

1. MEETING OPENING

At 6:30 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mr. Roehnert, Mr. Silva, Mrs. Werner, Mr. Winterbottom, and Mrs. Wyld

Absent: Mrs. Maione

Also in attendance: Mr. Weber, Superintendent, Ms. Gfroehrer, School Business Administrator/Board Secretary, and Mrs. Amy Elco, Solicitor.

2. EXECUTIVE SESSION

A. Resolution for Executive Session

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing **Personnel, negotiations, attorney/client communications.**

FURTHER RESOLVED, that the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:31 PM

B. Resume Public Portion of Meeting

Motion by Mrs. Werner and seconded by Mr. Roehnert to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:00 PM

Flag Salute - Mrs. Brownhill led the flag salute.

3. PRESENTATIONS

A. State Assessment – Scott Sarraiocco

B. School Finance – Karen Gfroehrer

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY - None

5. BOARD OF EDUCATION BUSINESS

A. Old Business

B. New Business

Motion by Mr. Roehnert and seconded by Mr. Silva to authorize the Superintendent emergent hiring power for either an interim Building, Grounds & Custodial Services Manager prior to the next meeting with the parameters discussed in executive session.

Motion approved unanimously by roll call vote.

C. Committee Reports

Curriculum/Policy – Mrs. Jacobo discussed the Emergency Virtual Plan, updated policies, the fall celebrations and the spring field trips. Mr. Weber updated the board on unvaccinated testing procedures.

Finance/Facilities – Mr. Roehnert spoke about the comprehensive maintenance plan (CMP), the Remington Vernick HVAC report, substitute rates, the future purchase of an external tent and the SRO contract.

Personnel/Negotiations – Mrs. Werner stated that the Memorandum of Agreement with the Mullica Township Principal and Supervisors Association has been signed. She also gave an update on the SRO and vacancies.

D. Correspondence - None

E. Update –Mr. Weber congratulated both committees on the signing of the Memorandum of Agreement. He discussed the required virtual plan if there is a COVID outbreak. He thanked staff, parents and students for creating a safe and healthy learning environment and discussed the past quarantine numbers. The septic is 100% complete and the WWTP is under construction. QSAC self-assessment is on the agenda.

6. MINUTES**A. Regular and Executive Session Minutes**

Motion by Mr. Roehnert and seconded by Mrs. Werner;

APPROVE the September 27, 2021 Board of Education Regular meeting minutes and Executive meeting minutes.

Motion approved unanimously.

7. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS**A. Monthly Reports**

1. Superintendent Report
2. Elementary School Principal Report
3. Middle School Principal Report
4. Facilities Report
5. Nurse's Report
6. Technology Report
7. Cafeteria Report
8. Curriculum & Data Report
9. ACES Report

8. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL**A. Vote to Approve Section 8 - Recommendation of the Superintendent - Personnel**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 8B – 8K.

B. American Education Week

APPROVE, the acknowledgment of November 15-19, 2021 as American Education Week.

C. Mullica Township Principals and Supervisors Association (MTPSA) MOA

APPROVE the 2021-2024 MTPSA Memorandum of Agreement.

D. School Safety & Security

1. **APPROVE** the Memorandum of Agreement with Local Law Enforcement & Mullica Township Board of Education.
2. **APPROVE** the School Safety and Security Annual Review Statement of Assurance.

E. Substitute Rates for 2021-2022 School Year

APPROVE the substitute rates for 2021-2022 school year effective October 21, 2021.

Category	Rate of Pay (Daily)
Nurse	\$200.00

F. 2021-2022 Substitutes

APPROVE the following substitute personnel for the 2021-2022 school year pending receipt of appropriate paperwork.

Name	Type of Substitute Category
Courtney Heist	Aide
Katrina Steinbacher	Aide, Teacher

G. Resignations

ACCEPT the resignation of Laura Battipaglia, Elementary Teacher/Interventionist, after 2 months.

RESCIND the offer of employment for David Capelli, Aide, due to noncompliance of required documentation.

H. 2021-2022 New Hires

APPROVE the following staff for the 2021-2022 school year pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Donna McManus	Kindergarten Long-Term Substitute 11/01/2021-03/18/2021	MA Step 1 \$58,529.00	11-110-100-101-020	TCH.PM.TCHR.KD.03
Ryan Sansom	Aide	\$11,142.00	11-212-100-106-025	AID.MD.INST.FL.01
Helen Stieber	Aide	\$11,560.00	11-110-100-101-020A 20-218-100-106-020	AID.PM.INST.FL.09

I. Reassignment of Staff

APPROVE the Staff Transfer for the 2021-2022 School Year:

Teacher	New Assignment	Current Assignment
A. Piccinino	Preschool	Title I Teacher

J. 2021-2022 Stipend Positions

RESOLVED, the Mullica Township Board of Education approve the Stipend Positions/Compensations for the 2021-2022 school year.

Activity	# of Positions	Anticipated Compensation	Staff
Student Council – MS	1	\$1,442.00	MaryAnn Nowlan
Water Testing	1	\$3,000.00	Jonathan Erber

K. 2021-2022 ACES Staff

APPROVE the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee who is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rate:

Name	Position
Ryan Sansom	Aide \$18.00/hour

Motion approved by roll call vote with Mr. Silva abstaining on item D1 and Mr. Winterbottom abstaining on item 8C.

9. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS**A. Vote to Approve Section 9 - Recommendation of the Superintendent - Curriculum/Students Matters**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B-9D.

B. QSAC DPR Self-Assessment

RESOLVED, the Mullica Township Board of Education approve the NJQSAC District Performance Review documentation for submission to the State of New Jersey.

C. Professional Development

APPROVE the following professional meetings, workshops, etc.:

Name	Location	Date	Cost	Travel Meals & Lodging	Events
Barbara Rheault	Virtual	09/21/2021, 9/22/2021	\$0	\$0	New Grantee Orientation
Jacki Lugg	Virtual	10/07/2021	\$0	\$0	Yearbook Training
Cathy Bridge	Sewell	10/06/2021	\$0	\$0	SJBODA
Kelly Capaldi	Smithville	11/04/2021	\$45.00	\$0	NJAEOP Convention
Nellie Rivera-Aponte	Virtual	02/8/2022, 02/9/2022	\$0	\$0	PCAST: Introduction to Person-Centered Planning and Implementation for Families and Professionals

Nellie Rivera Aponte	Virtual	02/23/2022, 02/24/2022	\$0	\$0	PCAST: Utilizing Person-Centered Approaches to Improve IEP Meetings
Loretta Becker	Virtual	02/8/2022, 02/9/2022	\$0	\$0	PCAST: Introduction to Person-Centered Planning and Implementation for Families and Professionals
Loretta Becker	Virtual	02/23/2022, 02/24/2022	\$0	\$0	PCAST: Utilizing Person-Centered Approaches to Improve IEP Meetings
William Maher	Sewell	10/06/2021	\$0	\$0	McKinney-Vento Fall Workshop
Jenna Earling	Sicklerville	11/19/2021	\$0	\$0	Josten's Yearbook
Brigitte Walters	Smithville	11/4/2021	\$45.00	\$0	NJAEOP Convention
Elizabeth Rabush	Smithville	11/4/2021	\$45.00	\$0	NJAEOP Convention
Kristina Scioli	Virtual	10/12/2021, 10/20/2021, 11/3/2021, 11/17/2021, 12/1/2021, 12/15/2021, 01/05/2022, 01/19/2022, 02/02/2022, 02/16/2022, 03/02/2022, 03/09/2022, 03/16/2022, 03/23/2022	\$0	\$0	PIRS
Kristine Torres	Robbinsville	05/19/2022	\$100.00	\$21.07	Payroll Administration
Atira Alexander	Virtual	10/27/2021	\$289.00	\$0	Foundations Level K Workshop
Atira Alexander	Virtual	11/08/2021	\$289.00	\$0	Foundations Level 1 Workshop
Michael Irwin	Philadelphia, PA	11/2/2021 – 11/04/2021	\$1,950.00	TBD	Network Infrastructure/Fiber Optics

D. Emergency Remote/Virtual Instruction Plan

Motion approved unanimously by roll call vote.

10. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD POLICY**A. Vote to Approve Section 10 - Recommendation of the Superintendent - Board Policy**

Motion by Mr. Roehnert and seconded by Mrs. Werner;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 10B-10C.

B. First Reading

APPROVE the following policy (P) and regulation (R) items as a first reading:

P2422 Comprehensive Health and Physical Education
P2425 Emergency Virtual or Remote Instruction Program
P2467 Surrogate Parents and Resource Family Parents
P5111 Eligibility of Resident/Nonresident Students
P5116 Education of Homeless Children
P & R 7432 Eye Protection
R8420.1 Fire and Fire Drills

C. Second Reading

APPROVE the following policy (P) and regulation (R) items as a second reading:

P1648.11 The Road Forward COVID-19 – Health and Safety
P1648.11 The Road Forward COVID-19 – Health and Safety Appendices
P1648.13 School Employee Vaccination Requirements
P & R3221 Evaluation of Teachers
P & R3222 Evaluation of Teacher Staff Members, excluding teachers and Administrators
P & R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
P & R3224 Evaluation of Principals, Vice Principals, and Assistant Principals
P & R4146 Nonrenewal of Non-tenured Support Staff Member
P8561 Procurement Procedures for School Nutrition Programs

Motion approved unanimously by roll call.

11. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY**A. Vote to Approve Section 11 - Recommendation of the Business Administrator/Board Secretary**

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 11B-11J:

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C. 6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **September 2021**, after review of the Secretary's Budget Reports for August 2021 and September 2021, as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-11(b) and N.J.A.C. 6A:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's and Board Secretary's Report for August 2021 and September 2021

Pursuant to Administrative code, N.J.A.C. 6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **September 2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A. 18A:22-8.1. In accordance with N.J.A.C. 6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the months of August 2021 and September 2021.

C. Transfers

APPROVE the August 2021 transfers #000045 through #000057 and September 2021 transfers #000058 through #000075, as attached.

D. Approval of Expenditures

APPROVE the payroll expense for:

September 15, 2021: \$368,113.69

September 30, 2021: \$367,389.52

APPROVE the October 20, 2021 list of bills in the amount of \$606,348.68

Fund 10 General Expense	\$537,665.41
Fund 20 Special Revenues	\$67,364.07
Fund 30 Construction Funds	\$00.00
Fund 40 Debt Service	\$00.00
Total General Fund	\$605,029.48
Fund 62 Cafeteria	\$125.00
Fund 63 Washington Twp	\$00.00
Fund 95 Student Activities	\$1,194.20
Total All Funds	\$606,348.68

E. Checks

APPROVE the canceling of the following aged checks:

DATE	CHK#	AMOUNT	ACCOUNT	DATE	CHK#	AMOUNT	ACCOUNT
12/14/2012	75409	\$297.38	PAYROLL	9/30/2014	84711	\$27.10	PAYROLL
6/27/2018	8776	\$63.00	GENERAL	1/30/2019	9242	\$647.17	GENERAL
2/27/2019	9242	\$58.00	GENERAL	7/31/2019	9647	\$20,424.54	GENERAL
7/31/2019	9652	\$423.00	GENERAL	12/18/2019	9951	\$68.60	GENERAL
1/31/2020	10070	\$50.00	GENERAL	3/18/2020	10189	\$460.00	GENERAL
12/18/2020	3767	\$10.00	STUDENT	12/18/2020	3772	\$10.00	STUDENT
12/18/2020	3774	\$10.00	STUDENT	12/18/2020	3789	\$10.00	STUDENT
12/18/2020	3795	\$20.00	STUDENT	12/18/2020	3797	\$10.00	STUDENT

F. Contracts

APPROVE the following Greater Egg Harbor Regional Transportation Routes:

Contract	Route#	Destination	Cost	Mgmt Fee	Total
CM19J	M04	Mullica Twp School District	\$26,060.40	\$1,303.02	\$27,363.42
CM21A	MT-1	Mullica Twp School District	\$58,500.00	\$2,925.00	\$61,425.00

APPROVE the 2021-2022 contract with Kitty McMahan Educational for educational evaluations/case management at a cost of \$70.00 per hour/\$40.00 per half hour and \$350.00 per educational evaluations not to exceed a maximum of \$35,000.00.

APPROVE the agreement with Ford-Scott, CPA, for services pertaining to the June 30, 2021 audit at a cost to the district of \$22,500.00.

APPROVE the 2021-2022 contract with Systems 3000 for fund accounting services/support at a cost to the district of \$20,792.00.

G. Purchasing

APPROVE the purchase of cafeteria equipment from Edward Don & Company, to be paid of cafeteria funds at a cost to the district of \$6,496.50.

APPROVE the solicitation of request for proposals for engineering services for HVAC upgrades.

H. Grants

ACCEPT the 2021-2022 IDEA Formula Grant as follows:

IDEA Basic: \$198,049.00.

IDEA Preschool: \$4,642.00.

ACCEPT the American Rescue Plan (ARP) IDEA Consolidated Grant as follows:

ARP IDEA Basic: \$33,220.00.

ARP IDEA Preschool: \$2,824.00.

ACCEPT the 2021-2022 IDEA CCLC Supplemental Grant in the amount of \$35,000.

APPROVE the submission of the 2021-2024 American Rescue Plan (ARP) ESSER III Grant as follows:

ESSER III: \$1,395,198

Accelerated Learning Coaching and Educator Support: \$59,417

Evidence-Based Summer Learning and Enrichment Activities: \$40,000

Evidence-Based Comprehensive Beyond the School Day Activities: \$40,000

NJTSS Mental Health Support Staffing: \$45,000

I. Comprehensive Maintenance Plan and M-1 Form

APPROVE the submission of the Comprehensive Maintenance Plan (CMP) and M-1 Form for the 2022-2023 school year and authorize its submission to be appropriate parties.

J. Facilities Use

APPROVE the following Facilities Use Applications items:

Date	Time	Organization	Location	Fee
9/29/2021	6:30-9:00	PTA Meeting	Library	\$0

Motion approved unanimously by roll call vote.

12. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS:

Ms. Keeley Sullivan commented that the food being served by Maschio's Food Service is amazing.

13. INFORMATIONAL**A. Next Board Meeting Date**

The next board meeting is scheduled for **November 17, 2021**, at 6:30 p.m. for executive session and 7:00 p.m. for public session.

B. PTA – Mrs. Brownhill announced that the handbag bingo has been cancelled. The PTA will have a big raffle in the spring and are planning a fall festival for students.

C. MTEF – No announcements.

14. EXECUTIVE SESSION – None

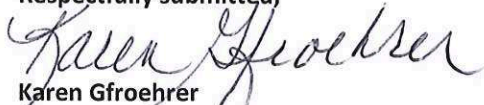
15. ADJOURNMENT

Motion by Mrs. Kurtz and seconded by Mrs. Jacobo to adjourn the meeting

Motion approved unanimously.

TIME: 7:37 PM

Respectfully submitted,


Karen Gfroehrer
Business Administrator