

1. MEETING OPENING

At 6:34 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mr. Roehnert, Mr. Silva, Mrs. Werner, Mr. Winterbottom, and Mrs. Wyld

Absent: Mrs. Maione

Also in attendance: Mr. Weber, Superintendent, Ms. Gfroehrer, School Business Administrator/Board Secretary, and Ms. Rachel Taylor, Solicitor.

2. EXECUTIVE SESSION

A. Resolution for Executive Session

Motion by Mr. Roehnert and seconded by Mrs. Werner;

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing HIB

FURTHER RESOLVED, that the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:34 PM

B. Resume Public Portion of Meeting

Motion by Mr. Silva and seconded by Mr. Roehnert to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:00 PM

Flag Salute - Mrs. Brownhill led the flag salute.

3. PRESENTATIONS

A. Cross Country Team Recognition: Mr. McLaughlin and Mr. Driscoll made presentations to the team members

B. Conduct Update: Presentation made by Mrs. Lynn

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY: None

5. BOARD OF EDUCATION BUSINESS

A. Old Business

Gertrude Lauer school sale received no bids

B. New Business

Mrs. Brownhill congratulated Mr. Stollenwerk on his election to the school board and thanked Mrs. Maione for her past service. A listing of proposed 2023 meeting dates will be sent to the board of education.

C. Committee Reports

Curriculum/Policy – Mrs. Jacobo spoke about Policy 5512/HIB and that going forward the policies will change from Strauss Esmay to NJSBA. The security walk-through with state and county officials generated some minor recommendations and she also went over the survey results.

Finance/Operations – Mr. Roehnert updated the board on the ongoing HVAC project and the waste water treatment plant. He also updated the board on substitutes, the preschool and elementary playgrounds and the re-advertisement of the Gertrude Lauer Building.

Personnel/Negotiations – Mrs. Werner discussed recent personnel issues.

D. Correspondence – None

E. Update

Mr. Weber informed the board that the NJ DOE Office of School Emergency Preparedness and the Atlantic County Prosecutors office performed a site visit to evaluate safety and security measures; it was a very positive experience, with only minor adjustments needed to the current procedures.

6. MINUTES**A. Regular and Executive Session Minutes**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

APPROVE the October 19, 2022 Board of Education Regular meeting minutes. There was no October 19, 2022 executive session.

Motion approved unanimously.

7. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS**A. Monthly Reports**

1. ACES Report
2. Cafeteria Report
3. Curriculum & Data Report
4. Elementary School Principal Report
5. Middle School Principal Report
6. Nurse's Report
7. Superintendent Report
8. Technology Report

8. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL**A. Vote to Approve Section 8 - Recommendation of the Superintendent - Personnel**

Motion by Mrs. Werner and seconded by Mr. Roehnert;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 8B - 8H.

B. Volunteer Approval

APPROVE the following school volunteers for the 2022-2023 school year: Tiffany Lioka

C. Stipend Positions/Compensation

APPROVE the following Stipend Positions/Compensations for the 2022-2023 school year.

Activity	# of Positions	Anticipated Compensation	Staff
Coach - Girls Basketball - Middle School	2	\$3,712.00 (shared)	Jill Lloyd Pino

D. 2022-2023 ACES Staff

APPROVE the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rate:

Name	Position
Michelle Bartling	Teacher, Teacher Substitute
Kristin Martinez	Instructor
JoAnn Scarlett	Teacher, Teacher Substitute

Instructor \$25.00/hr., Teacher \$40.00/hr.

E. Resignation

ACCEPT the resignation of Kelly Brady, Aide.

ACCEPT the resignation of Joseph Keyek, Manager of Building, Grounds, and Custodial Services.

F. New Hires 2022-2023

APPROVE the following staff pending receipt of the appropriate paperwork:

Name	Position/Grade	Step/Salary	Account Number	PCR Number
Steven Ware	Manager of Buildings, Grounds, and Custodial Services	\$76,000 (prorated)	11-000-262-100-00 - Custodial 41.5% 11-000-263-100-00 - Grounds 50% 20-218-262-110-020 - Preschool Bldgs 8.5%	CUS.FL.SUPV.NA.02
Alba Romero Pena	Custodian-Long Term Substitute	Step 1 \$22.21 per hour (prorated)	11-000-262-100-00	CUS.FL.CUST.NA.09
Carolyn DiGirolamo-Kaiser	Aide PT	Step 1 \$19.57 per hour (prorated)	11-000-217-106-020	AID.PM.INST.FL.07
Melanie Rivera	Aide PT	Step 1 \$19.57 per hour (prorated)	11-000-217-106-025	AID.FL.INST.FL.02

G. Leave of Absence

APPROVE the following paid leave of absence requests, in accordance with the Federal Family Leave Act, the New Jersey Paid Family Leave Act, and Mullica Board of Education Policies 3431.1 and 4431.1:

Michael Gerber on, or about, November 16, 2022, with an anticipated return date of December 5, 2022.

Brigitte Maione-Walters on, or about, October 27, 2022, with an anticipated return date of December 8, 2022.

Barbara Rheault on, or about, November 7, 2022, with an anticipated return date of TBD.

H. 2022-2023 Substitutes

APPROVE the following substitutes personnel for the 2022-2023 school year pending receipt of appropriate paperwork.

Name	Type of Substitute Category
Rachael Jordan	Nurse
Bernard Fackler	Teacher
Jordan Hoose	Teacher, Aide
Magdalena Pratts	Custodian
Michelle Perona	Nurse

Motion approved unanimously by roll call vote.

9. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS**A. Vote to Approve Section 9 - Recommendation of the Superintendent - Curriculum/Students Matters**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B-9F.

B. College/University Program Internship

APPROVE the fall field placement (20 to 80 hours) for the following students

College	Adviser	Name	Cooperating Teacher	Assignment	Placement	Dates
Rowan University	Dorothy Abruzzo-Klump	Frank Damico	Marguerite Tomasello	Health & Physical Education	14 hours per week-8 weeks 35 hours per week-8weeks	01/23/2023-03/10/2023 09/05/2023-10/27/2023

C. 2022-2023 Basketball Schedule

APPROVE the 2022-2023 Basketball Schedule:

D. Professional Development

Name	Location	Date	Cost	Travel	Meals & Lodging	Events
Barbara Rheault	Trenton	10/25/2022	\$0	\$0	\$0	21st CCLC Director's Meeting
Barbara Rheault	Virtual	1/26/2023,	\$0	\$0	\$0	21st CCLC Director's Meeting

		4/20/2023				
Marguerite Tomasello	Brigantine	12/02/2022	\$0	\$0	\$0	PD for Health & Physical Educators
Scott Sarraiocco	Franklinville	11/3/2022	\$0	\$31.87	\$0	OnCourse
Joseph Keyek	Somers Point	10/26/2022	\$0	\$0	\$0	Buildings & Grounds Monthly Meeting
Christine Young	Galloway	10/26/2022, 11/22/2022	\$0	\$0	\$0	CS Coastal Hub-Computer Science Standard & Implementation
Keeley Sullivan	Galloway	10/26/2022, 12/08/2022	\$0	\$0	\$0	CS Coastal Hub-Computer Science Standard & Implementation
Kristine Torres	Online	10/26/2022	\$0	\$0	\$0	Google Forms
Kristine Torres	Mount Laurel	1/24/2023	\$175.00	\$28.29	\$0	Employment Issues
Kristine Torres	Mount Laurel	12/14/2022	\$175.00	\$28.29	\$0	Pension Update
Kelly Capaldi	Online	11/18/2022	\$119.00	\$0	\$0	Staying Calm in High Stress Conversations
Laura Friel	Online	12/9/2022	\$119.99	\$0	\$0	De-Escalate Meltdowns & Defuse Explosive Behaviors
Christina McClaren	Galloway	2/14/2023	\$0	\$0	\$0	CS Coastal Hub Elective- Little Bits
Christina McClaren	Galloway	3/15/2023	\$0	\$0	\$0	CS Through STEM

E. Field Trips

APPROVE the following field trips:

Date	Place	Class	Staff in Charge
05/31/2022	Dorney Park	8th Grade	Maris Lynn
12/13/2022	Cedar Creek	7th & 8th Grade	Maris Lynn

F. HIB

Affirm the Harassment Intimidation, and Bullying incidents described in the Superintendent's Report as resolved by the building principal or designee i.e. Bullying Specialist, Bullying Coordinator.

Motion approved unanimously by roll call vote.

10. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD POLICY**A. Vote to Approve Section 10 - Recommendation of the Superintendent - Board Policy**

Motion by Mrs. Werner and seconded by Mrs. Kurtz;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 10B-10C.

B. First Reading

APPROVE the following policy (P) and regulation (R) items as a first reading:

P5512- Harassment, Intimidation, or Bullying

C. Second Reading

APPROVE the following policy (P) and regulation (R) items as a second reading:

P2415 Every Student Succeeds Act

P2415.04 Title-I District-Wide Parent and Family Engagement

P2415.50 Mullica Primary School Title-I District-Wide Parent and Family Engagement

P2415.51 Mullica Middle School Title-I District-Wide Parent and Family Engagement

P & R5513 Care of School Property

P5517 School District Issued Student Identification Cards

P5722 Student Journalism

Motion approve unanimously by roll call vote.

11. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY**A. Vote to Approve Section 11 - Recommendation of the Business Administrator/Board Secretary**

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 11B - 11I;

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C. 6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of **October 2022**, after review of the Secretary's Budget Report for **September and October 2022** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-11(b) and N.J.A.C. 6A:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's and Board Secretary's Report for 09/30/2022 and 10/31/2022

Pursuant to Administrative code, N.J.A.C. 6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **10/31/2022**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A. 18A:22-8.1. In accordance with N.J.A.C. 6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **September 2022 and October 2022**.

C. Transfers

APPROVE the September 2022 account transfers #000074 through #000095 and October 2022 account transfers #000096 through #0000108, as attached.

D. Approval of Expenditures

APPROVE the payroll expense for:

October 14, 2022: \$386,588.66	October 28, 2022: \$395,293.11
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APPROVE the November 16, 2022 bills list in the amount of \$313,060.91

Fund 10 General Expense	\$220,618.38
Fund 20 Special Revenues	\$56,948.56
Fund 30 Construction Funds	\$.00
Fund 40 Debt Service	\$.00
Total General Fund	\$277,566.94
Fund 62 Cafeteria	\$35,318.97
Fund 63 Washington Twp	\$.00
Fund 95 Student Activities	\$175.00
Total All Funds	\$313,060.91

E. Contracts

APPROVE the agreement with Y.A.L.E. Clinic for applied behavior analytic services for the 2022-2023 school year, on an as-needed basis, at the cost to the district of \$120.00 per hour for behavior analysts and \$42.00 per hour for behavioral assistants.

APPROVE the 2022-2023 homeless tuition agreement with Harrison Township School District for one (1) student at a cost to the district of \$14,957.00.

APPROVE the agreement with Kroll, LLC for a fixed asset accounting as of June 30, 2022 at a cost to the district of \$1,300.00.

APPROVE the rescission of the agreement with Liberty Parks and Playgrounds for the purchase and installation of preschool playground equipment.

APPROVE the agreement with MRC, Inc. for the purchase and installation of preschool equipment through ESCNJ contract pricing at a cost to the district of \$73,235.38. Contract #ESCNJ 20/21-06.

APPROVE the 2022-2024 agreement with Frontline for IEP Direct and 504 Program management at a cost to the district of \$33,329.80

F. Purchasing

APPROVE the purchase and installation of the GameTime Prime Time Swoosh playground equipment for a total cost to the district of \$53,220.38 (ESCNJ 20/21 06 05 MCESCCCPA Contract). The purchase is to be paid by ESSER III funds.

G. Grants

ACCEPT the 2022-2023 21st Century CCLC Supplemental Grant in the amount of \$35,000.00.

APPROVE submission of the 2022-2023 IDEA-Basic Grant Amendment 1 in the amount of \$196,217.00

H. Disposal

APPROVE the disposal of 908 books from the nonfiction section of the library.

I. Facilities Use

APPROVE the following Facilities Use Applications items:

Date	Time	Organization	Location	Fee
11/3/2022	7:00pm-9:30pm	Student Council	Courtyard/Cafeteria	\$0
12/9/2022	6:15pm-8:45pm	Student Council	Cafeteria	\$0
11/1/2022-12/31/2022 Monday-Friday	6:00pm-9:00pm	MTRA Basketball	Gym	\$0
10/31/2022	8:30am-10:30am	Mullica PTA	Bus Loop	\$0
11/29/2022-12/7/2022 Monday-Friday	9:00am-3:00pm 6:00pm-8:00pm 12/2/2022	Mullica PTA	Library	\$0
12/2/2022	5:00pm-9:00pm	Mullica PTA	Cafeteria	\$0

Motion approved unanimously by roll call vote.

12. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS - None

13. INFORMATIONAL

A. Next Board Meeting Date

The next board meeting is scheduled for **January 4, 2023** at 7:00 PM for public session.

B. PTA – Mrs. Brownhill discussed the food drive, the book fair, scrips gift cards, magnet sale, and holiday events. The PTA is looking for volunteers.

C. MTEF - None

14. EXECUTIVE SESSION - None


15. ADJOURNMENT

Motion by **Mr. Roehnert** and seconded by **Mrs. Kurtz** to adjourn the meeting

Motion approved unanimously.

TIME: 7:52 PM

Respectfully submitted,



Karen Gfroehrer
Business Administrator