

1. MEETING OPENING

At 6:32 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mrs. Maione, Mr. Roehnert, Mrs. Werner, and Mrs. Wyld

Absent: Mr. Silva, Mr. Winterbottom

Also in attendance: Mr. Weber, Superintendent, Ms. Gfroehrer, School Business Administrator/Board Secretary, and Mrs. Amy Elco, Solicitor.

2. EXECUTIVE SESSION

A. Resolution for Executive Session

Motion by Mrs. Werner and seconded by Mr. Roehnert;

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing HIB, Personnel, and Attorney/Client privilege.

FURTHER RESOLVED, that the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:32 PM

B. Resume Public Portion of Meeting

Motion by Mrs. Werner and seconded by Mrs. Kurtz to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:00 PM

Flag Salute - Mrs. Brownhill led the flag salute.

3. PRESENTATIONS

A. Student Recognition

Eagle Scout Project - Kyle Mains and the Sue Webb Courtyard

South Jersey Elementary Honors Band

Sadie Bartling

Clayton Billiard

Ian Jazwinski

B. Susan and Al Polk

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY - None

5. BOARD OF EDUCATION BUSINESS

A. Old Business - None

B. New Business - None

C. Committee Reports

Curriculum/Policy – Mrs. Jacobo spoke about the home-work policy and grading system, and the NJSBA policy writing.

Finance/Operations – Mr. Roehnert discussed the “as is” sale of the Gertrude Lauer School Building and the substitute rates.

Personnel/Negotiations – Mrs. Werner spoke about non-conflicted board members.

Shared Services – Mrs. Brownhill informed the board that they agreed to a 5% increase.

D. Correspondence - None**E. Update**

Transfer of vacant land to Township

6. MINUTES**A. Regular and Executive Session Minutes**

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

APPROVE the May 25, 2022 Board of Education regular and executive session meeting minutes.

Motion approved unanimously.

7. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS**A. Monthly Reports**

1. ACES Report
2. Cafeteria Report
3. Curriculum & Data Report
4. Elementary School Principal Report
5. Facilities Report
6. Middle School Principal Report
7. Nurse's Report
8. Superintendent Report
9. Technology Report

8. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL**A. Vote to Approve Section 8 - Recommendation of the Superintendent - Personnel**

Motion by Mr. Roehnert and seconded by Mrs. Maione;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 8B - 8O.

B. District Strategic Plan

APPROVE District Strategic Plan.

C. Retirement

APPROVE the retirement of Carol Goldbacher, Aide, with regret and appreciation after 25 years of service effective October 1, 2022.

D. Resignation

ACCEPT the resignation of Alyson Pulli, Teacher, after 2 years and 9 months.

ACCEPT the resignation of Brittany Markiewicz, Teacher, after 7 years and 10 months.

E. Child Rearing Leave

APPROVE child rearing leave of absence for Salvatore Petetti, Teacher, on or about September 1, 2022, with an anticipated return date of October 17, 2022, in accordance with Federal Family Leave Act, New Jersey Paid Family Leave Act, and Mullica Policy #3431.1

F. 2022-2023 New Hires

APPROVE the following staff for the 2022-2023 school year pending receipt of appropriate paperwork.

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Bianca Martinez	Classroom Aide	Step 1, \$19.57 Hourly	20-218-100-106-020	AID.PM.INST.PS.05
Janine Gentilini	Supervisor of Special Education and Student Services	\$108,500	11-000-219-104-020/025 20-218-200-103-020	ADM.DO.SPED.NA.01
Atira Alexander	Middle School Special Education Teacher	Step 2, \$57,391	11-212-100-101-025	TCH.MD.SPEC.MS.02

G. 2022-2023 Substitutes

APPROVE the following substitutes personnel for the 2022-2023 school year pending receipt of appropriate paperwork.

Name	Type of Substitute Category	Name	Type of Substitute Category
Gina Adams	Aide	Elizabeth Hesse	Aide, Clerical
Tiffany Auger	Aide	Daisy Higbee	Aide
Kelly Brady	Aide	Carolyn Kleshick	Aide
Robin Buehler	Aide, Teacher	Tomi Landy	Aide/Teacher
Bambi Cannuscio	Teacher	Cheri Law	Teacher
Morgan Carr	Aide, Teacher	Charlene Lee	Nurse
Nina Carey	Aide, Teacher	Felicia Listiski	Aide
Arlene Cattafi	Aide, Teacher	Fayln Logan	Aide
Ellie Clayton	Aide	Bianca Martinez	Aide
Gregory Cole	Aide, Teacher	Delimaris Morales	Aide, Teacher
Yonnie Colleluri	Teacher, Clerical	Alyssa Prince	Teacher
Stacey Culleney	Teacher	Jan Reger	Aide
Donna Espinosa	Aide	Carole Rosenberg	Teacher
Joelle Farrell	Aide	Joann Scarlett	Teacher
Kelli Gibbons	Teacher	Alyssa Sheehy	Aide, Teacher
Pelvin Gul	Aide	Katrina Steinbacher	Aide, Teacher
Zeynep Gul	Teacher	Theresa Tennant	Aide
Virginia Hansen	Aide	Nicholas Walters	Aide

H. Reassignment of Staff

APPROVE Staff Transfers for the 2022-2023 School Year:

Teacher	Current Assignment	New Assignment
Daisy Higbee	Cafeteria/Playground Aide	Classroom Aide
Cione Gonzalez	K-2 Special Education	Preschool
Lauren Krawiec	Middle School Special Education	Elementary School Special Education

I. Child Study Team Summer Hours

APPROVE the Child Study Team Summer Hours for the purpose of assessing students to determine eligibility for special education services.

Name	Position	Hourly Rate	Compensation	Account Number
Melody Respes	CST Secretary	\$24.25/hr.	Not to exceed 25 hours	11-000-219-104-020U

J. Summer Slam

APPROVE the following staff for the 2022 Summer SLAM program as follows:

Name	Position	Compensation	Anticipated Hours not to exceed
Nicholas Walters	Aide	\$18/hr.	81 hours
Alyssa Prince	Substitute Teacher	\$33/hr.	81 hours
Krystina Shaner	Substitute Nurse	\$33/hr.	81 hours
Brenda Malave	Aide	\$18/hr.	81 hours
Delimaris Morales	Bus Aide	\$18/hr.	5 hours

K. Summer ACES Staff

APPROVE the following staff for the 21st CCLC Grant (ACES)2022 summer school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rates:

Name	Position	Compensation	Anticipated Hours Not to Exceed
Jacki Lugg	Site Coordinator/Director	\$40/hr.	Additional 19 hours over 81 hours
Jennifer Nehr	Aide	\$18/hr.	81 hours
Barbara Rheault	Director	\$40/hr.	Additional 47 hours over 81 hours (not to exceed 128 hours)
Alyssa Prince	Substitute Teacher	\$33/hr.	81 hours

L. Hiring authority

APPROVE the Superintendent to hire personnel, as necessary, pending receipt of appropriate paperwork, to be ratified at the August 24, 2022 board meeting.

M. 2022-2023 Tuition Reimbursement Allocation

APPROVE the preliminary budget allocation for 2022-2023 tuition reimbursement for the following staff members:

Staff Member	Course	Cost
Lauren Krawiec	Beginning Teacher Supports 3	\$1,521.70
Lauren Krawiec	Inclusive Education	\$2,282.55

N. Staff Lateral Move

APPROVE lateral move of the following staff effective September 1, 2022 pending documentation:

Name	Current Step	Current Salary	New Step	New Salary
Maryann Nowlan	Step 3 BA+30	\$58,129.00	Step 4 MA	\$61,141.00
Elizabeth Tilsner	Step 1 BA	\$56,529.00	Step 2 MA	\$59,391.00

O. Substitute Rates for 2022-2023 School Year

APPROVE the substitute rates for 2022-2023 school year.

Category	Rate of Pay (Daily)
60 Credits	\$110.00*
BA/BS Degree	\$120.00*
Certified Teacher	\$130.00*
Nurse	\$200.00
Support Staff	\$15.00 (per hr.)
Custodial Staff	\$15.00 (per hr.)
Secretary Substitute	\$15.00 (per hr.)

*Rate increases by \$20 after 10 days of substituting

Motion approved by roll call vote with Mrs. Maione abstaining on items 8G and 8J.

9. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS**A. Vote to Approve Section 9 - Recommendation of the Superintendent - Curriculum/Students Matters**

Motion by Mr. Roehnert and seconded by Mrs. Maione;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B-9I.

B. HIB

Affirm the Harassment Intimidation, and Bullying incidents described in the Superintendent's Report as resolved by the building principal or designee i.e. Bullying Specialist, Bullying Coordinator.

C. QSAC Placement

APPROVE, the Mullica Township School District NJQSAC District Placement results.

D. Evaluation Instruments and Rubrics

APPROVE the following evaluation instruments for the 2022-2023 school year:

Danielson Early Childhood Evaluation for Pre-K through Grade 2 teachers

Danielson Framework as the teacher evaluation rubric for all other teachers

Marshall Principal Model as the principal evaluation rubric

Multidimensional Leadership Performance Rubric

E. Security Drill SOA

APPROVE submission of the Security Drill Statement of Assurance to the Atlantic County Office of Education.

F. Lead Testing Program SOA

APPROVE Submission of the Lead Testing Program Statement of Assurance for the 2021-2022 School Year as electronically submitted on June 9, 2022.

G. Professional Development

Name	Location	Date	Cost	Travel	Meals & Lodging	Events
Kelly Capaldi	Egg Harbor Twp., NJ	06/02/2022	\$0	\$11.97	\$0	2022 Transportation Meeting
Meryl Evangelisti	Egg Harbor Twp., NJ	06/02/2022	\$0	\$0	\$0	2022 Transportation Meeting
Joseph Keyek	Mount Laurel, NJ	07/13/2022	\$0	\$0	\$0	SPELL JIF Environmental Seminar
Karen Gfroehrer	Mount Laurel, NJ	07/13/2022	\$0	\$21.07	\$0	SPELL JIF Environmental Seminar
Andrew Weber	Galloway, NJ	08/02/2022	7 ETTC Hours	\$0	\$0	School Law Boot Camp
Maris Lynn	Galloway, NJ	08/02/2022	7 ETTC Hours	\$8.40	\$0	School Law Boot Camp
Maris Lynn	Galloway, NJ	07/27/2022	\$0	\$8.40	\$0	Security and Safety Seminar
Donna Leshner	Carney's Point, NJ	07/14/2022	\$0	\$0	\$0	School Safety Symposium

Name	Location	Date	Cost	Travel	Meals & Lodging	Events
Andrew Weber	Atlantic City, NJ	10/24/2022-10/26/2022	Group Rate \$2,100.00	TBD Parking	\$0	NJSBA Conference
Karen Gfroehrer						
Scott Sarraiocco						
Michael Irwin						
Maris Lynn						
Donna Leshner						
Susan Brownhill						
Carmen Jacobo						
Sarah Kurtz						
Angela Maione						
Nick Roehnert						
Christopher Silva						
Cathy Werner						
Mark Winterbottom						
Joy Wylid						

**Board members must abstain from voting for their own travel.*

H. Field Trips

APPROVE the following field trips:

Date	Place	Class	Staff in Charge
6/20/2022	Egg Harbor City Lake	8th	Mrs. Vanderheyden

I. 2022-2023 Cross Country Schedule

APPROVE the 2022-2023 Cross Country Schedule.

Motion approved by roll call vote with each member abstaining on item 9G for their personal travel.

10. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD POLICY

A. Vote to Approve Section 10 - Recommendation of the Superintendent - Board Policy

Motion by Mr. Roehnert and seconded by Mrs. Maione;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 10B-10C.

B. First Reading

APPROVE the following policy (P) and regulation (R) items as a first reading:

P2330 Homework

R2330 Homework

C. Second Reading

APPROVE the following policy (P) and regulation (R) items as a second reading:

P2417 Student Intervention and Referral Services

P3161 Examination for Cause

P4161 Examination for Cause

P5512 Harassment, Intimidation, and Bullying

P & R7410 Maintenance and Repair

P8420 Emergency and Crisis Situations

P & R9320 Cooperation with Law Enforcement Agencies

Motion approved unanimously by roll call vote.

11. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 11 - Recommendation of the Business Administrator/Board Secretary

Motion by Mrs. Kurtz and seconded by Mrs. Maione;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 11B – 11L;

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C. 6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **May 2022**, after review of the Secretary's Budget Report for **April and May 2022** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-11(b) and N.J.A.C. 6A:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's and Board Secretary's Report for 4/30/2022 and 5/31/2022

Pursuant to Administrative code, N.J.A.C. 6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **05/31/2022**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A. 18A:22-8.1. In accordance with N.J.A.C. 6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **April 2022 and May 2022**.

C. Transfers

APPROVE the April 2022 transfers #000182 through 000219 and the May 2022 transfers #000220 through #000250.

D. Approval of Expenditures

APPROVE the payroll expense for:

May 15, 2022: \$376,673.78

May 30, 2022: \$381,357.33

APPROVE the June 16, 2022 in the amount of \$276,402.58

Fund 10 General Expense	\$208,300.56
Fund 20 Special Revenues	\$38,397.92
Fund 30 Construction Funds	\$0.00
Fund 40 Debt Service	\$0.00
Total General Fund	\$246,698.48
Fund 62 Cafeteria	\$27,058.65
Fund 63 Washington Twp.	\$0.00
Fund 95 Student Activities	\$2,645.45
Total All Funds	\$276,402.58

E. Contracts

APPROVE the 2022-2023 agreement with the Atlantic County Special Services School District for the Extended Year program at a tuition costs of \$575.00 per week, per student, and a cost of \$575.00 per week, per student, for personal aide services.

APPROVE the 2022-2024 interlocal service agreement with Mullica Township for police security not to exceed \$100,000.00 per year.

APPROVE the 2022-2023 renewal of software license agreement with Systems 3000 at a cost to the district of \$21,624.00.

APPROVE the 2022-2023 renewal of GoGuardian at a cost to the district of \$7,336.00.

APPROVE the shared service agreements with the Washington Township Board of Education as listed below:

SHARED SERVICE	2022-2023	2023-2024	2024-2025
Business Office Services	\$57,562.00	\$60,440.00	\$63,262.00
CST Services	\$5,654.00	\$5,936.00	\$6,233.00
Treasurer Services	\$2,878.00	\$3,022.00	\$3,173.00
Total	\$66,094.00	\$69,398.00	\$72,868.00

APPROVE the following send/receive tuition contract agreements with the Washington Township School District for the 2022-2023 school year, inclusive of prior year tuition adjustments:

GRADE	ENROLLMENT	PER PUPIL TUITION	PY ADJUSTMENT	TOTAL TUITION
PreK-K	6	\$16,215.00	\$34,798.00	\$132,088.00
Grade 1-5	14	\$14,334.00	\$28,994.00	\$229,670.00
Grade 6-8	16	\$14,849.00	\$8,931.00	\$246,515.00
Total	36		\$72,723.00	\$608,273.00

F. Grants

APPROVE the acceptance of the AtlantiCare's \$300.00 Turn Your School Wellness into Wealth Program for the Mullica Township Middle School.

APPROVE the acceptance of the AtlantiCare's \$300.00 Turn Your School Wellness into Wealth Program for the Mullica Township Primary School.

APPROVE the submission of the 2022-2023 21st Century CCLC (ACES) Grant in the amount of \$425,000.00.

APPROVE forming a consortium with the Washington Township School District for the IDEA application.

APPROVE the submission of the 2022-2023 IDEA Grant as follows:

Basic: \$196,217.00

Preschool: \$ 5,218.00

G. Change Order – Removed from agenda.

H. Gertrude Lauer School Sale

APPROVE the sale of the Gertrude Lauer School "as is" through the open bidding process (SDA Application: 01-3480-010-17-1100).

WHEREAS, the Mullica Township Board of Education (the "Board") is the owner of certain lands and improvements within the Township of Mullica, specifically the Gertrude Lauer School located at 1224 Darmstadt Avenue, Egg Harbor City, NJ (the "Property"); and.

WHEREAS, the Board does hereby determine that the Property set forth above is no longer needed for public use; and

WHEREAS, the Board desires to make available for public sale said lands in accordance with law.

NOW, THEREFORE, BE IT RESOLVED, by the Board as follows:

SECTION 1. The Board hereby declares that the Property is no longer needed for public use and should be sold in accordance with the appropriate statutes of the State of New Jersey. The Board will obtain all necessary approvals from the New Jersey Department of Education prior to finalizing the sale of the Property.

SECTION 2. The Board hereby authorizes the Business Administrator to offer for sale to the highest bidder by sealed bid, the Property.

SECTION 3. The Property herein sold is subject to existing encumbrances, liens, easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting said property. Neither the Board nor the Business Administrator make no representations as to the presence or absence of environmental conditions on the property and the purchaser assumes the risk of any such condition, all property being sold "as is."

SECTION 4. The Board reserves the right to waive any and all defects and informalities in any bid and to accept or reject any and all bids and to not award to the highest bidder. No bid shall be considered finally accepted until passage of a resolution by the Board.

I. Insurance

APPROVE the 2022-2023 agreement with the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) at a cost to the district as follows:

Insurance	Cost
Property	\$19,018.00
Auto Liability	\$479.00
General Liability	\$17,024.00
Workers' Compensation	\$87,610.00
Educators' Legal Liability	\$21,170.00
Boiler and Machinery Insurance	\$1,662.00
TOTAL COSTS	\$149,392.00
Risk Management Consultant	9%
Student Accident Premium	\$4,341.00
TOTAL COMBINED PREMIUM	\$153,733.00

APPROVE the ACCASBO JIF Statutory Surplus in the amount of \$17,800.00 which will be deducted from the premium cost.

J. Current Year Surplus to Reserve Accounts

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mullica Township Board of Education wishes to deposit anticipated current year surplus into the following: Capital Reserve and Maintenance Reserve accounts at year end, and

WHEREAS, the Board of Education has determined that a maximum of \$750,000 may be reserved toward each of the aforementioned reserves for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws.

K. Compliance with PL 2015 - Chapter 47

RESOLVED, Pursuant to PL 2015, Chapter 47 the Mullica Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

Following is a list of contracts that the Board has awarded and memorialized in their board minutes during the past 12 months, ending June 30, that were in excess of the quote threshold or the board plans to approve in the ensuing school year that we anticipate will be in excess of the quote threshold.

- Advertising – Newspapers
- Architect
- Attendance and Substitute Software
- Attorney
- Broadband Services, including Internet
- Community Notification Systems
- Copier - cost per copy
- Educational Services
- Electric - Repairs under Time and Material
- Energy
- Engineer
- E-Rate Consultant
- Financial Accounting Software
- Food Services
- HVAC Controls
- HVAC Services and Repairs under Time and Material Basis
- Insurance Agent - Benefits
- Insurance Agent - General
- Insurance - i.e. Health, Property and Casualty, Workers Compensation
- Itinerant Services
- Library Online Services
- Network and IT Support
- Plumbing Services and Repairs under Time and Material Basis
- Policy Consultant
- School Boards Association
- School Physician
- Security and Fire Alarm Monitoring
- Special Education Compliance Software

- Special Education Services - Consultants
- Staff Development and Training
- Student Information System
- Technology Services including Website
- Telecommunications
- Transportation Services
- Tuition

L. End of the Year Authorization

AUTHORIZE the Business Administrator/Board Secretary to process and pay any bills and complete any necessary appropriation adjustments and transfers in accordance with regulation to balance the budget to June 30, 2022;

FURTHER, to authorize the Superintendent and Business Administrator/Board Secretary to process and execute payment of bills, including debt service, as necessary for the 2022-2023 school year until the August 2022 Board of Education meeting with understanding of the bills lists will be provided.

Motion approved unanimously by roll call vote.

12. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS

Mrs. Brownhill commented that the graduation was beautiful and the Board thanks the staff for their efforts.

13. INFORMATIONAL

A. Next Board Meeting Date

The next board meeting is scheduled for **July 20, 2022** at 5:30 p.m. This meeting is a board goal setting meeting.

B. PTA – Mr. Weber thanked the PTA for their help with the end of the year activities.

C. MTEF – Mr. Weber informed the Board that the MTEF awarded several teacher grants and continues the awards for Mullica graduates.

D. Municipal Alliance – Mrs. Werner informed the Board that there will be a Hometown Celebration on August 19 from 5PM – 9PM

14. EXECUTIVE SESSION - None

9. ADJOURNMENT

Motion by Mr. Roehnert and seconded by Mrs. Kurtz to adjourn the meeting

Motion approved unanimously.

TIME: 6:59 PM

Respectfully submitted,


Karen Gfroehrer
Business Administrator