

1. MEETING OPENING

At 6:30 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mr. Roehnert, Mr. Silva, Mr. Winterbottom, and Mrs. Wyld

Absent: Mrs. Werner

Also in attendance: Mr. Weber, Superintendent, Ms. Gfroehrer, School Business Administrator/Board Secretary, and Mrs. Amy Elco, Solicitor

2. EXECUTIVE SESSION - None

Flag Salute - Mrs. Brownhill led the flag salute.

3. PRESENTATIONS**A. Teacher/Support Staff of the Year Award**

Middle School Teacher of Year-Louis Apalucci

Elementary School Teacher of the Year-Marguerite Tomasello

Middle School Support Staff of the Year-Elizabeth Rabush

Elementary School Support Staff of the Year-Figen Aksoy

B. Staff Recognition

Tiffany Auger	Kelly Brady
Rhonda Goodrich	Elizabeth Hesse
Nicole James	Kelly Riley
Paula Seney	Marguerite Tomasello
SRO Tivelli	

C. Start Strong – Presentation by Scott Sarraiocco**4. PUBLIC COMMENT ON AGENDA ITEMS ONLY - None****5. BOARD OF EDUCATION BUSINESS****A. Old Business****B. New Business****C. Committee Reports**

Curriculum/Policy –Mrs. Jacobo spoke about policies and regulations, specials, strategic planning and the school calendar.

Finance/Operations – Mr. Roehnert discussed the WWTP, and security cameras reaching their end of life. He gave an update on the budget survey responses, a special education administrator position, building and grounds staffing and transportation.

Personnel/Negotiations – Mrs. Brownhill announced a medical leave, nurse stipend due to COVID tracing and special education administrator position.

D. Correspondence - None

E. Update – Mr. Weber updated the board on the WWTP schedule and thanked staff, students and parents for the improvement in COVID numbers. He also commended Jackie Lugg. She reached out to parents to donate for students who cannot afford a yearbook. 116 yearbooks were purchased by parents for students.

6. MINUTES**A. Regular and Executive Session Minutes**

Motion by **Mr. Roehnert** and seconded by **Mrs. Jacobo**;

APPROVE the November 17, 2021 Board of Education Regular meeting minutes and Executive meeting minutes.

APPROVE the January 5, 2022 Board of Education Regular meeting minutes. There was no Executive session.

Motion approved with Mrs. Kurtz and Mrs. Malone abstaining on the November 17, 2021 minutes.

7. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS**A. Monthly Reports**

1. ACES Report
2. Cafeteria Report
3. Curriculum & Data Report
4. Elementary School Principal Report
5. Facilities Report
6. Middle School Principal Report
7. Nurse's Report
8. Superintendent Report
9. Technology Report

8. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL**A. Vote to Approve Section 8 - Recommendation of the Superintendent - Personnel**

Motion by **Mrs. Kurtz** and seconded by **Mr. Roehnert**;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 8B - 8J.

B. 2021-2022 New Hires

APPROVE the following staff for the 2021-2022 school year pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Courtney Heist	3rd Grade Long-Term Substitute 02/16/2022-06/17/2022	Step 1 BA \$56,529.00 (prorated)	11-120-100-101-020	TCH.PM.TCHR.03.01

C. Leave of Absence

APPROVE the child rearing leave of absence for Alyson Pulli, Teacher, on or about April 25, 2022, with an anticipated return date of September 1, 2022, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1.

APPROVE FMLA leave for Ashley Vitullo, on or about January 23, 2022, with anticipated return date of March 9, 2022, in accordance with Federal Family Leave Act, and Mullica Policy #3431.1.

D. Resignation

ACCEPT the resignation of Helen Stieber, Aide, after 1 month.

ACCEPT the resignation of Thomas Morey, Maintenance and Grounds Worker, after 2 years and 5 months.

ACCEPT the resignation of Kristina Scioli, School Psychologist, after 3 years and 2 months.

APPROVE the following substitute personnel for the 2021-2022 school year pending receipt of appropriate paperwork.

Name	Type of Substitute Category
Alyssa Sheehy	Teacher, Aide
Nina Carey	Teacher, Aide
Morgan Carr	Teacher, Aide

F. Paraprofessional Statement of Assurance

APPROVE the submission of the Statement of Assurance to the Atlantic County Executive Superintendent of Schools for the purpose of confirming the district has met the requirements for the paraprofessional staff for 2021-2022.

G. Stipend Positions/Compensation

APPROVE the following Stipend Positions/Compensations for the 2021-2022 school year.

Activity	# of Positions	Anticipated Compensation	Staff
Athletics			
MS Volleyball	1	\$1,030.00*	Thomas McLaughlin
Site Coordinator	Event	\$51.50 per event, not to exceed \$1,030.00 (shared)*	Thomas McLaughlin
Activities			
COVID-19 contact tracing+	1	\$1,600.00	Rhonda Goodrich

* MTEA Negotiated Contract

+Due to the continuing Covid-19 Pandemic we are providing a stipend due to the increased work during COVID-19 during non-contractual hours. This stipend is only for the 2021-2022 school year and is not an entitlement under contract or law, nor is there any agreement or expectation that this stipend will be paid again, as it is a one-time stipend based upon the unique circumstances of COVID-19.

H. Tuition Reimbursement

APPROVE the preliminary 2021-2022 budget allocation for tuition reimbursement for the following staff members:

Staff Member	Course	Cost
Ryan Richards	Grant Writing	\$1,556
Atira Alexander	Developmental Reading Instruction	\$1,556
Lauren Krawiec	Methods of Elementary Math Education	\$1,322
Lauren Krawiec	Language Arts Literature Education	\$1,322
Lauren Krawiec	Beginning Teacher Support II	\$1,322

I. Staff Lateral Move

APPROVE lateral move of the following staff effective February 1, 2022:

Name	Current Step	Current Salary	*New Step	*New Salary
Nellie Rivera Aponte	Step 14 MA+15	\$90,095.00	Step 14 MA+30	\$90,495.00
Alicia Champion	Step 1 BA	\$56,529.00	Step 1 BA +15	\$57,429.00

*Pending receipt of official transcript

J. Home Bound Instruction Teacher

APPROVE the following certificated staff for homebound instruction per the MTEA negotiated agreement on as needed basis for the 2021-2022 school year: **Kristen Holte**

Motion approved by roll call vote with Mrs. Maione abstaining on items D & G.

9. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS**A. Vote to Approve Section 9 - Recommendation of the Superintendent - Curriculum/Students Matters**

Motion by **Mrs. Kurtz** and seconded by **Mr. Roehnert**;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B-9I.

B. Field Trips

APPROVE the following field trips:

Date	Place	Class	Staff in Charge
05/18/2022	Cape May Zoo	K	Mrs. Ehrke
05/06/2022	Storybook Land	PK	Ms. Szewczyk
05/17/2022	Funny Farm Rescue	1st	Mrs. Winterbottom

03/03/2022	Adventure Aquarium	2nd	Mrs. Lugg
06/09/2022	Wetlands Institute	3rd	Mrs. O'Hare
03/17/2022	Adventure Aquarium	4th	Mrs. Schiaffino
04/07/2022	Tuckerton Seaport	5th	Mrs. Manzer
03/21/2022-03/23/2022	Fairview Lake YMCA	6th	Mr. Driscoll
03/23/2022-03/25/2022	Fairview Lake YMCA	7th	Mr. Driscoll
06/08/2022	Great Adventure	8th	Mrs. Vanderheyden
05/20/2022	Dorney Park/Band Festival	MS Band	Ms. Bridge
5/23/2022	Liberty State Park	NJHS/MS Student Council	Mr. Gerber
06/6/2022	Batsto Village/Lake Absegami	Big History Project	Mr. Gerber

C. 2021-2022 Basketball Schedule**APPROVE** the 2021-2022 Basketball Schedule.**D. 2022-2023 District Calendar****APPROVE** the 2022-2023 district calendar as attached.**E. Health and Safety (Facilities Checklist) SOA****APPROVE** the submission of the Health and Safety Evaluation of School Buildings Checklist Statement Of Assurances for 2021-2022.**F. Student Safety Data System****APPROVE** submission of the SSDS report for reporting period 1, July 1, 2021 to December 31, 2021, submitted to the NJDOE on January 14, 2022.**G. ECPA 2022-2023 One-Year Plan****APPROVE** the One-Year Preschool Program Plan for 2022-2023: This plan defines the recruitment strategies, administrative oversight, intervention and support services, curriculum and assessment and professional development. Also, included are current and projected enrollment figures, teacher and staff credentials, and budget statements.**H. ECPA 2022-2023 Statement of Assurance****APPROVE** the submission of the 2022-2023 ECPA One-Year Preschool Plan District Statement of Assurance.**I. Professional Development**

Name	Location	Date	Cost	Travel	Meals & Lodging	Events
Michael Irwin	Atlantic City	01/26/2022	\$299.00	TBD	TBD	NJASA Techspo
Allison Bell	Galloway	02/11/2022	\$0	\$0	\$0	Team Work Makes the Clinical Dreamwork
Barbara Rheault	Virtual	01/25/2022	\$0	\$0	\$0	21st CCLC Director Mtg
Barbara Rheault	Virtual	04/7/2022	\$0	\$0	\$0	21st CCLC Director Mtg
Barbara Rheault	Virtual	07/14/2022	\$0	\$0	\$0	21st CCLC Director Mtg
Joseph Keyek	Sicklerville	01/14/2022	\$0	\$0	\$0	Indoor Air Quality
Mary Hodges	Virtual	02/05/2022	\$99.00	\$0	\$0	Phonological Awareness
Joseph Keyek	Somers Point	Monthly thru June 2022	\$0	\$0	\$0	Buildings & Grounds Monthly Meeting

Motion approved by roll call vote with Mr. Winterbottom abstaining on item 9B.**10. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD POLICY****A. Vote to Approve Section 10 - Recommendation of the Superintendent - Board Policy**Motion by Mr. Roehnert and seconded by Mrs. Maione;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 10B-10C.

B. First Reading

APPROVE the following policy (P) and regulation (R) items as a first reading:

P & R5751 Sexual Harassment of Students

P6630 Petty Cash

P8600 Student Transportation

C. Second Reading

APPROVE the following policy (P) and regulation (R) items as a second reading:

P61105.01 Federal Awards/Funds Internal Controls – Allowability of Costs

P61105.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures

P61105.03 Federal Awards/Funds Internal Controls – Conflict of Interest

P6311 Contracts for Goods or Services Funded by Federal Grants

P8420 Emergency and Crisis Situations

R8420.1 Fire and Fire Drills

P8540 School Nutrition Programs

P8550 Meal Charges/Outstanding Food Service Bill

Motion approved unanimously by roll call vote.

11. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 11 - Recommendation of the Business Administrator/Board Secretary

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 11B - 11F:

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C. 6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **December 2021**, after review of the Secretary's Budget Report for **November 2021 and December 2021** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-11(b) and N.J.A.C. 6A:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's and Board Secretary's Report for 11/30/2021 and 12/31/2021

Pursuant to Administrative code, N.J.A.C. 6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **12/31/2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A. 18A:22-8.1. In accordance with N.J.A.C. 6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **November 2021 and December 2021**.

C. Transfers

APPROVE the November 2021 transfers #0000083 through #0000088. As attached.

APPROVE the December 2021 transfers #0000089 through #0000104, as attached.

APPROVE the following transfer for the purpose of purchasing security cameras and recorder in the amount of \$35,560.00:

11-000-261-420-02 (\$35,560.00)

12-000-252-730-000T \$35,560.00

D. Approval of Expenditures**APPROVE** the payroll expense for:

December 15, 2021: \$460,554.99

December 30, 2021: \$383,888.39

APPROVE the January 26, 2022 bills list in the amount of \$640,089.46

Fund 10 General Expense	\$559,681.24
Fund 20 Special Revenues	\$2,211.60
Fund 30 Construction Funds	\$7,890.00
Fund 40 Debt Service	\$8,815.00
Total General Fund	\$578,597.84
Fund 62 Cafeteria	\$61,491.62
Fund 63 Washington Twp	\$0.00
Fund 95 Student Activities	\$0.00
Total All Funds	\$640,089.46

APPROVE the December 23, 2021 bills list in the amount of \$737,549.61

Fund 10 General Expense	\$433,142.30
Fund 20 Special Revenues	\$292,823.00
Fund 30 Construction Funds	\$0.00
Fund 40 Debt Service	\$0.00
Total General Fund	\$725,965.30
Fund 62 Cafeteria	\$1,584.31
Fund 63 Washington Twp	\$0.00
Fund 95 Student Activities	\$0.00
Total All Funds	\$727,549.61

E. Technology Purchases**RESOLVED**, that the Mullica Township Board of Education approve the following technology purchases:

VENDOR	CONTRACT	ITEM	COST
Advanced Computer Solutions Group	AAAQ2830	Security Cameras and Video Recorder	\$35,558.67

F. Contracts**APPROVE** the Interlocal Agreement with Somers Point Board of Education for a one-day per week Master Teacher Program at a cost to the district of \$362.00 per diem.**G. Facilities Use****APPROVE** the following Facilities Use Applications items:

Date	Time	Organization	Location	Fee
02/12/2022	9:00am-1:00pm	MTRA Basketball	Cafeteria	\$0

Motion approved unanimously by roll call vote.**12. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS - None****13. INFORMATIONAL****A. Next Board Meeting Date**The next board meeting is scheduled for **February 23, 2022** at 6:30 p.m. for executive session and 7:00 p.m. for public session.**B. PTA - None**

C. MTE - None

14. EXECUTIVE SESSION – None

15. ADJOURNMENT

A. Adjournment

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to adjourn the meeting.

Motion approved unanimously.

TIME: 7:47 PM

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Karen Gfroehrer".

Karen Gfroehrer

Business Administrator