

1. MEETING OPENING

At 6:30 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mr. Roehnert, Mr. Silva, Mrs. Werner, Mr. Winterbottom, and Mrs. Wyld

Absent: None

Also in attendance: Mr. Weber, Superintendent, Ms. Gfroehrer, School Business Administrator/Board Secretary, and Mrs. Amy Elco, Solicitor.

2. EXECUTIVE SESSION

A. Resolution for Executive Session

Motion by Mrs. Werner and seconded by Mr. Silva;

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing **attny/client, contracts, and legal matters**.

FURTHER RESOLVED, that the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:31 PM

B. Resume Public Portion of Meeting

Motion by Mrs. Maione and seconded by Mr. Roehnert to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:04 PM

Flag Salute - Mrs. Brownhill led the flag salute.

3. PRESENTATIONS

A. Student Discipline Update – Maris Lynn, Principal, Middle School

B. Interactive Panel Demonstration – Keeley Sullivan

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY-

Dr. Mischlich discussed the importance of teaching history to the ACES students

5. BOARD OF EDUCATION BUSINESS

A. Old Business - None

B. New Business

Motion by Mrs. Wyld and seconded by Mrs. Maione;

APPROVE the transfer of Block 7101, Lot 1, to the Township of Mullica, contingent upon the terms of the letters sent to the Board in January 22, 2020 and February 11, 2022, with the understanding that such approval is contingent upon the Board of Education receiving any necessary or required approval or documentation needed from the County and State of New Jersey Department of Education, for the transfer of land to Mullica.

Motion approved by roll call vote with Mr. Silva abstaining.

C. Committee Reports

Curriculum/Policy – Mrs. Jacobo spoke about policy reviews, the overnight chaperone background checks, and masking.

Finance/Operations – Mrs. Brownhill said the Finance committee discussed finance training at the March BOE meeting, FEMA reimbursements, NJ Energy Grant for HVAC, Budget and WWTP updates.

Personnel/Negotiations – Mrs. Werner discussed 2022-2022 staffing and personnel issues and a Special Education Supervisor job description

D. Correspondence

Township of Mullica - Transfer of Property

E. Updates – Mr. Weber talked district goals, the development of a strategic plan with NJSBA, the continuation of social/emotional learning for students and staff.

Mrs. Brownhill spoke about the Atlantic County SBA meeting, career education for trade school, NJSBA virtual training symposium and monthly webinars.

6. MINUTES

A. Regular and Executive Session Minutes

Motion by **Mr. Roehnert** and seconded by **Mrs. Maione**;

APPROVE the January 26, 2022 Board of Education Regular meeting minutes. There was no executive session.

Motion approved unanimously.

7. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS

A. Monthly Reports

1. ACES Report
2. Cafeteria Report
3. Curriculum & Data Report
4. Elementary School Principal Report
5. Facilities Report
6. Middle School Principal Report
7. Nurse's Report
8. Superintendent Report
9. Technology Report

8. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL

A. Vote to Approve Section 8 - Recommendation of the Superintendent - Personnel

Motion by **Mr. Roehnert** and seconded by **Mrs. Kurtz**;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 8B - 8J.

B. Stipend Positions/Compensation

APPROVE the Stipend Position/Compensation for the 2021-2022 school year.

Activity (# of positions)	Anticipated Compensation	Staff
Middle School I&RS Coordinator	\$350.00/each (Prorated) - Effective 2/1/2022	Ashley Magalong Christina McClaren
Fairview Lake Chaperones	\$400.00/each per trip	Louis Apalucci, Michelle Bartling Daniel Driscoll, Michael Gerber Rhonda Goodrich, Nicole James Charlene Lee, Thomas McLaughlin Maryann Nowlan, Ryan Richards Randy Smith, Keeley Sullivan Melissa Winterbottom

C. 2022 Fairview Lake Trip Chaperones

APPROVE the following 2022 Fairview Lake Trip Chaperones pending necessary background clearance:

Parent	Parent	Parent
Jessica Carroll	Ryan Heggan	Jason McGowan
Dominique Cintron	Eric Horst	Matthew Naylor
Christa Ciocco Fries	Bill Jacobo	Thomas J. Oliver III
Lauren Engelmann	Michael Kamenar	Crystal Schoenstein

James Hanselmann	Nicole McCorriston	Karen Stalba
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D. Home Bound Instruction Teacher

APPROVE the following certificated staff for homebound instruction per the MTEA negotiated agreement on as needed basis for the 2021-2022 school year:

Dawn Schiaffino	Lynette Massaro
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E. 2021-2022 ACES Staff

APPROVE the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rate:

Name	Position
Ashley Magalong	Teacher

Teacher \$40.00/hr

F. 2021-2022 Substitutes

APPROVE the following substitute personnel for the 2021-2022 school year pending receipt of appropriate paperwork.

Last Name	Type of Substitute Category
James Martin	Custodian

G. Resignation

ACCEPT the resignation of Carolyn Kleshick, Aide, after 2 years and 1 month.

H. ESEA Title I Funds

APPROVE ESEA Title 1 Fund allocation for the 2021-2022 school year.

Name	Position	Account Number	PCR Number	% of Salary ESEA
Tamara Carr	Library Media Specialist	20-231-100-101-020/025	LIB.MS.MEDIA.NA.01	10%

I. 2021-2022 New Hires

APPROVE the following staff for the 2021-2022 school year pending receipt of appropriate paperwork including S414 "pass the trash".

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Donna McManus	2nd Grade Long-Term Substitute 03/19/2022-End of School Year	MA Step 1 \$58,529.00*	11-120-100-101-020	TCH.PM.TCHR.02.04
Brianna Fonte	School Psychologist	MA+30 Step 11 \$77,014*	11-000-219-104-020/025 – 95% 20-218-200-104-020 – 5%	CST.FL.PSYC.FL.01
Joelle Farrell	Aide	Step 1 \$22,285.00*	11-216-100-106-020	AID.PM.INST.PSD.01

*All salaries prorated for the remainder of the 2021-2022 school year.

J. Staff Mentors

APPROVE the following staff mentors as required by (N.J.A.C. 6A:9B-8.9; N.J.A.C. 6A: 9C-4.2(b)6; N.J.A.C. 6A: 9C-5.3):

New Staff	Mentor Teacher
Elizabeth Tilsner	Eileen Szewczyk
Courtney Heist	Nicole Littlefield

Motion approved by roll call vote with Mrs. Jacobo abstaining on item 8C, Mrs. Maione abstaining on item 8J and Mr. Winterbottom abstaining on item 8D.

9. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS

A. Vote to Approve Section 9 - Recommendation of the Superintendent - Curriculum/Students Matters

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B-9E.

B. Field Trips

Date	Place	Class	Staff in Charge
04/04/2022 04/05/2022	Center for Holocaust, Human Rights and Genocide Education at Brookdale Community College - Journeys Beyond Genocide	8th	Mrs. Vanderheyden

C. 2021-2024 ELL Plan

APPROVE the English Language Learner Three-Year Program Plan 2021-2024.

D. 2021-2022 Volleyball Schedule

APPROVE the 2021-2022 Volleyball Schedule.

E. Professional Development

Name	Location	Date	Cost	Travel	Meals & Lodging	Events
Karen Gfroehrer	Robbinsville, NJ	02/24/2022, 03/22/2022, 04/21/2022	\$300.00	\$63.21	\$0	NJASBO
Sarah Vanderheyden	Lincroft, NJ	03/03/2022	\$0	\$28.00 & Tolls	\$0	Holocaust Exhibit
Maris Lynn	Lincroft, NJ	03/03/2022	\$0	\$28.00 & Tolls	\$0	Holocaust Exhibit
Barbara Manzer	Virtual	03/11/2022	\$125.00	\$0	\$0	English Language Learners Summit
Jennie Fiamingo	Virtual	4/28/2022 04/29/2022	\$429.00	\$0	\$0	PECS Level 1 Training
Nellie Rivera-Aponte	Virtual	4/8/2022	\$130.00	\$0	\$0	Regulations, Assessments, Legal, & Social/Emotional Challenges
Rhonda Goodrich	Virtual	02/23/2022 02/28/2022	\$0	\$0	\$0	Asymptomatic Spread of COVID-19, Cleaning & Disinfection
Andrew Weber	Atlantic City, NJ	05/18/2022- 05/20/2022	\$0	Parking & Tolls TBD	\$0	NJASA Spring Leadership Conference
Barbara Rheault	Las Vegas, NV	03/09/2022- 03/13/2022	\$0	*TBD Based on U.S General Services Administration Guidelines	*TBD Based on U.S General Services Administration Guidelines	Uniting for a Better Future for our Educators, our Students, and our Communities (*Paid for by NEA)
Barbara Rheault	Virtual	02/16/2022	\$0	\$0	\$0	Supporting Multilingual Learners
Barbara Rheault	Houston, TX	03/30/2022- 04/02/2022	\$435.00	*TBD Based on U.S General Services Administration Guidelines	*TBD Based on U.S General Services Administration Guidelines	National Conference on Science Education (*Paid for with 21st CCLC funds)
Christina Rivera	Houston, TX	03/30/2022- 04/02/2022	\$435.00	*TBD Based on U.S General Services Administration Guidelines	*TBD Based on U.S General Services Administration Guidelines	National Conference on Science Education (*Paid for with 21st CCLC funds)

Nicole Littlefield	Virtual	02/18/2022	ETTC Hours	\$0	\$0	Mentoring Training
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* Grant required training

Motion approved by roll call vote.

10. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD POLICY

A. Vote to Approve Section 10 - Recommendation of the Superintendent - Board Policy

Motion by Mr. Roehnert and seconded by Mrs. Werner;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 10B-10C.

B. First Reading

APPROVE the following policy (P) and regulation (R) items as a first reading:

P & R2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)

P2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment

P & R2622 Student Assessment

P3233 Political Activities

P9560 Administration of School Surveys

C. Second Reading

APPROVE the following policy (P) and regulation (R) items as a second reading:

P & R5751 Sexual Harassment of Students

P6620 Petty Cash

P8600 Student Transportation

Motion approved unanimously by roll call vote.

11. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 11 - Recommendation of the Business Administrator/Board Secretary

Motion by Mr. Roehnert and seconded by Mrs. Maione;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 11B - 11J;

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C. 6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **December 2021**, after review of the Secretary's Budget Report for **December 2021 (revised)** and **January 2022** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-11(b) and N.J.A.C. 6A:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Pursuant to Administrative code, N.J.A.C. 6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **1/31/2022**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A. 18A:22-8.1. In accordance with N.J.A.C. 6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **December 2021 revised (Secretary Report only)** and **January 2022** and Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's and Board Secretary's Report for 12/31/2021(revised) and 1/31/2022

C. Transfers

APPROVE the December 2021 transfers #000089 through #000109 (revised).

APPROVE the January 2022 transfers #000110 through #000119.

D. Approval of Expenditures

APPROVE the payroll expense for:

November 15, 2021: \$380,792.01

November 30, 2021: \$375,264.08

January 15, 2022: \$373,559.41

January 30, 2021: \$376,958.77

APPROVE the February 23, 2022 bills list in the amount of \$378,469.51

Fund 10 General Expense	\$301,991.96
Fund 20 Special Revenues	\$47,546.46
Fund 30 Construction Funds	\$00.00
Fund 40 Debt Service	\$00.00
Total General Fund	\$349,538.42
Fund 62 Cafeteria	\$24,666.95
Fund 63 Washington Twp	\$0.00
Fund 95 Student Activities	\$4,264.14
Total All Funds	\$378,469.51

E. Disposals**APPROVE** the following out-dated equipment for disposal:

<u>Asset #</u>	<u>Item</u>	<u>Asset #</u>	<u>Item</u>	<u>Asset #</u>	<u>Item</u>	<u>Asset #</u>	<u>Item</u>
12574	2012 Apple iPad	12433	2012 Apple iPad	17038	Desktop 7010	16522	Desktop 960
12626	2012 Apple iPad	12408	2012 Apple iPad	13158	Desktop 7010	16516	Desktop 960
12613	2012 Apple iPad	12445	2012 Apple iPad	13187	Desktop 7010	16533	Desktop 960
12590	2012 Apple iPad	12410	2012 Apple iPad	13144	Desktop 7010	16513	Desktop 960
12438	2012 Apple iPad	12379	2012 Apple iPad	13142	Desktop 7010	16455	Desktop 980
12436	2012 Apple iPad	12967	6420 Laptop	13294	Desktop 7010	13446	Desktop 980
12437	2012 Apple iPad	12923	6420 Laptop	13262	Desktop 7010	13168	Desktop 980
12429	2012 Apple iPad	12931	6420 Laptop	11017	Desktop 7010	13439	Desktop 980
12435	2012 Apple iPad	11028	Dell 7020	11642	Desktop 7010	13258	Desktop 980
12442	2012 Apple iPad	13260	Dell 7020	11640	Desktop 7010	16971	Desktop 980
12015	2012 Apple iPad	13263	Dell 7020	16115	Desktop 7010	13449	Desktop 980
12575	2012 Apple iPad	13233	Dell 7020	16030	Desktop 7010	11654	Desktop 980
12589	2012 Apple iPad	13205	Dell 7020	11635	Desktop 7010	13438	Desktop 980
12375	2012 Apple iPad	13213	Dell 7020	16017	Desktop 7010	16041	Desktop 980
12423	2012 Apple iPad	13232	Dell 7020	16016	Desktop 7010	16569	Desktop 980
12377	2012 Apple iPad	13220	Dell 7020	17070	Desktop 7010	13451	Desktop 980
12427	2012 Apple iPad	13224	Dell 7020	11648	Desktop 7010	11655	Desktop 980
12376	2012 Apple iPad	13176	Dell 7020	11646	Desktop 7010	16442	Desktop 980
12446	2012 Apple iPad	11031	Dell 7020	11649	Desktop 7010	13146	Desktop 980
12419	2012 Apple iPad	13235	Dell 7020	11647	Desktop 7010	13204	Desktop 980
12371	2012 Apple iPad	12563	Dell 7020	11634	Desktop 7010	16713	Desktop 980
12378	2012 Apple iPad	13309	Dell 7020	13194	Desktop 7020	16404	Desktop 980

12430	2012 Apple iPad	13179	Dell 7020	13169	Desktop 7020	16801	Desktop 980
12447	2012 Apple iPad	13167	Dell 7020	13222	Desktop 7020	13436	Desktop 980
12444	2012 Apple iPad	13261	Dell 7020	13195	Desktop 7020	13432	Desktop 980
12434	2012 Apple iPad	11027	Dell 7020	13175	Desktop 7020	13444	Desktop 980
12422	2012 Apple iPad	16894	Dell 7020	13171	Desktop 7020	13428	Desktop 980
12431	2012 Apple iPad	13143	Dell 7020	13214	Desktop 7020	OKXGVD	Desktop 980
12431	2012 Apple iPad	13145	Dell 7020	13140	Desktop 7020	13452	Desktop 980
12599	2012 Apple iPad	13170	Dell 7020	13157	Desktop 7020	13427	Desktop 980
12409	2012 Apple iPad	13221	Dell 7020	13156	Desktop 7020	13437	Desktop 980
12441	2012 Apple iPad	13215	Dell 7020	13202	Desktop 7020	13434	Desktop 980
12341	2012 Apple iPad	12956	Dell Laptop	13225	Desktop 7020	13159	Desktop 980
12418	2012 Apple iPad	11177	Dell Monitor	13177	Desktop 7020	13442	Desktop 980
12439	2012 Apple iPad	11196	Dell Monitor	13234	Desktop 7020	13445	Desktop 980
T 52615	2012 Apple iPad	11189	Dell Monitor	13223	Desktop 7020	9961	DVD Duplicator
12380	2012 Apple iPad	11645	Desktop 7010	13191	Desktop 7020	13051	Elmo
12395	2012 Apple iPad	11641	Desktop 7010	11019	Desktop 7020	13786	Epson 83 projector
11574	2012 Apple iPad	11652	Desktop 7010	13138	Desktop 7080	8858	HP 1160 Printer
12424	2012 Apple iPad	11643	Desktop 7010	13147	Desktop 7080	17079	hp x576dw
12374	2012 Apple iPad	11651	Desktop 7010	13243	Desktop 7080	11338	LCD TV
12372	2012 Apple iPad	11637	Desktop 7010	16514	Desktop 920	17091	N/A
12421	2012 Apple iPad	16298	Desktop 7010	13154	Desktop 920	8335	VCR
				13448	Desktop 920	8303	VCR

F. Contracts

APPROVE the 2021-2022 Y.A.L.E. Clinic agreement for behavioral services on an as-needed basis in the amount of \$900.00 for assessments, and additional \$100.00 for behavioral support plans, \$35.00/hour for behavioral assistants and \$100.00/hour for behavioral analysts.

APPROVE the 2021-2022 special education tuition contract with Folsom School District for one student for a revenue to the district of \$9,118.00.

APPROVE the 2021-2022 Brookfield School agreement for out-of-school education services on an as-needed basis at a cost of \$38.00 per hour.

G. Purchasing

APPROVE the purchase of two (2) milk coolers from Win Depot at a cost to the district of \$4,314.98.

H. Wastewater Treatment Plant Change Order

APPROVE the RVE change order #2 for the Wastewater Treatment Plant project in the amount of \$20,000.00.

I. Standard Operating Procedure Manual (SOP)

APPROVE the revised Standard Operating Procedure Manual.

J. Facilities Use

APPROVE the following Facilities Use Applications items:

Date	Time	Organization	Location	Fee
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03/01/2022	05:30pm-7:00pm	Parent Chaperone Meeting - Fairview Lake Trip	Room 42	\$0
03/01/2022	06:00pm-7:30pm	Parent Class Trip Meeting - Fairview Lake Trip	Cafeteria	\$0

Motion approved by roll call vote with the entire board abstaining on item 11H.

12. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS

Mrs. Lynn answered Mrs. Werner's question, that yes, the Municipal Alliance contributes approximately \$3,000.00 to PBIS.

Mr. Weber will contact the Township regarding the pothole that was brought to his attention by Keeley Sullivan.

13. INFORMATIONAL

A. Next Board Meeting Date

The next board meeting is scheduled for **March 16, 2022** at 6:30 p.m. for executive session and 7:00 p.m. for public session.

B. PTA – There will be a PTA raffle on May 20, 2022 at the #79 Bar on the White Horse Pike.

C. MTEF – Mr. Weber stated that the MTEF is working with the insurance company for rewards for wellness. The MTEF has also been in receipt of donations.

14. EXECUTIVE SESSION - None

9. ADJOURNMENT

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to adjourn the meeting

Motion approved unanimously.

TIME: 7:58 PM

Respectfully submitted,



Karen Gfroehrer
Business Administrator