

1. MEETING OPENING

At 6:34 PM, Mrs. Brownhill, in accordance with the provisions of the Open Public Meetings Act, that Mullica Township Board of Education has called notice of this meeting to have been published by having the date, time and location thereof, filed with the Township Clerk and the Atlantic County Superintendent of Schools, as well as, posted on the Town Hall bulletin board and in the news media.

Present: Mrs. Brownhill, Mrs. Jacobo, Mrs. Kurtz, Mr. Roehnert, Mr. Silva, Mr. Stollenwerk, Mrs. Werner, Mr. Winterbottom, and Mrs. Wyld

Absent: None

Also in attendance: Mr. Weber, Superintendent, Ms. Gfroehrer, School Business Administrator/Board Secretary, and Mr. Carl Taylor, Solicitor.

2. EXECUTIVE SESSION

A. Resolution for Executive Session

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

RESOLVED, that Mullica Township Board of Education shall meet in Executive Session for the purpose of discussing attorney/client communication.

FURTHER RESOLVED, that the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

TIME: 6:34 PM

B. Resume Public Portion of Meeting

Motion by Mr. Roehnert and seconded by Mr. Silva to resume the public portion of the agenda.

Motion approved unanimously.

TIME: 7:02 PM

Flag Salute - Mrs. Brownhill led the flag salute.

3. PRESENTATIONS – Fund 20 overview was presented by Ms. Gfroehrer.

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY – Mr. Michlish asked if the District has a procedure for bomb threats. Mr. Weber replied that yes, the district does, but he is not at liberty to go into detail.

5. BOARD OF EDUCATION BUSINESS

A. Old Business

School Ethics Disclosure forms due April 30, 2023

B. New Business - None

C. Committee Reports

Curriculum/Policy – Mrs. Jacobo spoke about regulations for bomb threats, etc., the library deselection procedure, teacher benchmarks, and the phonics program.

Finance/Operations – Mr. Roehnert reported on transportation and up and possible start and end time changes, the 2023-2024 budget and the referendum project.

Personnel/Negotiations- Mrs. Werner discussed personnel matters.

D. Correspondence- None

E. Update – Mr. Weber said the district secured \$3.9 million in grants for HVAC; the grants will not be included in the bond referendum, the Communication Committee Meeting, and the preschool playground.

6. MINUTES

A. Regular and Executive Session Minutes

Motion by Mr. Roehnert and seconded by Mrs. Kurtz;

APPROVE the January 25, 2023 Board of Education regular meeting minutes and the January 25, 2023 Executive meeting minutes Session 1 and Session 2.

Motion approved with Mrs. Jacobo and Mr. Stollenwerk abstaining.

7. RECOMMENDATIONS OF THE SUPERINTENDENT - MONTHLY REPORTS

A. Monthly Reports

1. ACES Report
2. Cafeteria Report
3. Curriculum & Data Report
4. Elementary School Principal Report
5. Facilities Report
6. Middle School Principal Report
7. Nurse's Report
8. Superintendent Report
9. Technology Report

8. RECOMMENDATIONS OF THE SUPERINTENDENT - PERSONNEL

A. Vote to Approve Section 8 - Recommendation of the Superintendent - Personnel

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 8B - 8H.

B. Volunteer Volleyball Coach

APPROVE Thomas McLaughlin as a volunteer volleyball coach for the 2022-2023 school year.

C. Leave of Absence

APPROVE the following paid/unpaid leave of absence requests, in accordance with the Federal Family Leave Act, the New Jersey Paid Family Leave Act, and Mullica Board of Education Policies 3431.1 and 4431.1:
Brigitte Maione-Walters on, or about, February 3, 2023 with an anticipated return date of March 3, 2023.

D. Sick Leave Bank

APPROVE, the establishment of a Sick Leave Bank for Brigitte Maione-Walters as provided in the MTEA Negotiated Agreement Article XVIII (E) pending the submission of required documentation as listed in the agreement. The Bank shall be effective from the date all documentation is received until June 30, 2023.

E. 6th Grade Overnight Trip Chaperones

APPROVE the following 6th Grade Overnight Trip Chaperones pending necessary background clearance:

Parents:

Gabriel Arce	James M. Gallagher	Chris Grunow, Sr.	Eric Horst
Kamil Jazwinski	Rebecca Leek	Albie Mansfield	Noel Naylor
Melissa Plavchak	Justin Quiles	Judith Vogel	

Alternates:

JoyLynn Braun	Lina DiPietro	Ashley House
Scott Krawiec	Jessica Lord	

F. Paraprofessional Statement of Assurance

APPROVE the submission of the Statement of Assurance to the Atlantic County Executive Superintendent of Schools for the purpose of confirming the district has met the requirements for the paraprofessional staff for 2022-2023.

G. 2022-2023 ACES Staff

APPROVE the following staff for the 21st CCLC Grant (ACES) after school program. Any part-time employee that is approved for the ACES program is limited to a total of 29 hours per week combined with their contract at the following rates: Aide \$18.00/hr., Instructor \$25.00/hr., Teacher \$40.00/hr.

Name	Position
Maegan Nelson	Aide/Teacher

H. 2022-2023 Substitutes

APPROVE the following substitutes personnel for the 2022-2023 school year pending receipt of appropriate paperwork.

Name	Type of Substitute Category
Krystle Zinkevich	Aide, Teacher
Maegan Nelson	Aide, Teacher
Monika Reinholz	Aide, Teacher

Motion approved unanimously by roll call vote.

9. RECOMMENDATIONS OF THE SUPERINTENDENT - CURRICULUM/STUDENT MATTERS**A. Vote to Approve Section 9 - Recommendation of the Superintendent - Curriculum/Students Matters**

Motion by **Mr. Rohnert** and seconded by **Mrs. Werner**;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 9B-9C.

B. School Library Deselection Process

APPROVE the School Library Deselection Process.

C. Professional Development

Name	Location	Date	Cost	Travel	Meals & Lodging	Events
Andrew Weber	Hamilton, NJ	02/28/2023	\$0	TBD	\$0	Preventing School Shootings
Andrew Weber	Philadelphia, PA	03/28/2023-03/31/2023	\$0	\$0	\$0	MSA School Accreditation Team Member
Barbara Rheault	Washington, DC	02/09/2023-02/10/2023	\$0	\$0	\$0	*Legislation and Think Tank on 21st Century Community Learning Centers
Andrew Weber	Galloway, NJ	03/14/2023	\$0	\$0	\$0	Responding to School Threats
Jacki Lugg	On-line	02/23/2023, 03/7/2023, 04/05/2023	\$0	\$0	\$0	Walsworth Yearbooks
Kristy Torres	On-line	02/15/2023	\$0	\$0	\$0	1095-C Form Processing
Christina Rivera	Atlanta, GA	03/22/2023-03/25/2023	\$470.00	TBD	\$1600 + fees	National Conference on Science Education (*Paid for with 21st CCLC funds)
Barbara Rheault	San Francisco, CA	03/10/2023-03/12/2023	\$0	\$0	\$0	2023 NEA Leadership Summit and Conference (*Paid for by NEA)

*Training fulfills the requirements of the 21st CCLC grant.

Motion approved unanimously by roll call vote.

10. RECOMMENDATIONS OF THE SUPERINTENDENT - BOARD POLICY**A. Vote to Approve Section 10 - Recommendation of the Superintendent - Board Policy**

Motion by **Mr. Roehnert** and seconded by **Mrs. Kurtz**;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Superintendent, approve items 10B-10C.

B. First Reading

APPROVE the following policy (P) and regulation (R) items as a first reading:

P 8140 Student Enrollments

R 8140 Enrollment Accounting

P & R 8330 Student Records

R 8420.2 Bomb Threats

R 8420.7 Lockdown Procedures

R 8420.10 Active Shooter

C. Second Reading

APPROVE the following policy (P) and regulation (R) items as a second reading:

P0152 Board Officers

P0155 Board Committees

P0161 Call, Adjournment, and Cancellation

P0162 Notice of Board Meetings

P & R 2423 Bilingual and ESL Education

P2425 Emergency Virtual or Remote Instruction Program

P & R 5200 Attendance

Motion approve unanimously by roll call vote.

11. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Vote to Approve Section 11 - Recommendation of the Business Administrator/Board Secretary

Motion by Mr. Roehnert and seconded by Mrs. Jacobo;

RESOLVED, the Mullica Township Board of Education, upon recommendation of the Business Administrator, approve items 11B - 11G;

B. Secretary and Treasurer Reports

RESOLVED, pursuant to N.J.A.C. 6A:23-11(c)4 the Board certifies that according to the Board Secretary's Certification as of January 2023, and after review of the Secretary's Budget Report for **January 2023** as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-11(b) and N.J.A.C. 6A:23-2-11(c)3&4 and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

- Treasurer's and Board Secretary's Report for 01/31/2023

Pursuant to Administrative code, N.J.A.C. 6A23-2.11(3) I, Karen Gfroehrer, Board Secretary, certify that as of **01/31/2023**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mullica Township Board of Education pursuant to N.J.S.A. 18A:22-8.1. In accordance with N.J.A.C. 6A23-2.11(2), it is certified that there are no changes in anticipated revenue amounts and sources for the month of **January, 2023**.

C. Transfers

APPROVE the December 2022 account transfers #000126 through #000142.

APPROVE the January 2023 account transfers #000143 through #000157.

D. Approval of Expenditures

APPROVE the payroll expense for:

January 15, 2023	\$386,349.90
January 30, 2023	\$396,561.85

APPROVE the February 22, 2023 bills list in the amount of \$316,672.58

Fund 10 General Expense	\$260,415.15
Fund 20 Special Revenues	\$31,440.00
Fund 30 Construction Funds	\$00.00
Fund 40 Debt Service	\$00.00
Total General Fund	\$291,855.15

Fund 62 Cafeteria	\$24,807.43
Fund 63 Washington Twp	\$00.00
Fund 95 Student Activities	\$00.00
Total All Funds	\$316,672.58

E. Contracts

APPROVE the agreement with Transfinder for RouteFinder Pro Implementation/Migration at a cost to the district of \$9,425.00

APPROVE the agreement with Eastern Rehabilitation Associates Inc. on an as needed basis for speech language services for the remainder of the 2022-2023 school year.

RESCIND the 2022-2023 agreement with Yale for BCBA services effective immediately.

F. Disposal

Asset Tag	Item	Location	Disposal type	Notes
016402	piano	band hall	disposal	not repairable
016403	piano	band hall	disposal	not repairable
016400	floor machine	boiler room	disposal	not repairable
016120	pwr flyte carpet extractor	boiler room	disposal	not working
9529	bbq grill	courtyard	disposal	rusted
017046	Savin 9240 printer	curriculum ofc	disposal	not working
12509	Savin dd4450 printer	loading dock	disposal	not working
016380	Continental food warmer 1	garage	GOV-Deals	not in use
016373	Continental food warmer 2	garage	GOV-Deals	not in use
n/a	pallet of metal shelf parts	garage	scrap	
016393	Solaris steamer	kitchen	GOV-deals	not in use
0160/0141	Hobart mixes	kitchen	GOV-deals	not in use
n/a	lot of 200 folding chairs	Gertrude Lauer	GOV-deals	not in use
016380	Garland oven	garage	disposal	not working

G. Facilities Use

APPROVE the following Facilities Use Applications items:

Date	Time	Organization	Location	Fee
2/24/2023	5:00pm-8:00pm	PTA- Family Game Night	Cafeteria	\$0
3/24/2023	4:00pm-11:00pm	PTA-Handbag Bingo	Gym	\$0
03/01/2023-04/30/2023	6:00pm-9:00pm M-F	MTRA Baseball/Softball	Gym	\$0
04/01/2023-06/30/2023	5:00pm-7:00pm M-F 9:00-11:00 S	MTRA Baseball/Softball	Baseball Fields	\$0

Motion approved with Mr. Stollenwerk abstaining on item 11B.

12. COMMENTS FROM THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS - None**13. INFORMATIONAL****A. Next Board Meeting Date**

The next board meeting is scheduled for **March 15, 2023** at 6:30 PM for executive session and 7:00 PM for the public session.

B. PTA – Family Game Night will be on February 24, 2023, the bookfair will be held between May 1 and May 5, 2023, and Handbag Bingo will be on March 24, 2023; volunteers are needed for the Handbag Bingo event.

C. MTEF – Teacher grants are being distributed. The next meeting will be on March 14, 2023.

14. EXECUTIVE SESSION – None

15. ADJOURNMENT

Motion by Mr. Roehnert and seconded by Mrs. Jacobo to adjourn the meeting.

Motion unanimously approved.

TIME: 7:30 PM

Respectfully submitted,



Karen Gfroehrer
Business Administrator