUSINESS**

### **A. Old Business - None**

### **B. New Business - None**

### **C. Committee Reports**

Curriculum/Policy – Mrs. Jacobo discussed a minor language change on the policies, homework policies, benchmark assessments, code of conduct and COVID.

Finance/Facilities – Mr. Roehnert spoke about a partnership with the fire department for fire prevention week, the SRO payrate, septic field update, master teacher for PreK, the PreK expansion grant, FEMA reimbursement and website changes.

Personnel/Negotiations – Mrs. Werner discussed the negotiations with MTPSA and the sidebar agreement.

### **D. Correspondence - None**

**E. Update**

Update – Mr. Weber updated the board on the WWTP work, each person's part in keeping schools open during COVID, ACES morning and afternoon programs, PreK expansion grant and the back drop off/pick up area.

**7. MINUTES****A. Regular and Executive Session Minutes**

Motion by Mr. Roehnert and seconded by Mrs. Werner;

**APPROVE** the August 25, 2021 Board of Education Regular meeting minutes and Executive meeting minutes.

**Motion approved with Mrs. Jacobo, Mr. Silva, and Mr. Winterbottom abstaining.**

**8. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS****A. Monthly Reports**

1. Superintendent Report
2. Elementary School Principal Report
3. Middle School Principal Report
4. Facilities Report
5. Nurse's Report
6. Technology Report
7. Cafeteria Report
8. Curriculum & Data Report
9. ACES Report

**9. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL****A. Vote to Approve Section 9 - Recommendations of the Superintendent - Personnel**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B - 9L.

**APPROVE** submission of the Statement of Assurance to the Atlantic County Executive Superintendent of Schools for the purpose of confirming the district has met the requirements for the paraprofessional staff for 2021-2022.

**C. Leave of Absence**

**APPROVE** the child rearing leave of absence for Bridget Alfonso, Teacher, on or about February 16, 2022, with an anticipated return date of September 1, 2022, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1.

**D. ESEA Title IA Funds**

**APPROVE** ESEA Title 1A Fund allocation for the 2021-2022 school year.

Name	Position	Account Number	PCR Number	% of Salary ESEA
Angelina Piccinino	Teacher	20-231-100-101-020	TCH.PM.TITL1.FL.01	62.00%
Jill Lloyd-Pino	Teacher	20-231-100-101-025	TCH.MD.TITL1.FL.01	100.00%

**E. College/University Program Internship**

**APPROVE** the fall 2021 field placement (20 to 80 hours) for the following students:

College	Adviser	Name	Mentor	Assignment	Dates
Rowan University	Nicole Edwards	Natasa Coughlin	Kristen Holte	Students with Disabilities	09/01/2021- 10/25/2021

**F. New Hires**

**APPROVE** the following new hires pending receipt of appropriate paperwork:

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Dezhane Davis	Elementary Aide	Step 1 \$11,142.00	11-110-100-101-020A	AID.PM.INST.KD.03
Brenda Malave	Elementary Aide	Step 1 \$11,142.00	11-110-100-101-020A	AID.PM.INST.KD.04
Falyn Logan	Elementary Aide	Step 1 \$11,142.00	11-110-100-101-020A	AID.PM.INST.KD.05

**G. Resignation**

**ACCEPT** the resignation of Richard Giovinazzi, Buildings, Grounds and Maintenance Manager, after 3 years and 5 months on the recommendation of the Superintendent.



**H. 2021-2022 Substitutes**

**APPROVE** the following substitute personnel for the 2021-2022 school year pending receipt of appropriate paperwork.

Last Name	Type of Substitute Category
Taylor Greco	Aide
Audrey Groff	Aide

**I. Stipend Positions/Compensation**

**APPROVE** the following Stipend Positions/Compensations for the 2021-2022 school year.

*Activity (# of positions)	# of Positions	Anticipated Compensation	Staff
<b>Athletics</b>			
MS Track & Field	3	\$3,605.00 (shared)	Dan Driscoll, Louis Apalucci, Marguerite Tomasello
Boys Basketball	2	\$3,605.00 (shared)	Mike Gerber, Barry Walker*
Girls Basketball	2	\$3,605.00 (shared)	Maryann Nowlan, Ryan Richards
<b>Clubs</b>			
Dance Chaperones	Shared	\$40.00 per hour, not to exceed \$1,440.00	Diane Calitri, Keeley Sullivan
Detention	Shared	\$40.00 per hour, not to exceed \$4,000.00	Keeley Sullivan
Drama-Middle	2	\$1,600.00 (shared)	Atira Alexander, Michael Hannel

\* Pending new hire paperwork-stipend only

**J. 2021-2022 ACES Staff**

**APPROVE** the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rate:

Name	Position	Name	Position
Lauren Krawiec	Teacher	Bill Maher	Teacher
Elizabeth Tilsner	Teacher	Atira Alexander	Teacher
Raymond King	Teacher		

Teacher \$40.00/hr

**K. Staff Lateral Move**

**APPROVE** lateral move of the following staff effective October 1, 2021:

Name	Current Step	Current Salary	*New Step	*New Salary
Alyson Pulli	Step 3 BA	\$56,929.00	Step 3 BA+15	\$57,829.00

\*Pending receipt of official transcript

**L. Staff Mentors**

**APPROVE** the following staff mentors as required by (N.J.A.C. 6A:9B-8.9; N.J.A.C. 6A: 9C-4.2(b)6; N.J.A.C. 6A: 9C-5.3):

New Staff	Mentor Teacher
Lauren Krawiec	MaryAnn Nowlan
Raymond King	Randy Smith
Atira Alexander	Christine Young

Motion approved by roll call vote with Mrs. Maione abstaining on item 9B.

**10. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS****A. Vote to Approve Section 10 - Recommendation of the Superintendent - Curriculum/Students Matters**

Motion by Mr. Roehnert and seconded by Mrs. Wyld;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 10B-10F.

**B. Student Code of Conduct**

**C. Curriculum Guides**

**APPROVE** the following updated curriculum guides:

English Language Arts

Mathematics

Social Studies

Science

Comprehensive Health/Physical Education

Visual and Performing Arts

World Language

**D. 2021-2022 School Nursing Service Plan**

**APPROVE** the 2021-2022 School Nursing Service Plan as reviewed and approved by the School Physician, Dr. Nurkiewicz, MD.

**E. 2021-2022 School Nurse Standing Orders**

**APPROVE** the 2021-2022 School Nurse Standing Orders as reviewed and approved by the School Physician, Dr. Nurkiewicz, MD.

**F. Professional Development**

**APPROVE** the following professional meetings, workshops, etc.:

Name	Location	Date	Cost	Travel	Meals & Lodging	Lodging Notes
Atira Alexander	Virtual	09/21/2021	12 ETTC Hours	\$0	\$0	Foundation-Level K
Atira Alexander	Virtual	09/22/2021	12 ETTC Hours	\$0	\$0	Foundations-Level 1 Workshop
Laura Battipaglia	Virtual	09/28/2021	12 ETTC Hours	\$0	\$0	Foundations Curriculum
Diane Calitri	Virtual	10/18/2021-11/10/2021 M & W	\$995.00	\$0	\$0	AVMR Testing-Intervention Tools
Kristina Scioli	Virtual	09/27/2021- 09/29/2021	\$0	\$0	\$0	PIRT/PIRS Seminar

**Motion approved unanimously by roll call vote.**

**11. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD POLICY**

**A. Vote to Approve Section 11 - Recommendation of the Superintendent - Board Policy**

Motion by Mr. Roehnert and seconded by Mrs. Maione;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 11B-11C.

**B. First Reading**

**APPROVE** the following policy (P) and regulation (R) items as a first reading:

P 1648.11 The Road Forward COVID-19 – Health and Safety

P 1648.11 The Road Forward COVID-19 – Health and Safety Appendices

P 1648.13 School Employee Vaccination Requirements

P & R 3221 Evaluation of Teachers

P & R 3222 Evaluation of Teacher Staff Members, excluding teachers and Administrators

P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals

P & R 4146 Nonrenewal of Non-tenured Support Staff Member

P 8561 Procurement Procedures for School Nutrition Programs

**C. Second Reading**

**APPROVE** the following policy (P) and regulation (R) items as a second reading:

P 0131 Bylaws, Policies, and Regulations



R 2330 Homework  
 P 3134 Assignment of Extra Duties  
 P & R 3142 Non-renewal of Non-tenured Teaching Staff Member  
 P 3216 Dress and Grooming  
 P 4216 Dress Code  
 P 4216.1 Dress and Grooming  
 P & R 6471 School District Travel

**Motion approved by roll call vote with Mrs. Jacobo and Mrs. Werner abstaining on Policy R2330 Homework.**

## **12. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY**

### **A. Vote to Approve Section 12 - Recommendation of the Business Administrator/Board Secretary**

Motion by **Mr. Roehnert** and seconded by **Mrs. Wyld**;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 12B - 12G;

### **B. Secretary and Treasurer Reports**

**RESOLVED**, pursuant to N.J.A.C. 6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **July, 2021**, after review of the Secretary's Budget Report for **July 2021** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-11(b) and N.J.A.C. 6A:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

**RESOLVED**, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's and Board Secretary's Report for July 31, 2021

Pursuant to Administrative code, N.J.A.C. 6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **07/31/2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A. 18A:22-8.1. In accordance with N.J.A.C. 6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **July 2021**.

### **C. Transfers**

**APPROVE** the July 2021 transfers #000001 through #000044, as attached.

### **D. Approval of Expenditures**

**APPROVE** the payroll expense for:

May 15, 2021: \$359,584.16

May 28, 2021: \$359,571.65

August 13, 2021: \$100,475.88

August 30, 2021: \$ 82,963.96

**APPROVE** the September, 22, 2021 list of bills in the amount of \$621,761.66

Fund 10 General Expense	\$269,997.13
Fund 20 Special Revenues	\$19,023.90
Fund 30 Construction Funds	\$
Fund 40 Debt Service	\$332,740.63
<b>Total General Fund</b>	<b>\$621,761.66</b>
Fund 62 Cafeteria	\$
Fund 63 Washington Twp	\$
Fund 95 Student Activities	\$
<b>Total All Funds</b>	<b>\$621,761.66</b>

**E. Grants**

**ACCEPT** the 2021-2022 21st CCLC (ACES) Continuation Grant in the amount of \$425,000.00.

**APPROVE** the submission of the ARP IDEA Consolidated Grant as follows:

ARP IDEA Basic: \$33,220.00

ARP IDEA Preschool: \$2,824.00

**APPROVE** the submission and acceptance of the following grants:

ESEA Title IA: \$160,633.00 (total after transfers \$190,812)

ESEA Title IIA: \$16,355.00 (transferred to Title IA)

ESEA Title IV Part A: \$13,824.00 (transferred to Title IA)

**APPROVE** the amendment to the 2019-2020 School Security Grant in the amount of \$34,853.00. If the cost estimate exceeds the grant allowance, available local funds will be used to supplement the grant to complete the project.

**APPROVE** the submission of the IDEA-CCLC supplemental grant in the amount of \$35,000.00.

**F. Contracts**

**APPROVE** the agreement between the District and Preferred Home Health Care & Nursing Services for nurse substitutes at a cost to the district of \$30.00 per hour.

**APPROVE** the 2021-2022 tuition agreement with the Atlantic County Special Services District for two (2) students at a cost to the district of \$96,480.00 to be paid through state aid reduction.

**APPROVE** the 2021-2022 debt service payment to the State of NJ at a cost to the district of \$53,078.00 to be paid out of state aid reduction.

**APPROVE** the interlocal service agreement with Somers Point Board of Education for master teacher services in the amount of \$362.00 per day.

**APPROVE** the 2021-2022 tuition agreement with Upper Township School District for one (1) student at a cost to the district of \$68,223.70.

**APPROVE** the 2021-2022 special education tuition agreement with Washington Township School District for one (1) student at a revenue to the district as follows:

Tuition:	\$18,418.00
Related Services:	<u>\$24,229.00</u>
Subtotal:	\$42,647.00
Prior Year Adj.:	<u>(\$14,656.00)</u>
Total:	\$27,991.00

**APPROVE** three (3) out-of-district tuition students for the 2021-2022 school year for a total income to the district of \$15,000.00.

**APPROVE** the 2021-2022 consultant contract with Brett DiNovi Associates for behavior/education consultation on an as-needed basis at a cost of \$55.00 per hour for associates and \$125.00 per hour for consultation.

**APPROVE** the engagement of the fiscal year-end June 30, 2021 fixed asset accounting firm, Duff & Phelps, at a cost to the district of \$1,200.00.

**APPROVE** the 2021-2022 Greater Egg Harbor Regional Transportation Routes:

Contract	Route #	Destination	Cost	Mgmt Fee	Total
CM13C	M06, M07	Mullica Twp School District	\$47,412.00	\$2,370.60	\$49,782.60
CM16I	A - B	After School Activity	\$34,088.40	\$1,704.42	\$35,792.82
CM18	MT-1	Field/Athletic Trips (1st 4 hrs)	\$359.81	\$17.99	\$377.80
CM18	MT-1	Field/Athletic Trips (add'l hour)	\$99.00	\$4.95	\$103.95
CM21A	MT-1	Mullica	\$58,500.00	\$2,925.00	\$61,425.00



GEH16D	ACSY-EY	ACSSSD ESY	\$6,871.00	\$343.55	\$7,214.55
GEH15	MTACE-E	A.C.E. Program ESY	\$3,712.41	\$185.62	\$3,898.03
GEH15	MTACE B, C	A.C.E SUMMER ROUTES	20,330.00	\$1,016.50	\$21,346.50
CM19V	ACT1, ACT2	After School Activity - ACES	\$42,811.20	\$2,140.56	\$44,951.76
CM21	M01, M02, M03	Mullica Twp School District	\$81,000.00	\$4,050.00	\$85,050.00
CM20A	M05, M08, M09, M10, M11, M12, M13, M14	Mullica Twp School District	\$234,288.00	\$11,714.40	\$246,002.40

**G. Purchases**

**APPROVE** the purchase of furniture and classroom needs for an additional pre-school classroom at a cost to the district of \$12,698.25.

**Motion approved by roll call vote with Mrs. Maione abstaining on item 12F (Upper Township Contract).**

**13. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS – None****14. Side Bar Agreement - ADDENDUM****A. Vote to Approve Section 14 –Side Bar Agreement**

Motion by Mrs. Wyld and seconded by Mrs. Jacobo;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve the Side Bar agreement between the Board of Education and the MTEA as discussed in executive session.

**Motion approved by roll call vote with Mrs. Maione and Mr. Winterbottom abstaining.**

**15. INFORMATIONAL****A. Next Board Meeting Date**

The next board meeting is scheduled for **October 20, 2021**, at 6:30 p.m. for executive session and 7:00 p.m. for public session.

**B. District Goals Action Plan** – Mr. Weber provided the goals.

**C. PTA** – Mr. Weber announced that once masking rules are defined, handbag bingo will happen in November or December. PTA membership is \$5.00 and they accept Venmo payment. There is now a Mullica Spiritwear store in Hammonton. The bookfair will be in November and a ZOOM meeting will be next week.

**D. MTEF** – Mr. Weber sent a reminder to teachers for the MTEF classroom grants. .

**16. EXECUTIVE SESSION - None****17. ADJOURNMENT**

Motion by Mr. Roehnert and seconded by Mrs. Jacobo to adjourn the meeting

**Motion approved unanimously.**

**TIME: 7:48 PM**

Respectfully submitted,

  
 Karen Gfroehrer  
 Business Administrator