Mullica Township School District Office of the Superintendent Mr. Andrew Weber 2023-2024 School Year

How to Effectively Communicate with School Officials

In an effort to provide parents with a positive school communication experience, we have developed a "Chain of Command" sequence for effective communication regarding your child's educational program.

Many parental questions and concerns are easily and completely answered by communicating directly with the educator in charge of the class or program. Should your question or concern need additional attention, please proceed to the next level on the chain of command. The easiest way to communicate would be by email (e-mail format: first initial of first name, last name @mullicaschools.com). A phone call would be the next preferable way to communicate.

If you have questions or concerns regarding Instruction:

- 1. Classroom teacher or Case Manager (for matters involving IEP's)
- 2. School Counselor

Elementary School - Mallory Zolinas (609) 561-3868 ext.156, <u>mzolinas@mullicaschools.com</u> Middle School - Bill Maher (609) 561-3868 ext.155, <u>bmaher@mullicaschools.com</u>

- 3. Supervisor of Special Education and Student Services (for matters involving IEP's) Janine Gentilini (609) 561-3868 ext.144, jgentilini@mullicaschools.com
- 4. Supervisor of Curriculum and Data

Scott Sarraiocco (609) 561-3868 ext.125, ssarraiocco@mullicaschools.com

5. Principal

Elementary School – Donna Lesher (609) 561-3868 ext.146, <u>dlesher@mullicaschools.com</u> Middle School – Maris Lynn (609) 561-3868 ext.143, <u>mlynn@mullicaschools.com</u>

6. Superintendent – Andrew Weber (609) 561-3868 ext.120, aweber@mullicaschools.com

If you have questions or concerns regarding Athletics or Extra-curricular Activity:

- 1. Club Advisor or Coach
- 2. Athletic Coordinator (for Athletics only)

 Marguerite Tomasello (609) 561-3868 ext.273, mtomasello@mullicaschools.com
- 3. Principal
- 4. Superintendent

If you have questions or concerns regarding ACES or MASH:

- 1. ACES/MASH Teacher
- 2. Program Director (ACES only)

Barbara Rheault (609) 561-3868 ext.251, brheault@mullicaschools.com

- 3. Supervisor of Curriculum and Data (MASH only)
- 4. Principal
- 5. Superintendent

If you have questions or concerns regarding Student Discipline and HIB

- 1. Classroom Teacher
- 2. School Counselor
- 3. Principal
- 4. Superintendent

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If you have questions or concerns regarding Facilities (building maintenance/custodial/grounds)

- 1. Manager of Buildings/Grounds & Custodial Services Steven Ware (609) 561-3868 ext.260, sware@mullicaschools.com
- 2. Principal
- 3. Business Administrator

Karen Gfroehrer (609) 561-3868 ext.124, kgfroehrer@mullicaschools.com

4. Superintendent

If you have questions or concerns regarding Food Services (Cafeteria)

- 1. Food Services Director
 - Liz Haeser (609) 561-3868 ext.247, mts@nsfm.com
- 2. Business Administrator
- 3. Superintendent

If you have questions or concerns regarding OnCourse:

- 1. School Office Secretary
 - Elementary School Brigitte Walters (609) 561-3868 ext. 146, <u>bwalters@mullicaschools.com</u> Middle School – Elizabeth Rabush (609) 561-3868 ext. 143, <u>lrabush@mullicaschools.com</u>
- 2. Supervisor of Curriculum and Data
- 3. Superintendent

If you have questions or concerns regarding Nursing:

- 1. School Nurse
 - Rhonda Goodrich (609) 561-3868 ext. 223, rgoodrich@mullicaschools.com
- 2. Supervisor of Special Education and Student Services
- 3. Principal

If you have questions or concerns regarding Transportation:

- 1. Transportation Coordinator
 - Kelly Capaldi (609) 561-3868 ext.120, kcapaldi@mullicaschools.com
- 2. Principal
- 3. Superintendent

If you have questions or concerns regarding Technology*:

- 1. Technology Coordinator
 - Mike Irwin (609) 561-3868 ext.265, mirwin@mullicaschools.com
 - *For Chromebook repairs, please follow directions on the district website
- 2. Supervisor of Curriculum and Data
- 3. Principal
- 4. Superintendent

To resolve any matter after you have followed the levels outlined above:

Superintendent of Schools – Mr. Andrew Weber (609) 561-3868 ext.120, aweber@mullicaschools.com