

**1. MEETING OPENING**

At 6:30 PM, Ms. Gfroehrer, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

**Present:** Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mr. Roehnert, Mr. Silva, Mrs. Werner, Mr. Winterbottom, and Mrs. Wyld

**Absent:** None

**Also in attendance:** Mr. Weber, Superintendent, Ms. Gfroehrer, School Business Administrator/Board Secretary, and Mrs. Amy Elco, Solicitor.

**B. Flag Salute** - Ms. Gfroehrer led the flag salute.

**C. Election Results**

November 2, 2021 Election Results:

Full three (3) year term(s):

Christopher Silva: 1,148 votes

Catherine Werner: 1,113 votes

Joy Wyld: 1,169 votes

**D. Administration of Oath to Newly-Elected Board Of Education Members**

Board Attorney, Amy Elco, administered the Oath of Office to the newly elected members of the Mullica Township Board of Education.

**2. ELECTION AND APPOINTMENT OF OFFICERS****A. Nominations & Elections for President**

Nominated Mrs. Brownhill

**RESOLVED**, the Mullica Township Board of Education approves Mrs. Brownhill as President of the Mullica Township Board of Education

**Motion approved unanimously by paper ballot.**

**A. Nominations & Election for Vice President**

Nominated: Mrs. Werner

**RESOLVED**, the Mullica Township Board of Education approves Mrs. Werner as Vice President of the Mullica Township Board of Education.

**Motion approved unanimously by paper ballot.**

**AT THIS TIME THE NEWLY ELECTED PRESIDENT ASSUMES CHAIR.**

**C. Appointment of Delegates/Representatives**

Appoint Joy Wyld, NJSBA Delegate for 2022 (Joy Wyld 2021)

Appoint Angela Maione, alternate NJSBA Delegate 2022 (Angela Maione 2021)

Appoint Joy Wyld, ACSBA Delegate for 2022 (Joy Wyld 2021)

Appoint Cather Werner, ACSBA alternate Delegate for 2022 (Cathy Werner 2021)

**D. Committees**

Curriculum/Policy Committee – Susan Brownhill, Sarah Kurtz, Mark Winterbottom, Carmen Jacobo (Chair)

Finance/Facilities Committee – Susan Brownhill, Angela Maione, Chris Silva, Nick Roehnert (Chair)

Personnel/Negotiations Committee – Susan Brownhill (Personnel only), Carmen Jacobo, Joy Wyld, Cathy Werner (Chair)

**3. COMMENTS FORM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS - None**

**4. ANNUAL APPOINTMENTS****A. Vote to Approve Section 4**

Motion by Mrs. Werner seconded by Mrs. Maione;

**RESOLVED**, that the Mullica Township Board of Education approve Items 4B.

**B. Board Secretary**

**APPROVE** the appointment of Karen Gfroehrer as Board Secretary from January 5, 2022 through the reorganization meeting in 2023.

**APPROVE** the appointment of Meryl Evangelisti as Assistant Board Secretary from January 5, 2022 through the reorganization meeting in 2023.

**Motion approved unanimously by roll call vote.**

**5. CODE OF ETHICS****A. Board Of Education Code of Ethics Review**

Pursuant to N.J.S.A. 18A: 12-21, the Mullica Township Board of Education read aloud the New Jersey School Boards Member Code of Ethics statement.

**6. BOARD MEETING DATES**

Motion by Mr. Roehnert and seconded by Mrs. Maione;

**APPROVE** the 2022 School Board Meeting dates.

Meetings will be held on the fourth Wednesday of each Month with executive session starting at 6:30 p.m. and public portion of the meeting starting at 7:00 p.m. in the Elwood School Library, 500 Elwood Road, Elwood, NJ, unless otherwise advertised or noted below: \* No executive session. Meeting begins at 7pm

January 26, 2022	July 2022 TBD (Board retreat/goal setting)
February 23, 2022	August 24, 2022
March 16, 2022	September 28, 2022
April 27, 2022	October 19, 2022
May 25, 2022	November 16, 2022
June 22, 2022	January 4, 2023* (Reorganization Mtg.)

**Motion approved unanimously by roll call vote.**

**7. ANNUAL MOTIONS AND DESIGNATIONS****A. Vote to Approve Section 7 - Annual Motions and Designations**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

**RESOLVED**, that the Mullica Township Board of Education approve Items 7B - 7G.

**RESOLUTION: LOCAL BOARD OF EDUCATION**

**WHEREAS**, The New Jersey School Boards Association and the National School Boards Association have declared January 2022 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS**, the Mullica Township Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS**, the Mullica Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12th grade; and

**WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, the efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

**RESOLVED**, that the Mullica Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, that the Mullica Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

#### **C. Official Newspapers**

**APPROVE** the following official newspapers:

The *Press of Atlantic City*, primary and *Hammonton Gazette*, secondary.

#### **D. Depositories of School Monies**

**RESOLVED**, that, TD Bank be designated as the depositories of record for the Mullica Township Board of Education accounts; and

**BE IT FURTHER RESOLVED**, that the investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and that the Business Administrator shall be the designated school funds investor; and

**FURTHER RESOLVED**, that all checks drawn against the General Investment Account are signed by any three of the following:

President, Vice President, Board Secretary, Treasurer **(three of four)**

**BE IT FURTHER RESOLVED**, that the Mullica Township Board of Education authorize the following signatures on the accounts maintained by the Mullica Township Board of Education:

School Lunch Program - President, Board Secretary, School Secretary **(two of three)**

Payroll Checking - President, Board Secretary, Treasurer **(two of three)**

Payroll Agency Checking - President, Board Secretary, Treasurer **(two of three)**

Unemployment Trust - President, Board Secretary, Treasurer **(two of three)**

Student Activities - President, School Principal, Board Secretary **(two of three)**

Capital Projects - President, Vice President, Board Secretary, Treasurer **(three of four)**

#### **E. Policies and Procedures**

**RESOLVED**, that the Mullica Township Board of Education adopt policies, bylaws and procedures for 2022 recognizing that these items may be amended when necessary with Board approval.

#### **F. State Contract Vendors**

**APPROVE** the following resolution authorizing contracts with certain approved state contract vendors for Board of Education Pursuant to N.J.S.A. 18A:18A-10a.

**WHEREAS**, the Mullica Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C.5:34-7.29©, may by resolution and without advertising for bids, purchase any goods or services under the State contracts entered into on behalf of the State by the Division of Purchases and Property in the Department of the Treasury; and

**WHEREAS**, the Mullica Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Mullica Township Board of Education intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Mullica Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors for 2022 pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Mullica Township Board of Education Business Administrator, Karen Gfroehrer, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Mullica Township Board of Education and the Referenced State Contract Vendors as Referenced on Department of Treasury website shall be from January 2, 2022 through January 30, 2023.

**G. Standard Operating Procedure and Internal Controls Manual**

**APPROVE** the Standard Operating Procedures and Internal Controls manual.

**Motion approved unanimously by roll call vote.**

**8. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL**

**A. Vote to Approve Section 8 - Recommendation of the Superintendent - Personnel**

Motion by Mr. Roehnert and seconded by Mrs. Werner;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 8B - 8E.

**B. 2021-2022 New Hires**

**APPROVE** the following staff for the 2021-2022 school year pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Paul Grandison	*Custodian-Long Term Sub (25 hours/wk)	Step 1 \$45,457.00 (prorated)	11-000-262-100-00	CUS.FL.CUST.NA.08
Steven Ware	Maintenance and Grounds Worker	Step 12 \$53,836.00	11-000-261-100-00	CUS.FL.GRDS.NA.1

\*Through the remainder of the 2021-2022 school year.

**C. 2021-2022 Substitutes**

**APPROVE** the following substitute personnel for the 2021-2022 school year pending receipt of appropriate paperwork.

Name	Type of Substitute Category
Gregory Cole	Aide
Tami Jiapello	Nurse
Luis Pagan	Aide
Zeynep Gul	Teacher
Kelly Gibbons	Teacher
Bernard Fackler	Teacher

**D. 2021-2022 ACES Staff**

**7. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL**

**APPROVE** the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rate:

Name	Position
Zeynep Gul	Teacher/Substitute Teacher/Aide
Luis Pagan	Aide

Teacher \$40.00/hr, Aide \$18.00/hr

**E. Leave of Absence**

**APPROVE** revised child rearing leave of absence for Felicia Lisitski, aide, on or about December 1, 2021, with an anticipated return date of September 1, 2022, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1. Federal Family Leave will begin on the first day of the leave.

**Motion approved unanimously by roll call vote.**

**9. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY****A. Vote to Approve Section 9 - Recommendation of the Business Administrator/Board Secretary**

Motion by Mr. Roehnert and seconded by Mrs. Maione;

**RESOLVED**, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 9B.

**B. Contracts**

**APPROVE** Bayada Nurses for 2021-2022 Nursing services on an as-needed basis at a cost, per hour, to the district of \$40.00 for LPN services and \$60.00 for RN Services.

**Motion approved unanimously by roll call vote.**

**10. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS**

Mrs. Brownhill announced that the next Strategic Planning meeting will be held Tuesday, January 18, 2022.

**11. EXECUTIVE SESSION - None****12. INFORMATIONAL**

The next board meeting is scheduled for **January 26, 2022**, at 6:30 p.m. for executive session and 7:00 p.m. for public session.


**13. ADJOURNMENT**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to adjourn the meeting

**Motion approved unanimously.**

**TIME: 7:20 PM**

Respectfully submitted,



Karen Gfroehrer  
Business Administrator